



Independent Inspections, Ltd.

*W241 S4135 Pine Hollow Court
Waukesha, WI 53189*

July 30, 2014

Jennifer Andrews, AICP
Acting Community Development Director
City of Waukesha
201 Delafield Street, Room 200
Waukesha, WI 53188

Email Transmittal: JMAndrew@ci.waukesha.wi.us

Re: 2014 Contract for Fill-in Building Inspection Services, City of Waukesha

Dear Ms. Andrews:

Independent Inspections, Ltd. (IIL) is pleased to submit the following information about our inspection services.

IIL has qualified inspectors in 1 & 2 Family and Commercial categories, supported by our IIL Customer Service Representatives and Management Team, all committed to providing quality building inspection services in a timely manner.

Experience

Independent Inspections, Ltd., a Corporation licensed to do business in the State of Wisconsin, incorporated in 1979 (FEIN 39-1584023). Our business has been expanding and continually improving municipal building departments for over 34 years, providing a significant net revenue increase to municipalities. Our experienced team has provided complete building department services to over 100 towns, villages, cities and counties in Wisconsin, Illinois and Florida. Many of our contracts in place today have continued for over 15 years. IIL is established as a professional firm with a high level of service delivery helping municipalities develop building ordinances, fee schedules, forms and efficient permit issuance, inspections, tracking and reporting processes. We customize our service delivery to ensure our performance exceeds expectations in your community.

Credentials

The experienced IIL teams, most of which have held contractor licenses, display vast knowledge and have worked side by side with contractors in each trade. The professionals on our team have many licenses issued by the State of Wisconsin and additionally trained by IIL. Because of their many years in the industry, our staff has extensive experience with a wide range of residential and commercial, new and existing construction small and large projects (fences, sheds, homes, malls, manufacturing buildings, department stores, etc.). We are committed to providing efficient, prompt, and excellent customer service guaranteeing performance at an optimal level. We focus on the individual needs of our clients and tailor our services to meet those needs. I believe the number of years of experience and our outstanding reputation, evidenced by the information and documentation enclosed will provide the City of Waukesha with sufficient verification that IIL is the ideal candidate to provide inspection and related services.

*Phone 262-544-8280
Waukesha Office*

*Phone 1-800-422-5220
www.independentinspections.com*

*Fax 262-544-8299
Waukesha Office*

July 30, 2014 Continued

Inspector Availability

Our plan is to prepare a mutually agreeable inspector schedule two weeks in advance. Some changes may occur due to inspector's vacation time off or other unavailable days. We will work to provide as much advance notice as possible.

Licensed Master Plumber – Beginning August 1st for the next two weeks, our inspector, Jim Adkins, would be scheduled for Mondays from 8 a.m. - 2:30 p.m., Tuesdays Noon – 4:00 p.m., Wednesdays 8 a.m. - 4:30 p.m., Thursdays Noon - 4:00 p.m. and Fridays from 8 a.m. - 4:30 p.m. to provide the UDC and Commercial Plumbing inspections as needed at the rate of \$65.00 per hour, including travel time with a four hour minimum time block per day for each prescheduled day. Jim has vacation time off scheduled for August 25 through September 12 and other unavailable days.

UDC and Commercial Inspectors – We will be using 3 of our inspectors who would be scheduled in time blocks each week to provide the UDC and Commercial building and HVAC inspections and UDC plan reviews at the rate of \$59.00 per hour, including travel time, with a four hour minimum time block per day for each prescheduled day.

Some of the UDC and Commercial inspectors will have an estimated 1-1 ½ hour drive. Ben will be traveling to the City from his home in Orfordville and is available on Tuesdays and Thursdays. Tony Leonard will be traveling from Eden and Dick Alderman from East Troy (variable schedules). Jim Adkins will be traveling from Muskego.

All schedule changes or cancellations by the City of Waukesha must be made at least 24 hours in advance by email to either Tom DeLacy or Gail DeLacy.

Inspector Resumes (Separate Email Attachments)

A brief resume for each proposed inspector is attached showing the inspection experience and certifications held.

Inspector Compensation

IIL is compensated at an hourly rate listed in the contract. The City will be invoiced once a month, after services are rendered. All inspectors are direct employees of IIL. All compensation related items to include cell phones, auto expenses, and mileage will be paid directly from IIL to the inspector.

Proposed Contract (Separate Email Attachment)

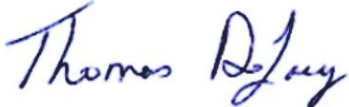
Our authorized principals for IIL are:

Thomas DeLacy, President
(800) 422-5220 Ext. 219
Cell: (262) 894-2947
tddl@iilimited.com

Gail DeLacy, Operations Manager
(800) 422-5220 Ext. 201
Cell: (262) 347-1327
gdelacy@iilimited.com

I look forward to working with you.

Sincerely,



Thomas DeLacy, President
INDEPENDENT INSPECTIONS, LTD.

c: Gail DeLacy, Operations Manager, IIL
File
TDL/gg