



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Final

### Board of Public Works

---

Thursday, December 19, 2019

5:30 PM

Council Chambers, City Hall  
Use upper level doors off Buena Vista Ave.

---

#### 1. Call to Order

**Present** 5 - Kassens, O'Donnell, E. Payne, Pieper, and Michalowski

#### 2. Public Comment

*No public comments.*

#### 3. Approval of Minutes

##### A. [ID#19-1681](#) Approve Minutes of December 5, 2019.

**Sponsors:** Public Works

**Attachments:** [BPW Meeting Minutes 12-05-19 - draft](#)

**A motion was made by Ald. Joe Pieper, seconded by Member Kim Michalowski, that the Minutes of December 5, 2019, be approved. The motion carried by the following vote:**

**Aye:** 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

#### 4. Approval of Bonds

##### A. [ID#19-1682](#) Approval of Bonds

**Sponsors:** Public Works

**A motion was made by Member Kim Michalowski, seconded by Ald. Joe Pieper, that the Bonds be approved. The motion carried by the following vote:**

**Aye:** 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

#### 5. Discussion and Recommendation to Council Regarding:

##### A. [ID#19-1692](#) Review and act on the Contract for Design and Construction Services for Artificial Turf Installation for Frame Park Baseball Diamond and Mindiola Soccer Field.

**Sponsors:** Public Works

**Attachments:** [19-1692 BPW Agenda Cover-Consultant Contract-Artificial Turf Design](#)  
[Consultant Contract-JSD Professional Services-Design and Construction Services for Artificial Turf](#)

*Katie Jelacic, P.E., presented this item.*

**A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the Contract for Design and Construction Services for Artificial Turf Installation for Frame Park Baseball Diamond and Mindiola Soccer Field with JSD Professional Services, Inc., be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

- B.** [ID#19-1683](#) Review and act on Contract Change Order No. 8 with Super Excavators, Inc. for the Greenmeadow Sanitary Interceptor Sewer project.

**Sponsors:** Public Works

**Attachments:** [19-1683 BPW Agenda Cover-CO8-Super Excavators-Greenmeadow Sanitary Interceptor Sewer](#)  
[19-1683-CCO8-Super Excavators-Greenmeadow Sanitary Interceptor](#)

*Jonathan Schapekahn, P. E., presented this item.*

**A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the Contract Change Order No. 8 with Super Excavators, Inc., for the Greenmeadow Sanitary Interceptor Sewer project be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

- C.** [ID#19-1684](#) Review and act on Contract Change Order No. 2 with PSG Construction, Inc., for the Pump Station Upgrades at Pearl St. project.

**Sponsors:** Public Works

**Attachments:** [19-1684 BPW Agenda Cover-CCO2-PSG Construction-Pump Station Upgrades Pearl St](#)  
[19-1684\\_CCO2-PSG Construction-Pump Station Upgrades Pearl St](#)

*Chris Langemak, P.E., presented this item.*

**A motion was made by Ald. Joe Pieper, seconded by Member Kim Michalowski, that the Contract Change Order No. 2 with PSG Construction, Inc., for the Pump Station Upgrades at Pearl St. be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

- D.** [ID#19-1685](#) Review and act on Contract Change Order No. 1 with Advance Construction, Inc., for the Sanitary Sewer Force Main Relay/Rehabilitation-2019 project.

**Sponsors:** Public Works

**Attachments:** [19-1685 BPW Agenda Cover CCO1-Advance-Force Main Relay](#)  
[19-1685 CCO1-Advance Construction-Sanitary Sewer Force Main Relay](#)

*Chris Langemak, P.E., presented this item.*

**A motion was made by Ald. Eric Payne, seconded by Vice Chair Chad O'Donnell, that the Contract Change Order No. 1 with Advance Construction, Inc., for the Sanitary Sewer Force Main Relay/Rehabilitation-2019 project be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

- E.** [ID#19-1691](#) Review and act on Contract Change Order No. 1 with Greenfire Management Services for the Waukesha City Hall.

