



# City of Waukesha

1900 Aviation Drive  
Waukesha, WI 53188

## Meeting Agenda - Final

### Parks, Recreation and Forestry Board

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Monday, September 16, 2019

5:45 PM

Parks Recreation and Forestry  
Administration and Service Center

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1. Call to Order

2. Tree Planting Ceremony

*In recognition of City of Waukesha being a Tree City USA Community for 40 years.*

3. Public Comment

*City Residents & Taxpayers Only – Limited to three minutes/speaker, ending at 6:30 pm.*

4. Approval of Minutes

A. [ID#19-1276](#) Approve minutes of the Parks, Recreation and Forestry Board meeting of June 17, 2019.

**Attachments:** [prmn 190617 \(Minutes for June 17, 2019\) DRAFT.pdf](#)

B. [ID#19-1277](#) Approve minutes of the Parks, Recreation and Forestry Board meeting of August 5, 2019.

**Attachments:** [prmn 190805 \(Minutes for August 5, 2019\) DRAFT.pdf](#)

C. [ID#19-1278](#) Approve minutes of the Parks, Recreation and Forestry Board meeting of August 19, 2019.

**Attachments:** [prmn 190819 \(Minutes for August 19, 2019\) DRAFT.pdf](#)

5. Discussion/Decision Items

A. [ID#19-1279](#) Fall 2019 Public Tree Planting Program Public Hearing - Open Public Hearing.

B. [ID#19-1280](#) Fall 2019 Public Street Tree Planting Program - Close Public Hearing.

- C. [ID#19-1281](#) Discussion/recommendation that the Common Council set a Public Hearing, on a date to be determined, regarding the assessment for the Fall 2019 Public Street Tree Planting Program, said cost to be \$235.00 per tree.

**Attachments:** [Planting Program Memo.\(Fall 2019\).pdf](#)  
[Planting SummaryFall2019.pdf](#)  
[Forestry - Maintenance History Fall 2019.pdf](#)  
[Tree Planting Assessment History.pdf](#)

- D. [ID#19-1282](#) Recommend to approve proposed agreement with SHARP Literacy regarding donation and placement of sculpture piece in Riverwalk.

**Attachments:** [Public Art Request-Exhibit A.pdf](#)  
[Public Art-Contract with Sharp Literacy.pdf](#)

- E. [ID#19-1283](#) To approve request received from the Women's Center to provide special lighting from October 20 -26, 2019, at the Les Paul Performance Center and Lighted Dome at Youmans Park.

**Attachments:** [Special Request-Women's Center 9-10-19.pdf](#)

- F. [ID#19-1284](#) To approve proposed message board sign design and placement within Cutler Park.

**Attachments:** [Message Board Sign \(1\)-Cutler Park.pdf](#)  
[Message Board Sign \(2\)-Cutler Park.pdf](#)  
[Park Sign Example.jpg](#)  
[City of Waukesha-Preliminary-663649-1-7.pdf](#)

- G. [ID#19-1285](#) Recommend to approve Letter of Agreement between City of Waukesha Parks, Recreation & Forestry Department and Waukesha County Parks & Land Use Department in regard to Waukesha JanBoree event responsibilities.

**Attachments:** [2020 JanBoree Cover Sheet-City County agreement.pdf](#)  
[2020 Janboree City County Agreement .pdf](#)

- H. [ID#19-1286](#) To approve proposed disposition plan for Lowell Park Toboggan Runs.

**Attachments:** [Disposition Plan-Lowell Park Toboggan Run 9.16.2019.pdf](#)

6. Board President Report
7. Director and Staff Report
8. Adjournment

" A majority of the Common Council members may be in attendance."

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in accessible format, please contact Ron Grall, Director of Parks, Recreation & Forestry, at least 48 hours prior to the meeting at 262-524-3737, FAX 262-524-3713, or Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.