



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Final

Landmarks Commission

Wednesday, March 2, 2022

6:00 PM

Council Chambers

I. Call to Order

II. Roll Call

Present 5 - Larson, Salb, Scarpace, De La Paz, and Retzak

Absent 2 - Wall, and Moltzan

III. Public Comment

IV. Approval of Minutes

[ID#22-3687](#) Landmarks Commission Minutes of February 2, 2022

Attachments: [Landmarks Commission Minutes 2-2-2022 Draft](#)

[Sign-in Sheet from Feb 2, 2022](#)

A motion was made by Member Lisa Salb, seconded by Member Carmen De La Paz, that this item be approved. The motion carried by the following vote:

Aye: 4 - Salb, Scarpace, De La Paz and Retzak

Absent: 2 - Wall and Moltzan

Abstain: 1 - Larson

VII. Landmark's Commission Paint and Repair Grant Funds

[LC22-0542](#) Discuss Paint and Repair Grant allocation guidelines for 2022

Landmarks Commissioners agreed by consensus to maintain existing guidelines for Paint and Repair Grants.

VI. New Business

[ID#22-3666](#) Landmarks Commission Certificate of Appropriateness for 407 E Newhall Ave. Review a request to add solar panels on the roof (Caples Park Historic District).

Attachments: [Cover Sheet - COA for 407 E Newhall](#)
[LC Application - 407 E Newhall Ave, J Viall](#)
[WI Permit Plans Viall, Jacob Rev C \(1\) - signed Blou Signed r0120 22 \(1\)](#)

A motion was made by Member Matt Retzak, seconded by Member Marty Larson, that this item be approved. The motion carried by the following vote:

Aye: 5 - Larson, Salb, Scarpace, De La Paz and Retzak

Absent: 2 - Wall and Moltzan

[ID#22-3668](#) Landmarks Commission Certificate of Appropriateness for 335 S. Hartwell Ave. Review a request to add a concrete cap to a chimney (Caples Park Historic District).

Attachments: [Cover Sheet - COA for 335 S Hartwell Ave](#)
[335 S. Hartwell Photos](#)
[Chimney Proposal - 335 S. Hartwell Ave.](#)
[LC Application - 335 S Hartwell Ave, C Tofte](#)

A motion was made by Member Carmen De La Paz, seconded by Member Marty Larson, that this item be approved. The motion carried by the following vote:

Aye: 5 - Larson, Salb, Scarpace, De La Paz and Retzak

Absent: 2 - Wall and Moltzan

[ID#22-3678](#) Landmarks Commission Paint and Repair Grant for 224 N. Hartwell Ave. Review a request for grant money for proposed painting work (McCall St. Historic District).

Attachments: [224 N. Hartwell Paint and Repair Grant application](#)
[Cover Sheet - COA for 224 N. Hartwell](#)

A motion was made by Member Marty Larson, seconded by Member Carmen De La Paz, to approve a \$4,000 paint and repair grant. The motion carried by the following vote:

Aye: 5 - Larson, Salb, Scarpace, De La Paz and Retzak

Absent: 2 - Wall and Moltzan

VIII. Alderman's Report

IX. Springs Report

Charlie reported that there is \$9,802.78 in the 2021 fund and \$10,000 in the 2022 fund. A tentative date for a Spring springs cleanup of April 9, 2022.

X. Communications and Publications

Charlie reported that the 2022 Landmarks Commission Awards will be approved at the May meeting and discussed at April meeting. Information will be sent out via Social Media etc, next week. If the Commissioners have any recommendations for the three awards, please submit them.

State Historic Preservation office is offering a full day for HPC's via Zoom and in-person in Marshfield on April 6 to April 7. If Commissioners are interested, please let Charlie know. Commissioner Larson suggested all sign up so they can get the recorded material even if they can't attend.

Waukesha Unlocked coming up on October 8 and 9, 2022, with an application deadline of April 1, 2022.

Commissions will be getting new City e-mails - you will be contacted by the IT department.

Commissioner Larson asked about St. Mary's National Register Application. Charlie reported it was approved but he has not heard any information about it. Charlie will check with the State Historical Society.

XI. Adjournment