



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes City Council

*Mayor Shawn Reilly, Dist. 1 - Ald. Terry Thieme
Dist. 2 - Ald. Eric Payne, Dist. 3 - Ald. Chris Hernandez
Dist. 4 - Ald. Joe Pieper, Dist. 5 - Ald. Peter Bartels
Dist. 6 - Ald. Adam Jankowski, Dist. 7 - Ald. Daniel Manion
Dist. 8 - Vance Skinner, Dist. 9 - Kathleen Cummings
Dist. 10 - Ald. Steve Johnson, Dist. 11 - Ald. Roger Patton
Dist. 12 - Ald. Aaron Perry, Dist. 13 - Ald. Andy Reiland
Dist. 14 - Ald. Joan Francoeur, Dist. 15 - Ald. Cory Payne*

Tuesday, December 2, 2014

6:30 PM

Council Chambers, City Hall
Use lower level glass door.

1. Roll Call

Present: 12 - Pieper, Bartels, Patton, Perry, Francoeur, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez and Jankowski

Absent: 3 - Skinner, Cummings and C. Payne

2. Pledge of Allegiance

3. Announcement of closed session pursuant to Wis. Stats. 19.85(1)(c), to consider compensation of the final candidate for the position of Director of Community Development and to consider the proposed employment agreement between the City and the final candidate for the position of City Administrator.

4. Public Comment

Catherine Huelsman, 151 W. College, thanked the Council for their service and said other groups can maintain downtown activities. Chris VanderBloemen spoke in favor of other groups running downtown activities. Charlie Betker, 944 Oakland Avenue, spoke regarding Ald. Cummings abstention at the last Council meeting.

5. Approval of Minutes

Ald. Cummings and Ald. C. Payne arrived at the meeting.

A. [ID#14-1556](#) Minutes for November 18, 2014

Attachments: [ccmn141118draft](#)

A motion was made by Ald. Johnson, seconded by Ald. Pieper, that the Minutes for November 18, 2014 be approved. The motion carried by the following vote:

Aye: 14 - Pieper, Bartels, Cummings, Patton, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez and Jankowski

Absent: 1 - Skinner

B. [ID#14-1559](#) Minutes for November 11, 2014

Attachments: [ccmn141111cowdraft](#)

A motion was made by Ald. Pieper, seconded by Ald. Johnson, that the Minutes for November 11, 2014 be approved. The motion carried by the following vote:

Aye: 14 - Pieper, Bartels, Cummings, Patton, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez and Jankowski

Aye: 14 - Pieper, Bartels, Cummings, Patton, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez and Jankowski

Absent: 1 - Skinner

Absent: 1 - Skinner

6. New Business**A.** [ID#14-1348](#) Consider the termination of the Memorandum of Understanding between Waukesha Parks, Recreation & Forestry Department and the Waukesha Downtown Business Association.

Sponsors: Perry

Attachments: [Ald. Perry Referral Email to Mayor 10 20 14](#)
[April 3, 2014 PRF MOA item](#)
[Memo of Understanding Between the PRF and WDBA](#)
[PRF - WDBA 2014 Report](#)

A motion was made by Ald. Perry, seconded by Ald. E. Payne to Approve the termination of the Memorandum of Understanding between Waukesha Parks, Recreation & Forestry Department and the Waukesha Downtown Business Association.

The motion was amended (as accepted by the maker and the seconder) to add to the motion: direction to the Park Rec & Forestry Director to send notice of termination to the WDBA with more than 15 days notice prior to the end of the year per paragraph four of the Agreement. The motion carried by the following vote:

Aye: 10 - Pieper, Bartels, Cummings, Patton, Perry, C. Payne, Manion, E. Payne, Thieme and Hernandez

Nay: 4 - Francoeur, Reiland, Johnson and Jankowski

Absent: 1 - Skinner

Consent Agenda

A motion was made by Ald. Joe Pieper, seconded by Ald. Steve Johnson, that the Consent Agenda be approved as amended (Ordinance & License Committee bartenders, Ashlynn Hubka & Gloria Ynocencio and the Davies Properties application for Rooming House license removed). The motion carried by the following vote:

Aye: 14 - Pieper, Bartels, Cummings, Patton, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez and Jankowski

Absent: 1 - Skinner

1. Other Boards and Commissions

- A. [ID#14-1411](#) Elimination of Bus Stops
1. Grandview Blvd. at the GE MR Building driveway (northbound).
 2. Pewaukee Rd. at Buena Vista Ave.

