



# City of Waukesha

1900 Aviation Drive  
Waukesha, WI 53188

## Meeting Minutes - Draft

### Parks, Recreation and Forestry Board

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Monday, December 18, 2023

5:30 PM

Council Chambers, City Hall

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#### 1. Call to Order

*Sara Smith arrived at 5:40 pm*

**Present** 5 - John Schmitz, Erica Yoss, Jack Wells, Steve Johnson, and Paul Wuteska

**Absent** 3 - Jennifer Wallner, Eric Huemmer, and Sarah Smith

#### 2. Public Comment

*No Action Required*

#### 3. Approval of Minutes

- A. [ID#23-8507](#) Minutes for the Parks, Recreation and Forestry Board meeting of November 20, 2023.

**Attachments:** [prmn231120 \(PRF Board Minutes for November 20, 2023\)-DRAFT](#)

**A motion was made by Wells, seconded by Johnson, that the Parks, Recreation and Forestry Board meeting of November 20, 2023 be approved. The motion carried by the following vote:**

**Aye:** 5 - John Schmitz, Erica Yoss, Jack Wells, Steve Johnson and Paul Wuteska

**Absent:** 3 - Jennifer Wallner, Eric Huemmer and Sarah Smith

#### 4. Discussion/Decision Items

- A. [ID#23-8508](#) Review and act on (recommendation to Waukesha Parade Memorial Commission) proposed design and site development plan for the Parade Memorial at Grede Park.

**Attachments:** [Overall Site Plan](#)  
[Proposed Master Turf-Seed Plan](#)  
[2023-10-30 22078 Mural-Wall](#)  
[2023-10-30 22078 Mural-Wall Night](#)  
[22078 base](#)  
[22078 5 - Photo](#)  
[22078 6 - Photo](#)  
[22078 12 - Photo](#)

A motion was made by Johnson, seconded by Wells, that a recommendation for the Waukesha Parade Memorial Commission to approve the proposed design and site development plan for the Parade Memorial at Grede Park be approved. The motion carried by the following vote:

**Aye:** 6 - Sarah Smith, John Schmitz, Erica Yoss, Jack Wells, Steve Johnson and Paul Wuteska

**Absent:** 2 - Jennifer Wallner and Eric Huemmer

- B.** [ID#23-8509](#) Review and act on proposed purchase of two (2) Wide Area Mowers (11' and 16' cut respectively) – Approved 2024 CIP Fleet Budget.

**Attachments:** [Approved 2024 Fleet Budget Toro Mower 11' Cut](#)  
[Approved 2024 Fleet Budget Toro Mower 16' Cut](#)

A motion was made by Schmitz, seconded by Yoss, that the proposed purchase of two (2) Wide Area Mowers (11' and 16' cut respectively) - Approved 2024 CIP Fleet Budget be approved. The motion carried by the following vote:

**Aye:** 6 - Sarah Smith, John Schmitz, Erica Yoss, Jack Wells, Steve Johnson and Paul Wuteska

**Absent:** 2 - Jennifer Wallner and Eric Huemmer

- C.** [ID#23-8510](#) Review and act on proposed purchase of Ecotec Soil Shredder & Screener – Approved 2024 CIP Fleet Budget.

**Attachments:** [Approved 2024 Fleet Budget Soil Shredder & Screener](#)

A motion was made by Schmitz, seconded by Wells, that the proposed purchase of Ecotec Soil Shredder & Screener - Approved 2024 CIP Fleet Budget be approved. The motion carried by the following vote:

**Aye:** 6 - Sarah Smith, John Schmitz, Erica Yoss, Jack Wells, Steve Johnson and Paul Wuteska

**Absent:** 2 - Jennifer Wallner and Eric Huemmer

- D.** [ID#23-8511](#) Review and act on (recommendation to Common Council) proposed 2024 sponsorship agreement with DICK's Sporting Goods.

**Attachments:** [Common Council Cover Sheet - Dick's Sporting Goods Agreement 2024](#)  
[Dick's Sporting Goods Sponsorship Agreement 2024](#)

A motion was made by Wells, seconded by Wuteska, that a recommendation for Common Council to approve the proposed 2024 sponsorship agreement with DICK's Sporting Goods be approved. The motion carried by the following vote:

**Aye:** 6 - Sarah Smith, John Schmitz, Erica Yoss, Jack Wells, Steve Johnson and Paul Wuteska

**Absent:** 2 - Jennifer Wallner and Eric Huemmer

- E.** [ID#23-8512](#) Review and act on proposed 2024 Parks, Recreation & Forestry Board

Meeting Schedule (dates & times).

**Attachments:** [PRF Board Meeting Schedule 2024](#)

**A motion was made by Wuteska, seconded by Yoss, that the proposed 2024 Parks, Recreation & Forestry Board Meeting Schedule (dates & times) with the deletion of the 2 in front of 19 for month of February be approved. The motion carried by the following vote:**

**Aye:** 6 - Sarah Smith, John Schmitz, Erica Yoss, Jack Wells, Steve Johnson and Paul Wuteska

**Absent:** 2 - Jennifer Wallner and Eric Huemmer

## 5. Board President Report

*No Action Required*

## 6. Director and Staff Report

*No Action Required*

## 7. Adjournment

*Meeting adjourned at 6:13 pm.*

" A majority of the Common Council members may be in attendance."

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in accessible format, please contact Ron Grall, Director of Parks, Recreation & Forestry, at least 48 hours prior to the meeting at 262-524-3737, FAX 262-524-3713, or Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).