



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Agenda - Final-revised

City Council

Tuesday, February 20, 2024

6:00 PM

Council Chambers, City Hall

1. Roll Call
2. Pledge of Allegiance
3. Public Comment

City Residents and Taxpayers Only - Limited to three minutes/speaker, ending 6:30 p.m.

4. Presentations to Council

- A. [ID#24-9094](#) Citation of Valor Awards
- B. [ID#24-9075](#) Waukesha Christmas Parade Memorial Donation from The Milwaukee Dancing Grannies
- C. [ID#24-9076](#) Waukesha Public Library Year-End Review

5. Approval of Minutes

- A. [ID#24-9084](#) Minutes from February 6, 2024

Attachments: [ccmn240206 draft.pdf](#)

Consent Agenda

Items under the Consent Agenda have passed unanimously out of committee. Unless a member of the Common Council specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are then approved unanimously by general consent. Any item removed from Consent Agenda will be discussed under the appropriate committee, board or commission on the Regular Agenda.

1. Other Boards and Commissions

- A. [ID#24-8937](#) Review and Act on Approval to Update the Public Transportation Agency Safety Plan and Supporting Resolution

Attachments: [PTASP Update](#)
[Resolution - PTASP Updates](#)
[Waukesha Metro PTASP 2024](#)

Legislative History

2/8/24 Transit Commission approved
Meeting

2. Plan Commission

3. Standing Committees

A. Finance Committee - Ald. Pieper

B. Building & Grounds Committee - Ald. E. Payne

- A. [ID#24-8839](#) To review and update the signage around Guthrie Road and Mohawk Lane. There are School Crossing signs nearby, but no school (apparently their used to be one), and folks are frequently running the Stop sign, would like to see "Stop Ahead" signs in place of the current School Crossing signs.

Sponsors: Wuteska

Attachments: [24-8839_Guthrie Rd stop ahead signs](#)
[BG Resolution for the 2-5-2024 Consent](#)

Legislative History

2/5/24 Building and Grounds recommended for Council Consent to the
City Council

- B. [ID#24-8840](#) Please evaluate the on-street parking along River Valley Road from USH 18 thru the second curve to the south.

Sponsors: McElderry

Attachments: [24-8840_River Valley Rd no parking zones](#)
[BG Resolution for the 2-5-2024 Consent](#)

Legislative History

2/5/24 Building and Grounds recommended for Council Consent to the
City Council

- C. [ID#24-8841](#) Establish no parking on the southwest side of Fuller Street directly across from Ann Street from November 1 to April 1.

Sponsors: E. Payne

Attachments: [24-8841_Fuller St no parking zone](#)
[BG Resolution for the 2-5-2024 Consent](#)

Legislative History

2/5/24 Building and Grounds recommended for Council Consent to the
City Council

D. [ID#24-8847](#) Install a no engine braking sign for westbound Moreland Boulevard west of Manhattan Drive.

Sponsors: E. Payne

Attachments: [24-8847 Moreland Blvd no engine braking sign](#)
[BG Resolution for the 2-5-2024 Consent](#)

Legislative History

2/5/24	Building and Grounds	recommended for Council Consent to the City Council
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C. Ordinance & License Committee - Ald. R. Lemke

1. Licenses

A. [ID#24-9042](#) Invited Bartenders

Attachments: [Invited Bartenders 2.12.24](#)

Legislative History

2/12/24	Ordinance & License Committee	recommended for Council Consent to the City Council
2/12/24	Ordinance & License Committee	held
2/12/24	Ordinance & License Committee	recommended for Council Consent to the City Council
2/12/24	Ordinance & License Committee	recommended for Council Agenda to the City Council
2/12/24	Ordinance & License Committee	recommended for Council Consent to the City Council

B. [ID#24-9043](#) Invited Other Applications

Attachments: [Invited Other Applications 2.12.24](#)

Legislative History

2/12/24	Ordinance & License Committee	recommended for Council Consent to the City Council
2/12/24	Ordinance & License Committee	recommended for Council Consent to the City Council
2/12/24	Ordinance & License Committee	recommended for Council Agenda to the City Council
2/12/24	Ordinance & License Committee	held
2/12/24	Ordinance & License Committee	recommended for Council Consent to the City Council
2/12/24	Ordinance & License Committee	recommended for Council Consent to the City Council

D. Human Resources - Ald. Rodriguez**E. Board of Public Works - Alex Damien**

- A. [ID#24-8756](#) Review and act on the Contract Amendment No. 1 with Strand Associates for the Biogas Purification and Sludge Drying with Facilities Enhancements project.