Attachments: [Summary of Elimination of Bus Stops](#)

- B. [ID#14-1466](#) Approval of Resolution Modifying Route 9 Effective January 5, 2015

Attachments: [Summary of Modification of Route 9 resolution route 9 january 2015](#)
[route 9 description Jan 2015](#)
[rt9 jan 2015](#)

2. Standing Committees

A. Ordinance & License Committee - Ald. Johnson

1. Licenses

- A. [ID#14-1560](#) INVITED Bartenders Applications

Sponsors: Clerk/Treasurer

Attachments: [Bartenders 11 24 14](#)

- B. [ID#14-1561](#) Bartenders Applications

Sponsors: Clerk/Treasurer

Attachments: [Bartenders 11 24 14](#)

- C. [ID#14-1563](#) Other Applications for licenses considered by Ordinance & Licence Committee on November 10, 2014

Sponsors: Clerk/Treasurer

Attachments: [Other Licenses 11 24 14](#)

2. Ordinances

- A. [ID#14-0730](#) Amend Municipal Code sections 4.10 and 23.08 regarding impact fees and dedication of lands for parks and open space.
First Reading 12-2-14
Second and Third Readings waived by Ald. Johnson 11-24-14.

Sponsors: Attorney's Office and Community Development

Attachments: [Running - 23-08 Redline](#)
[Running - Code 4-10 Draft](#)
[Running - Code 23-08 Draft](#)
[Running - Impact Fee Memo](#)
[Running 4-10 Redline](#)
[Ordinance 4 10 23 08 final](#)

B. Human Resources - Ald. Francoeur

1. [ID#14-1515](#) Repeal Human Resources Policy B-15 - Residency due to changes in State law.
Attachments: [B-15 Residency - Repealed](#)
2. [ID#14-1537](#) Human Resources Policy C-2 - Vacation - Modify Part-time to Full-time conversion table
Attachments: [C-2 Vacation Leave - Draft - 11-12-14](#)
3. [ID#14-1539](#) Human Resources Policy C-1 - Holidays - Update 2015 and 2016 Holidays
Attachments: [C- 1 Holidays 2015-2016 Draft 9-22-14](#)
4. [ID#14-1543](#) Request by Acting Fire Chief Howard to temporarily increase staffing at the Firefighter level by one (1) position during the pendency of the vacancy at Fire Chief level.
Attachments: [Letter to HR Cmte - Increase FFs 11-13-14](#)
5. [ID#14-1553](#) Discontinue contractual pay practices related to "wages" and apply Human Resources policies related to "wages" for the following bargaining units, effective January 1, 2015: Streets & Parks, Wastewater Treatment Plant, Cemetery, Library, Building Inspectors, Dispatchers, Office and Professional, and Engineers and Technicians.

C. Board of Public Works - Dr. Fred Abadi

1. [ID#14-1508](#) Resolution for the Petition for the Repair of Various At-Grade Railroad Crossings in the City of Waukesha with the Canadian National Railroad Company

Attachments: [Resolution No for the CN at Multiple Locations in the City of Waukesha](#)

2. [ID#14-1509](#) Resolution for the Petition for the Repair of the At-Grade Railroad Crossing on Les Paul Parkway and Pearl St with the Union Pacific Railroad Co.

Attachments: [Resolution No for the UP on Les Paul Parkway](#)

3. [ID#14-1520](#) Request from the Town of Waukesha to wave the Fees for Connection to Sanitary Sewer as required under Ch. 13 of the Municipal Code, Public Health and Welfare (Section 13.04) for the Town Hall property on Center Rd.

Sponsors: Public Works

4. **ID#14-1527** Approve proposed revisions to Municipal Code sec. 29.12, regarding Sewer Service Charges and other related Sewer Fees.

Sponsors: Public Works

Attachments: 29.12 Sewer Service Charges and other related Sewer Fees

5. [ID#14-1528](#) Approve creation of Schedule of Fees and Charges imposed pursuant to Municipal Code sec. 29.12, for sewer service charges and miscellaneous charges to wastewater discharge permit holders.

Sponsors: Public Works

Attachments: [Sewer Charge & Fee Schedule and Resolution Adopting Sewer Service Fee Schedule for 2015](#)

6. [ID#14-1530](#) Approval of Engineering Consultant for Design Services for the West Side Pump Station Consolidation Project.

