



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Final

### Board of Public Works

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Tuesday, November 17, 2020

5:30 PM

Virtual Meeting

Public can view the meeting live online:  
<https://waukesha.legistar.com/Calendar.aspx> or  
by calling 1-877-853-5247 and Using  
Webinar ID: 920 8710 9018 PW: 939320

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#### 1. Call to Order

**Present** 4 - Kassens, O'Donnell, Pieper, and Michalowski

**Absent** 1 - E. Payne

#### 2. Approval of Minutes

A. [ID#20-1381](#) Approve Minutes of November 5, 2020.

**Sponsors:** Public Works

**Attachments:** [BPW Meeting Minutes 11-05-20-Final](#)

A motion was made by Vice Chair Kim Michalowski, seconded by Member Steve Kassens, that the Minutes of November 5, 2020, be approved. The motion carried by the following vote:

**Aye:** 4 - Kassens, O'Donnell, Pieper and Michalowski

**Absent:** 1 - E. Payne

#### 3. Approval of Payments

A. [ID#20-1382](#) Approval of Payments

**Sponsors:** Public Works

**Attachments:** [BPW Payments 11-17-2020](#)

A motion was made by Ald. Joe Pieper, seconded by Vice Chair Kim Michalowski, that the Payments be approved. The motion carried by the following vote:

**Aye:** 4 - Kassens, O'Donnell, Pieper and Michalowski

**Absent:** 1 - E. Payne

*Ald. Eric Payne arrived.*

#### 4. RESOLUTIONS

- A. [ID#20-1383](#) BE IT RESOLVED that the Board of Public Works be and it hereby is authorized and directed to prepare plans and specifications and to advertise for bids for the construction of: 2021 CIP Projects (Department of Public Works Program).

**Sponsors:** Public Works

**Attachments:** [2021CIP Public Works Program](#)

[Z - 2021 Construction Projects-2021 PROJECTS](#)

**A motion was made by Ald. Joe Pieper, seconded by Vice Chair Kim Michalowski, that this Resolution for the 2021 CIP Projects be approved. The motion carried by the following vote:**

**Aye:** 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

**Aye:** 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

#### 5. Discussion and Recommendation to Council Regarding:

- A. [ID#20-1218](#) Review and act on Developer's Agreement between City of Waukesha and Howell Oaks Development LLC for property located along Madison Street and west of both S. Prairie Song Drive and Prairie Song Drive.

**Sponsors:** Public Works

**Attachments:** [20-1218\\_BPW Agenda Cvr-Howell Oaks Addition 3 Phase 4 Developer's Agreement v1](#)  
[Howell Oaks Add 3 Phase 4 Development Agreement \(V6 2020-11-17\) - FINAL - Dev Executed](#)

**This item was held until the next meeting.**

- B. [ID#20-1384](#) Review and act on Contract Change Order No. 7 with Greenfire Management Services, LLC, for the Waukesha City Hall project.

**Sponsors:** Public Works

**Attachments:** [20-1384\\_BPW Agenda Cover-CCO7-Greenfire Management-Waukesha City Hall](#)  
[20-1384-CCO7-Greenfire Management-Waukesha City Hall](#)

*Katie Jelacic, P.E., presented this item.*

**A motion was made by Ald. Joe Pieper, seconded by Member Steve Kassens, that the Contract Change Order No. 7 with Greenfire Management Service, LLC, for the Waukesha City Hall project be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

- C. [ID#20-1385](#) Review and act on Contract Change Order No. 4 with Greenfire Management Services, LLC, for the Waukesha City Hall – Transit Portion of the project.

**Attachments:** [20-1385 BPW Agenda Cover-CCO 4 Transit Center-Greenfire Management-Waukesha City Hall - Copy](#)  
[20-1385-CCO4-Greenfire Management-Transit Center - Copy](#)

*Katie Jelacic, P.E., presented this item.*

**A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the Contract Change Order No. 4 with Greenfire Management Services, LLC, for the Waukesha City Hall Transit Center portion of the project be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

- D. [ID#20-1386](#) Review and act on Contract Change Order No. 1 with J&A Pohl, Inc., for the ADA Curb Ramp Improvements on Michigan Ave.

**Sponsors:** Public Works

**Attachments:** [20-1386-BPW Agenda Cvr-CCO1-JA Pohl ADA Curb Ramps 2020](#)  
[20-1386-CCO1-JA Pohl-ADA Curb Ramps](#)

*Katie Jelacic, P.E., presented this item.*

**A motion was made by Ald. Eric Payne, seconded by Ald. Joe Pieper, that the Contract Change Order No. 1 with J&A Pohl, Inc., for the ADA Curb Ramp Improvements on Michigan Ave. be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

- E. [ID#20-1387](#) Review and act on Contract Change Order No. 1 with Stuckey Construction Company, Inc., for the Buchner Park Community Pool and Building project.

**Sponsors:** Public Works

**Attachments:** [20-1387-BPW Agenda Cvr-CCO1-Stuckey Construction-Buchner Park Community Pool](#)  
[20-1387-CCO1-Stuckey Construction-Buchner Park Community Pool](#)

*Katie Jelacic, P.E., presented this item.*

**A motion was made by Ald. Joe Pieper, seconded by Member Steve Kassens, that the Contract Change Order No. 1 with Stuckey Construction Company, Inc., for the Buchner Park Community Pool and Building project be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

- F. [ID#20-1388](#) Resolution for the Petition for the Authorization of the Spur Track Removal including the Railroad Bridge over the Fox River, Pedestrian Pathway of the Drumlin Glacial Trail, and Two at-Grade Crossings on Sentry Drive in

the City of Waukesha.

**Sponsors:** Public Works

**Attachments:** [Resolution Petition Spur Track Removal including RR Bridge over Fox River](#)

*Katie Jelacic, P. E., presented this item and the need to remove the railroad bridge in the Fox River that has collected large trees and debris, blocking navigation of the river. This would also include removing the crossings that relate to it and it's good timing because Sentry Drive will be redone in 2021. The path crosses the bike trail, then it crosses Sentry Drive by the garage and also crosses Sentry Drive by the Incinerator. Asking for the 3 at-grade crossings and the bridge to be removed. Once we get a resolution then the City petitions for a hearing. And the City has to go through the hearing process before the work can bid out. Ald. Payne questioned the impact to the bike trail. Ms. Jelacic responded that we did just pave this. If approved, will fix it and can probably do with our own forces when we have time.*

**A motion was made by Ald. Joe Pieper, seconded by Vice Chair Kim Michalowski, that the resolution for the Petition for the Authorization of the Spur Track Removal including the Railroad Bridge over the Fox River, Pedestrian Pathway of the Drumlin Glacial Trail, and Two at-Grade Crossings on Sentry Drive in the City of Waukesha be recommended for approval. The motion carried by the following vote:**

**Aye:** 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

6. Matter of Report

*Ald. Pieper complimented the City crews for the good leaf pick-up.  
Ald. Payne also appreciates it and stated that the terraces aren't getting ripped-up. Very happy about that.  
Dr. Abadi mentioned that the terraces are dry which prevents the terraces from being damaged.*

7. Communications and Referrals:

8. Adjournment

**A motion was made that the meeting be adjourned. The motion carried unanimously.**

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.