



CITY OF WAUKESHA

Administration

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Committee: Information Technology Board	Date: 4/7/2021
Common Council Item Number: 21-1880	Date: 4/8/2021
Submitted By: Chris Pofahl	City Administrator Approval: Kevin Lahner, City Administrator Click here to enter text.
Finance Department Review: Bridget M Souffrant, Finance Director BMS	City Attorney's Office Review: Brian Running, City Attorney BER
Subject: Annual Review of the IT Change Management Policy	

Details:
The change management policy adheres tightly to The IT Infrastructure Library (ITIL) framework of best practices for delivering IT services. ITIL refers to the people that meet to discuss the changes as the change advisory board. The wording change advisory board is being replaced by IT department to remove any possibility of someone deeming the CAB to be a government body. The CAB is not a government body.

Options & Alternatives:
N/A

Financial Remarks:
N/A

Executive Recommendation:

Committee Recommendation:
Approve the Change Management Policy and recommend the Human Resource Committee review Section 6 (Enforcement).

