



**City of Waukesha**  
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<b>Committee:</b> Board of Public Works	<b>Date:</b> 11/20/2024
<b>Common Council Item Number:</b> ID #24-11038	<b>Date:</b> 12/3/2024
<b>Submitted By:</b> Alex Damien, Director of Public Works	<b>City Administrator Approval:</b> Anthony W. Brown, City Administrator
<b>Finance Department Review:</b> Joseph P. Ciurro, Finance Director	<b>City Attorney's Office Review:</b> Brian Running, City Attorney
<b>Subject:</b> Review and act on Contract Amendment No. 1 with Donohue & Associates for the Storm Sewer & Flood Mitigation Engineering Services - 2023-2024.	

**Details:**  
 In 2022 the Department of Public Works solicited proposals for consultants to provide engineering services for storm sewer and flood mitigation projects through 2024. Donohue was one of the two consultants chosen. Currently, Donohue is engaged in providing services related to the Area 7 flood mitigation project. To keep this project and other future flood mitigation projects moving forward, the city is proposing to extend the contract for another two years. This allows the same consultant team to continue the work that has been started and provide continuity for future flood mitigation projects.

Revised hourly rates for the previously submitted staff are attached which are an increase of approximately 15% from 2023-2024. In comparison with other recently completed hourly engineering consultant contracts, the revised hourly rates are competitive with other firms.

**Options & Alternatives:**  
 The Department could solicit new proposals from other consultants. However, a change in consultants would halt the in-progress work and require another consultant to produce the second bid package of Area 7. This would require a steep learning curve to match the first bid package, create inefficiencies, and could lead to errors.

**Financial Remarks:**  
 Acct # 0041.68290 will continue to fund the current and any future projects that will be scoped using the hourly rates of the approved consultant.

**Executive Recommendation:**  
 Approve Contract Amendment No. 1 with Donohue & Associates for the Storm Sewer & Flood Mitigation Engineering Services – 2023-2024.