Sponsors: Public Works

7. [ID#14-1549](#) Approve Intergovernmental Agreement between the City of Waukesha and Waukesha County for Financial Support for Municipal Recycling Collection Contracts

Sponsors: Public Works

Attachments: [Recycling Agreement between City of Waukesha & Waukesha County for Financial Support for Municipal Recycling Collection Contracts](#)

End of Consent**Reports**

7. Other Boards and Commissions

- A. Transit Commission Report - Dr. Fred Abadi
 - B. Water Utility Commission - Ald. Thieme
 - C. Information Technology Board Report - Ald. Jankowski/Ald. Manion
 - D. Landmarks Commission Report - Ald. Francoeur
 - E. Redevelopment Authority Report - Jennifer Andrews
 - F. Parks, Recreation & Forestry Board Report - Ald. Johnson
 - G. Library Board Report - Ald. Reiland
 - H. Cemetery Commission Report - Ald. Jankowski
 - I. Waukesha Housing Authority Report - Ald. Hernandez
 - J. Community Development Block Grant Committee Report - Jennifer Andrews
 - K. Public Art Committee Report - Ald. Cummings
8. Plan Commission - Jennifer Andrews
9. Standing Committees
- A. Finance Committee Report - Ald. Pieper
 - B. Building & Grounds Committee Report - Ald. E. Payne
 - C. Ordinance & License Committee Report - Ald. Johnson
 - D. Human Resources Committee Report - Ald. Francoeur
10. Board of Public Works Report - Dr. Fred Abadi

A. [ID#14-1523](#) Approval of proposed Sanitary Sewer Rates for 2015

Sponsors: Public Works

A motion was made by Council President E. Payne, seconded by Ald. C. Payne, that the proposed Sanitary Sewer Rates for 2015 be approved. The motion carried by the following vote:

Aye: 14 - Pieper, Bartels, Cummings, Patton, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez and Jankowski

Absent: 1 - Skinner

11. Director of Public Works Report

12. City Attorney's Report

13. City Administrator's Report

A. [ID#14-1557](#) City Administrator's Report for 12 2 14

Attachments: [Admin Report 12 0214](#)

14. Mayor's Report & Referrals

A. [ID#14-1558](#) Mayor's Summary of Meetings and/or Events

Attachments: [SR141202](#)

15. Referrals

No Referrals

16. Closed Session

A. [ID#14-1604](#) Closed session pursuant to Wis. Stats. 19.85(1)(c), to meet with final candidate for City Administrator and to then consider the employment agreement between the City and the final candidate for the position.

A motion was made by Ald. Pieper, seconded by Ald. Thieme, that, pursuant to Wis. Stats. 19.85(1)(c), the meeting go into Closed Session to meet with final candidate for City Administrator and to then consider the employment agreement between the City and the City Administrator and to also consider compensation for the final candidate for the Community Development Director position. The motion carried by the following vote:

Aye: 14 - Pieper, Bartels, Cummings, Patton, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez and Jankowski

Absent: 1 - Skinner

- B. [ID#14-1605](#) Closed session pursuant to Wis. Stats. 19.85(1)(c), to consider compensation of the final candidate for the position of Director of Community Development.

Item taken in combined per motion above.

16. Reconvene in open session pursuant to Wis. Stats. 19.85(2) for possible additional discussion and/or action concerning any matter discussed in closed session.

A motion was made by Council President Eric E. Payne, seconded by Ald. Joe Pieper, to reconvene in Open Session. The motion carried by the following vote:

Aye: 14 - Pieper, Bartels, Cummings, Patton, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez and Jankowski

Absent: 1 - Skinner

A motion was made by Council President Eric E. Payne, seconded by Ald. Steve Johnson, to accept the employment agreement with City Administrator Kevin Lehner

. The motion carried by the following vote:

Aye: 13 - Pieper, Bartels, Cummings, Patton, Perry, Francoeur, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez and Jankowski

Nay: 1 - C. Payne

Absent: 1 - Skinner

A motion was made by Ald. Joan Francoeur, seconded by Ald. Steve Johnson, to approve awarding 2014 salary at \$107,900 to Jennifer Andrews, Community Development Director. The motion carried by the following vote:

Aye: 9 - Pieper, Bartels, Patton, Francoeur, Reiland, E. Payne, Thieme, Johnson and Hernandez

Nay: 5 - Cummings, Perry, C. Payne, Manion and Jankowski

Absent: 1 - Skinner

17. Adjournment

A motion was made by Ald. Steve Johnson, seconded by Ald. Kathleen Cummings, that the meeting be adjourned. The motion carried by the following vote:

Aye: 14 - Pieper, Bartels, Cummings, Patton, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez and Jankowski

Absent: 1 - Skinner

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600, FAX 524-3898, or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.