



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Final

### Board of Public Works

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Thursday, June 23, 2022

5:30 PM

Council Chambers, City Hall

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#### 1. Call to Order

**Present** 5 - Kassens, O'Donnell, E. Payne, Pieper, and Reilly

#### 2. Pledge of Allegiance

#### 3. Public Comment

*No public comment.*

#### 4. Approval of Minutes

##### A. [ID#22-4327](#) Approve Minutes of June 9, 2022.

**Sponsors:** Public Works

**Attachments:** [BPW Meeting Minutes 6-9-22-Draft](#)

**A motion was made by Ald. Eric Payne, seconded by Kevin Reilly, that the Minutes of June 9, 2022, be approved. The motion carried by the following vote:**

**Aye:** 4 - Kassens, O'Donnell, E. Payne and Reilly

**Absent:** 1 - Pieper

#### 5. Approval of Payments

##### A. [ID#22-4328](#) Approval of Payments

**Sponsors:** Public Works

**Attachments:** [Payments 6-23-22](#)

**A motion was made by Member Steve Kassens, seconded by Member Kevin Reilly, that the Payments be approved. The motion carried by the following vote:**

**Aye:** 4 - Kassens, O'Donnell, E. Payne and Reilly

**Absent:** 1 - Pieper

#### 6. Bids Received:

##### A. [ID#22-4329](#) Bids Received: Friday, June 17, 2022, at 11:00 a.m.

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## 2022 Centerline and Miscellaneous Marking City Wide

The Board of Public Works recommends that the only bid from Century Fence Company in the amount of \$25,047.00 be awarded.

**Sponsors:** Public Works

**Attachments:** [BidWorksheet Centerline Marking](#)

*Alex Damien, P.E., Interim Director presented this item. He stated that only one bid was received. In the past Crowley Construction has bid on this project. Crowley did not bid this year because they reported they were too busy.*

**A motion was made by Member Steve Kassens, seconded by Ald. Eric Payne, that the only bid from Century Fence Company for the 2022 Centerline and Miscellaneous Marking City Wide project be recommended for approval. The motion carried by the following vote:**

**Aye:** 4 - Kassens, O'Donnell, E. Payne and Reilly

**Absent:** 1 - Pieper

## 7. Discussion and Recommendation to Council Regarding:

- A.** [ID#22-4330](#) Review and act on Contract Change Order No. 5 with Absolute Construction Enterprises, Inc., for the Waukesha Public Library Renovation and Addition project.

**Sponsors:** Public Works

**Attachments:** [22-4330-BPW\\_Agenda Cvr-CO5 Absolute-WPL](#)  
[22-4330-CO5-Absolute Construction WPL](#)

*Katie Jelacic, P.E., presented this item.*

**A motion was made by Member Steve Kassens, seconded by Ald. Eric Payne, that the Contract Change Order No. 5 with Absolute Construction Enterprises, Inc., for the Waukesha Public Library Renovation and Addition project be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 4 - Kassens, O'Donnell, E. Payne and Reilly

**Absent:** 1 - Pieper

- B.** [ID#22-4331](#) Review and act on Contract Change Order No. 7 with J.P. Cullen & Sons, Inc., for the Waukesha Police Department Addition and Renovation project.

**Attachments:** [22-4331-BPW\\_Agenda Cvr-CO7-Cullen-PD Addition and Renovation](#)  
[22-4331-CO7-Cullen-PD Addition and Renovation](#)

*Katie Jelacic, P.E., presented this item.*

**A motion was made by Member Steve Kassens, seconded by Ald. Eric Payne, that the Contract Change Order No. 7 with J.P. Cullen & Sons, Inc., for the Waukesha Police Department Addition and Renovation project be recommended**

for Council Consent. The motion carried by the following vote:

**Aye:** 4 - Kassens, O'Donnell, E. Payne and Reilly

**Absent:** 1 - Pieper

- C. [ID#22-4333](#) Review and act on the Storm Water Management Practice Maintenance Agreement between City of Waukesha and ProHealth Waukesha Memorial, Inc. at 725 American Avenue.

**Sponsors:** Public Works

**Attachments:** [22-4333 BPW Agenda Cr-ProHealth Waukesha Memorial New Entrance SW Agreement](#)  
[2022-6-22 DRAFT City Maintenance Agreement CLEAN](#)

**This item was held.**

8. Matter of Report

9. Communications and Referrals:

- A. [ID#22-4335](#) Official Notices: Bids to Close on Friday, June 17, 2022, at 11:00 a.m.  
1) Transit Center Parking Structure Repairs  
2) Transit Center Concourse Ceiling Replacement

**Sponsors:** Public Works

**Attachments:** [3 Official Notice Transit Center Concourse Ceiling Replacement](#)  
[3 Official Notice Transit Center Parking Structural Repairs](#)

10. Adjournment

**A motion was made that the meeting be adjourned. The motion carried unanimously.**

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.