



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Agenda - Final Building and Grounds

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Monday, April 20, 2015

7:00 PM

Council Chambers, City Hall  
Use lower level glass door.

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1. Call to Order

2. Approval of Minutes

A. [ID#15-2381](#) Approve March 16, 2015 Building and Grounds Meeting Minutes.

**Attachments:** [Building and Grounds Minutes 03-16-2015 - DRAFT](#)

3. Discussion and Recommendation re:

A. [ID#15-2384](#) Install two stop signs on Fox River Circle (south) and River Valley Road.

**Recommendation:** Engineering staff has reviewed the request to install two stop signs on Fox River Circle (south) at the River Valley Road intersection. Currently, the intersection has no traffic control. There is another intersection of Fox River Circle (north) just to the north and it has stop signs for the east and west approaches to the intersection. Staff recommends installation of the two stop signs.

Recommended Motion: Move to install two stop signs at the intersection of Fox River Circle (south) and River Valley Road for the eastbound and westbound approaches.

**Sponsors:** Perry

**Attachments:** [Item 15 2384 Administration Review Stop Signs on Fox River Cir](#)

B. [ID#15-2385](#) Rescind all parking zones on the east side of Perkins Avenue from the corner E. Main Street to National Avenue.

**Recommendation:** Upon the request of the parking agents and in coordination with Ald. Hernandez, staff has review the existing parking zones along the east side of Perkins Avenue from Main Street to National Avenue. There are several existing parking zones that were place years ago when the manufacturing building was full and workers needed to park on Perkins Avenue. The buildings are at a lower use today and the parking zones no longer make since. Existing parking signing has fallen into disrepair and parking agents find it hard to give tickets.

To that end, engineering staff is recommending removal of all parking zones on the east side of Perkins and to establish new zones that are typical of zones on the rest of Perkins Avenue. This item No. 15-2385 will cover the rescinding of the existing parking zones and Items No. 15-2386, 2387, 2388 will cover the new parking zones.

Recommended Motion: Move to rescind all parking zones on the east side of Perkins Avenue from the corner E. Main Street to National Avenue.

**Sponsors:** Public Works and Hernandez

**Attachments:** [Item 15 2385 Administration Review Removal of Parking Regs on Perkins](#)

- C. [ID#15-2386](#) Establish No Parking Any Time on the east side of Perkins Avenue from the corner of E. Main Street to 300 feet south.

**Recommendation:** Staff recommends installing No Parking Any Time on the east side of Perkins Avenue from E. Main Street south for 300 feet. There are many driveways and the places of business have parking lots.

Recommended Motion: Move to establish No Parking Any Time on the east side of Perkins Avenue from the corner of E. Main Street to 300 feet south.

**Sponsors:** Public Works and Hernandez

**Attachments:** [Item 15-2386 Administration Review No Parking on Perkins](#)

- D. [ID#15-2387](#) Establish 2 Hour Parking, 6am to 4pm, Except Saturday Sunday Holiday on the east side of Perkins Avenue from 300 feet south of corner of E. Main Street to the corner of National Avenue.

**Recommendation:** Staff recommends installing a 2 hour parking zone on the remainder of the east side of Perkins Avenue up to Nation Avenue. The 2 hour parking being proposed is the same as the 2 hour parking on both sides of Perkins south to Arcadian.

Recommended Motion: Move to establish 2 Hour Parking, 6am to 4pm, Except Saturday Sunday Holiday on the east side of Perkins Avenue from 300 feet south of corner of E. Main Street to the corner of National Avenue.

**Sponsors:** Public Works and Hernandez

**Attachments:** [Item 15-2387 Administration Review 2 Hour Parking on Perkins](#)

- E. [ID#15-2388](#) Install signs that say Do Not Park on Terrace on east side of Perkins Avenue from corner of E. Main Street to 400 feet south.

**Recommendation:** Upon the request of the parking agents, staff is recommending to have signs installed on the terrace that say "Do Not Park on Terrace". The terrace on the east side of Perkins Avenue from E. Main Street to about 400 feet south is paved with asphalt. Parking agents have given out tickets for persons parking their cars on top of the asphalt terrace.

Recommended Motion: Move to install signs that say Do Not Park on Terrace on east side of Perkins Avenue from corner of E. Main Street to 400 feet south.

**Sponsors:** Public Works and Hernandez

**Attachments:** [Item 15-2388 Administration Review Do Not Park on Terrace on Perkins](#)

- F. [ID#15-2451](#) Approve a speed awareness campaign to allow yard type signs in the terrace area on Madison St. from Moreland Blvd. to North St. starting May 16th, 2015 for two weeks.

**Recommendation:** Staff has reviewed this request by the Tower Hill Neighborhood group to install "slow down" speed awareness signs in the terrace on Madison Street. This group conducted the campaign in 2014 with permission from Buildings & Grounds and complied with staff requirements. Staff recommends approval of the campaign in 2015 subject to the following conditions:

The Tower Hill Group will be responsible for placement of the signs in the terrace and removal of the signs after the two week period.

The group should also insure that the signs are not given to others that are not in the Tower Hill area as to keep the signs from popping up all over the City. The group may keep the signs displayed on their private property behind the sidewalk.

The group shall conduct all activity safely and in coordination with the City police department.

Recommended Motion: Move to approve a speed awareness campaign to allow yard type signs in the terrace area on Madison St. from Moreland Blvd. to North St. starting May 16th, 2015 for two weeks.

**Sponsors:** E. Payne

**Attachments:** [Item 15-2451 Administration Review Speed Awareness on Madison](#)

#### 4. Communications and Referrals

- A. [ID#15-2383](#) Remaining Buildings & Grounds Budget = \$3,890

#### 5. Adjournment

"A majority of the Council members may be in attendance."