



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Draft

### Transit Commission Meeting

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Thursday, December 7, 2023

5:30 PM

Council Chambers, City Hall

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#### 1. Call to Order

**Present** 5 - Chad O'Donnell, Steve Kassens, Kevin Reilly, Eric E. Payne, and Joe Pieper

#### 2. Pledge of Allegiance

#### 3. Public Comment

#### 4. Public Hearing-Proposed Elimination of Operating Route 2/3 on Sundays Effective January 15, 2024

*No comments were submitted or given.*

#### 5. Approval of Minutes

##### A. [ID#23-8212](#) Approval of Minutes November 9, 2023

**Attachments:** [tc 23-11-09-draft](#)

**Kassens moved to approve, seconded by E. Payne; motion carried the following vote:**

**Aye:** 5 - Chad O'Donnell, Steve Kassens, Kevin Reilly, Eric E. Payne and Joe Pieper

#### 6. Discussion and Recommendation re:

##### A. [ID#23-8213](#) Review and act on Proposed Elimination of Operating Route 2/3 on Sundays Effective January 15, 2024

**Attachments:** [Eliminate Route 2-3 Sundays](#)

[Route 2-3 Sunday Ridership](#)

[hearing notice Proposed elimination of Route 2-3 Sunday January 2024](#)

**Pieper moved to approve, seconded by Reilly; motion carried the following vote:**

**Aye:** 5 - Chad O'Donnell, Steve Kassens, Kevin Reilly, Eric E. Payne and Joe Pieper

- B.**     [ID#23-8214](#)     Review and act on Proposed Intergovernmental Agreement with Milwaukee Transport Services, Inc. to Operate Route 1 in Milwaukee County

**Attachments:**   [Route 1 Service Agreement-Milwaukee County](#)  
[IGA for Route 1 - MCTS Waukesha Metro 2024](#)

**Kassens moved to approve, seconded by E. Payne; motion carried the following vote:**

**Aye:**   5 -   Chad O'Donnell, Steve Kassens, Kevin Reilly, Eric E. Payne and Joe Pieper

- C.**     [ID#23-8215](#)     Waukesha County Business Item- Review and Act on Proposed Agreement with WI Transportation, LLC to Provide Paratransit Service to Grandfathered Passengers of Waukesha County Route 901 Paratransit Service

**Attachments:**   [Waukesha County Business Item-Grandfathered Paratransit service with WI Transportation](#)  
[ADA Paratransit 2023-2024-Grandfathered Passengers](#)

**Pieper moved to approve, seconded by Reilly; motion carried the following vote:**

**Aye:**   5 -   Chad O'Donnell, Steve Kassens, Kevin Reilly, Eric E. Payne and Joe Pieper

## 7. Communications and Referrals

*WisDOT management review occurred on Wed 12/6 and it went well. Report will be presented at a meeting next year when completed.*

## 8. Adjournment

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).