



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

Transit Commission

Thursday, May 19, 2016

5:30 PM

Council Chambers, City Hall
Use lower level glass door.

1. Call to Order

Rollcall

Kassens and O'Donnell were also both present. Pieper was also absent.

Present 1 - E. Payne

Absent 1 - De Leon

2. Approval of Minutes

[ID#16-0838](#) Approval of Minutes
May 5, 2016

Attachments: [tc160505-draft](#)

Kassens moved to approve, seconded by E. Payne; motion carried the following vote:

Aye: 3 - E. Payne, O'Donnell and Kassens

3. Discussion and Recommendation re:

A. [ID#16-0808](#) Approval of Amendment of Wisconsin Department of Transportation 2014 5339 Grant Agreement

Attachments: [Agenda Cover Sheet -Approval of Amendment of Wisconsin Department of Transportation 2014 5339 Grant Agreement 2014 5339 Waukesha Capital Amendment](#)

Kassens moved to approved, seconded by E. Payne; motion carried the following vote:

Aye: 3 - E. Payne, O'Donnell and Kassens

- B. [ID#16-0809](#) Approval of Resolution Authorizing Filing of a 2016 Federal Surface Transportation Program Grant

Attachments: [Agenda Cover Sheet -Approval of Resolution to Authorize Filing of Surface Transportation Program Grant](#)
[resolution 2016 Surface Transportation Program grant-final](#)

Kassens moved to approved, seconded by E. Payne; motion carried the following vote:

Aye: 3 - E. Payne, O'Donnell and Kassens

- C. [ID#16-0901](#) Approval of 2016 Urban Mass Transit Operating Assistance Agreement with the State of Wisconsin Department of Transportation

Attachments: [3C_1Agenda Cover Sheet -Approval of WisDOT 2016 Operating Agreement](#)
[Waukesha 85.20 2016](#)

Kassens moved to approve, seconded by E. Payne; motion carried the following vote:

Aye: 3 - E. Payne, O'Donnell and Kassens

4. Communications and Referrals

- A. [ID#16-0841](#) 2015 Financial Audit Presentation
Presented by Baker Tilly

Attachments: [Waukesha Transit Management Letter 2015](#)
[Waukesha Transit FS 2015](#)
[Waukesha County Operating Assistance Contract Report 2015](#)

Jodi Dobson, Partner at Baker Tilly, presented the 2015 Financial Audit Report. There were no findings with the audit.

- B. [ID#16-0855](#) Waukesha Metro Transit Won The Transit Mutual 2015 Driver Incentive & Most Improved System Awards

5. Adjournment

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi 48 hours prior to the meeting at 524-3600, Fax 524-3898, or the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.