



City of Waukesha

1900 Aviation Drive
Waukesha, WI 53188

Meeting Agenda - Final

Parks, Recreation and Forestry Board

Monday, March 21, 2016

6:00 PM

Parks Recreation and Forestry
Administration and Service Center

1. Call to Order
2. Public Comment
3. Matter of Report
4. Discussion/Decision Items
 - A. [ID#16-502](#) Recommend to approve proposed Springs Park usage Contract with the Waukesha YMCA

Attachments: [Springs Parks-Temp Tent Location](#)
[YMCA-Springs Park Proposed Agreement](#)
[Council Agenda Cover Sheet-Springs Park Usage Contract](#)
 - B. [ID#16-503](#) Recommend to approve to the Ordinance & License Committee the application received from The Park Foundation of Waukesha to sell fermented malt beverages and wine during 2016 Tribute Tuesday Concert Series events to be held at Cutler Park

Attachments: [PARK FOUNDATION-Application for Temp Class B License-Cutler Pk](#)
 - C. [ID#16-504](#) Approve (as part of the E. Moreland Blvd. street reconstruction project) construction of a storm water outfall system utilizing City Park land as proposed by the City Engineering Department

Attachments: [ENG DEPT-Proposed E. Moreland Storm Sewer Plans 3-8-16](#)
[ENG DEPT-Proposed E. Moreland Storm Sewer Request Letter 3-18-16](#)

- D. [ID#16-505](#) Recommend approval of proposed Access Rights across the frontage of Meadowview Park adjacent to Meadowbrook Road and for Temporary Limited Easements adjacent to Meadowbrook Road and Northview Road as part of the West Waukesha Bypass Project

Attachments: [DIAGRAM Plat 162](#)
[DIAGRAM-Plat 163](#)
[ENG DEPT-W Bypass-Meadowview Pk-Temp Easement-Agenda Cover Sheet](#)
[LETTER-City Eng future Park Driveways 3-16-16](#)
[MEMO-PRFB 10-25-13](#)
[Parcel 162-Temp Easement Document](#)
[Parcel 163-Temp Easement Document](#)
[Temp Easement P162-Offer Letter](#)
[Temp Easement P163-Offer Letter](#)

- E. [ID#16-506](#) Spring 2016 Public Street Tree Planting Program Public Hearing – Open Public Hearing

- F. [ID#16-507](#) Spring 2016 Public Street Tree Planting Program Public Hearing – Close Public Hearing

- G. [ID#16-508](#) Determine the assessment for the Spring 2016 Public Street Tree Planting Program, said cost to be \$205.00 per tree

Attachments: [Spring 2016 Summary](#)
[Street Tree Planting Program Spring 2016](#)
[Tree Planting Assessment History 2016 increase](#)

- H. [ID#16-509](#) Recommend to approve proposed 2016 contract with Midwest Cycling Series to conduct the Carl Zach Cycling Classic

Attachments: [2016 Carl Zach Race-Proposed Agreement](#)
[Cover Sheet-2016 Carl Zach Cycling Classic to CC](#)

- I. [ID#16-510](#) Recommend to approve proposed Internship/Temporary Work Agreement with WI Division of Vocational Rehabilitation

Attachments: [Vocational Rehab Proposed Agreement 2.16](#)
[Council Agenda Cover Sheet-Vocational Rehabilitation Agreement](#)

- J. [ID#16-511](#) Recommend to approve proposed Recreation Services contract with Treetop Explorers, LLC

Attachments: [2016 Treetop Explorers-Proposed Agreement](#)
[Council Agenda Cover Sheet-Treetop Explorer Contract](#)

- K.** [ID#16-512](#) Recommend to approve proposed WRO Youth Sports Complex Food & Non-Alcoholic Beverage Concession Services contract with RE Concessions
- Attachments:** [WRO Food bid 2016](#)
 [Council Cover Sheet-Food & Non-Alcoholic Beverages WRO Contract](#)
 [Park Rec - 2016 WRO Food FINAL](#)
- L.** [ID#16-513](#) Recommend to approve proposed Saratoga Complex Food & Non-Alcoholic Beverage Concession Services contract with Bobalou Enterprises
- Attachments:** [Saratoga food bid 2016](#)
 [Council Cover Sheet-Food & Non-Alcoholic Beverages Saratoga Contract](#)
 [Park Rec - 2016 Saratoga Food FINAL](#)
- M.** [ID#16-514](#) Recommend to approve proposed Saratoga Complex Fermented Malt Beverage Concession Services contract with PRE Concessions
- Attachments:** [Saratoga beer bid 2016](#)
 [Council Cover Sheet-Fermented Malt Beverage Saratoga Contract](#)
 [Park Rec - 2016 Saratoga Beer FINAL](#)
- N.** [ID#16-515](#) Recommend to approve proposed Recreation Services Contract for Youth Sports Teams Photography with Visual Image Photography, Inc.
- Attachments:** [Photography bid 2016- VIP](#)
 [Council Cover Sheet-Photography for Youth Sports Contract](#)
 [Park Rec - 2016 Youth Photo Proposed Agreement Final](#)
- O.** [ID#16-516](#) Approve proposed 2016 Summer Pool/Aquatic Program and Fees & Charges Schedule
- Attachments:** [2015 Report & 2016 Proposed Program](#)
 [2016 Proposed Pool Fees-Charges](#)
- P.** [ID#16-517](#) Approve proposed 2016 Summer Program Fees & Charges Schedule
- Attachments:** [Summer Program Fees & Charges Schedule - Proposed 2016](#)

- Q. [ID#16-518](#) Recommend to approve proposed consulting services contract with Greenplay LLC, to conduct PRF Community Needs and Satisfaction Assessment
- Attachments:** [Greenplay LLC-Consulting Services Proposal](#)
[Greenplay LLC-Scope & Time Line Summary](#)
[Bidder List](#)
[Greenplay Contract](#)
[Cover Sheet-Consulting Services Contract \(Greenplay LLC\)](#)
- R. [ID#16-520](#) Award bid regarding purchase of sport utility vehicle as part of the approved 2016 City Fleet Replacement Program
- Attachments:** [BID AWARD-Fleet Replacement-SUV Price Quote](#)
[BID AWARD-Fleet Replacement-SUV Request](#)
- S. [ID#16-521](#) Approve placement of a storage shed structure as proposed by the Waukesha School District (North High School) in the vicinity of the Pebble Valley Park Baseball Field

5. Board President Report

6. Director and Staff Report

7. Adjournment

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi 48 hours prior to the meeting at 524-3600, Fax 524-3898, or the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.

" A majority of the Common Council members may be in attendance."

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