**Sponsors:** Public Works

**Attachments:** [19-1691 BPW Agenda Cover-CCO1-Greenfire Management-Waukesha City Hall](#)  
[19-1691 CCO1-Greenfire Management Services-City Hall](#)

*Katie Jelacic, P.E., presented this item.*

**A motion was made by Ald. Joe Pieper, seconded by Member Kim Michalowski, that the Contract Change Order No. 1 with Greenfire Management Services, LLC, for the Waukesha City Hall project be recommended for Council Consent. The motion carried by the following vote:**

- F.** [ID#19-1702](#) Review and act on the Contract Amendment No. 4 with BWBR for City Hall Design and Construction Project.

**Sponsors:** Public Works

**Attachments:** [19-1702 BPW Agenda Cover-BWBR Amendment 4](#)  
[19-1702 CONTRACT Amendment 4-BWBR-City Hall Design and Construction](#)

*Katie Jelacic, P.E., presented this item.*

**A motion was made by Member Kim Michalowski, seconded by Ald. Joe Pieper, that the Contract Amendment No. 4 with BWBR for City Hall Design and Construction project be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

- G.** [ID#19-1703](#) Review and act on Contract Amendment No. 1 for Operational Assistance Services with Strand Associates not to exceed \$20,000 for on-going assistance of services related to the recent improvements at the Clean Water Plant.

**Sponsors:** Public Works

**Attachments:** [19-1703\\_BPW Agenda Cover Sheet 12 19 2019 strand contract Amendment No 1-Strand Associates-Clean Water Plan Operational Assistance.pdf](#)

*Jeff Harenda, Clean Water Plant Manager, presented this item.*

**A motion was made by Ald. Joe Pieper, seconded by Vice Chair Chad O'Donnell, that the Contract Amendment No. 1 for Operational Assistance Services with Strand Associates be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

## 6. Approval of Payments

### A. [ID#19-1713](#) Approval of Payments

**Sponsors:** Public Works

**Attachments:** [\\_Summary Table for Partial Payments 12-19-19 Advance-4101.Signed Advance-4112.Signed Payne and Dolan-4110.Signed PSG-4091.Signed Super Excavators-4071.Signed Visu-Sewer-4102.Signed](#)

**A motion was made by Ald. Eric Payne, seconded by Member Kim Michalowski, that the Payments be approved. The motion carried by the following vote:**

**Aye:** 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

## 7. Discussion and Authorization re:

### A. [ID#19-1694](#) Review and act on the request from Mike Moskopf for a one-time sewer credit for 2930 Makou Trail.

**Sponsors:** Public Works

**Attachments:** [19-1694\\_BPW Agenda Cover-2930 Makou Sewer Credit 19-1694\\_Sewer Credit-2930 Makou Trail-Michael Moskopf](#)

*Alex Damien, City Enineger, presented this item.*

**A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the one-time sewer credit for Mike Moskopf at 2930 Makou Trail be approved. The motion carried by the following vote:**

**Aye:** 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

### B. [ID#19-1697](#) Review and act on the request from John Misany for a one-time sewer credit for 506 Bethesda Ct.

**Sponsors:** Public Works

**Attachments:** [19-1697\\_BPW Agenda Cover-506 Bethesda Ct](#)  
[19-1697 Sewer Credit 506 Bethesda Ct](#)

*Alex Damien, City Engineer, presented this item.*

**A motion was made by Member Kim Michalowski, seconded by Ald. Joe Pieper, that the one-sewer credit for John Misany at 506 Bethesda Ct. be approved. The motion carried by the following vote:**

**Aye:** 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

- C. [ID#19-1696](#) Review and act on the request from James Hammes for a one-time sewer credit for 3012 Kisdon Hill.

**Sponsors:** Public Works

**Attachments:** [19-1696\\_BPW Agenda Cover-3012 Kisdon Hill](#)  
[19-1696 Sewer Credit Req-3012 Kisdon Hill Dr](#)

*Alex Damien, City Engineer, presented this item.*

**A motion was made by Ald. Eric Payne, seconded by Vice Chair Chad O'Donnell, that the one-time sewer credit for James Hammes at 3012 Kisdon Hill be approved. The motion carried by the following vote:**

**Aye:** 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

8. Matter of Report

9. Communications and Referrals:

10. Adjournment

**A motion was made that the meeting be adjourned. The motion carried unanimously.**

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.