Sponsors: Public Works

Attachments: [24-8756_BPW Agenda Cvr-Strand-2024 Amendment 1.pdf](#)
[24-8756 Strand Design Contract Amendment 1.pdf](#)

Legislative History

1/18/24	Board of Public Works	held
2/8/24	Board of Public Works	recommended for Council Consent to the City Council

- B. [ID#24-8954](#) Review and act on the Two-Party State Municipal Agreement between the City of Waukesha and the Wisconsin Department of Transportation for the Sunset Drive and Prairie Avenue Traffic Signal Reconstruct project, WisDOT Project ID: 2718-23-70.

Sponsors: Public Works

Attachments: [24-8954_BPW Agenda Cvr-Sunset & Prairie Traffic Signal SMA.pdf](#)
[24-8954_COW_VOW Street Intersection Improvement Contract Village & City](#)
[24-8954_2718-23-00_70Prairie CWauk.pdf](#)

Legislative History

2/8/24	Board of Public Works	recommended for Council Consent to the City Council
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- C. [ID#24-8956](#) Review and act on the Two-Party Construction Agreement between Waukesha County and the City of Waukesha for the construction of non-participating items on the N. Grandview Blvd. resurfacing project, WisDOT Project ID 2717-04-70.

Sponsors: Public Works

Attachments: [24-8956_BPW Agenda Cvr-Waukesha County - Grandview Blvd Agreement.pdf](#)
[2717-04-70 - City ADA Work Agreement.pdf](#)

Legislative History

2/8/24	Board of Public Works	recommended for Council Consent to the City Council
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- D. [ID#24-8957](#) Review and act on Contract Change Order No. 1 with Super Western Inc. for the 2023 Delafield Street and Lemira Avenue Utility and Street Improvements project.
- Sponsors:** Public Works
- Attachments:** [24-8957_BPW_Agenda_Cvr-CCO1-Super Western-Delafield St.pdf](#)
[24-8957-CCO1-Super Western Delafield St.pdf](#)
- Legislative History**
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|--------|-----------------------|---|
| 2/8/24 | Board of Public Works | recommended for Council Consent to the City Council |
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- E. [ID#24-8958](#) Review and act on the Storm Water Management Practice Maintenance Agreement between City of Waukesha and Kwik Trip for the property located at 2530 N. Grandview Blvd.
- Sponsors:** Public Works
- Attachments:** [24-8958_BPW_Agenda_Cvr-Kwik Trip Grandview SW Agreement.pdf](#)
[Proposed Kwik Trip SW Maintenance Agreement.pdf](#)
- Legislative History**
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| 2/8/24 | Board of Public Works | recommended for Council Consent to the City Council |
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End of Consent Agenda

6. New Business

Format - Introduction by Professional Staff/Hearing/Comments by Council/Official

- A. [ID#24-9045](#) Review and act on a Resolution to Terminate Tax Incremental District Number 23.
- Attachments:** [Cover Sheet - Terminate TID 23 \(24-9045\)](#)
[Resolution-Terminate TID 23](#)

7. Public Hearing

- A. [PC24-0494](#) Rezoning – 3424 Madison Street, Olde Farm Subdivision - A request from Bielinski Homes to rezone approximately 12.3132 acres of land along the north side of Madison Street west of the Heritage Hills Subdivision from Rs-2 Single Family Residential District to Rs-3 single family Residential District.

Attachments: [Cover Sheet - Olde Farm Subdivision Rezoning](#)
[Olde Farm Subdivision - Project Description](#)
[OldeFarm - Rezoning Exhibit](#)
[OldeFarm - Site Plan](#)
[OldeFarm Civil Plans](#)
[Project Reviews - RZ23-00004](#)
[Re-Zoning Ordinance - 3424 Madison St](#)
[Rezoning Petitions Combined](#)

Legislative History

1/24/24 Plan Commission recommended for approval

8. Action on Public Hearing

- A. [PC24-0494](#) Rezoning – 3424 Madison Street, Olde Farm Subdivision - A request from Bielinski Homes to rezone approximately 12.3132 acres of land along the north side of Madison Street west of the Heritage Hills Subdivision from Rs-2 Single Family Residential District to Rs-3 single family Residential District.

Attachments: [Cover Sheet - Olde Farm Subdivision Rezoning](#)
[Olde Farm Subdivision - Project Description](#)
[OldeFarm - Rezoning Exhibit](#)
[OldeFarm - Site Plan](#)
[OldeFarm Civil Plans](#)
[Project Reviews - RZ23-00004](#)
[Re-Zoning Ordinance - 3424 Madison St](#)
[Rezoning Petitions Combined](#)

Legislative History

1/24/24 Plan Commission recommended for approval

Reports

9. Other Boards and Commissions

- A. Transit Commission Report - Alex Damien

- B. Water Utility Commission - Ald. Bartels
- C. Information Technology Board Report - Ald. Manion
- D. Landmarks Commission Report - Ald. Rodriguez
- E. Redevelopment Authority Report - Ald. R. Lemke
- F. Parks, Recreation & Forestry Board Report - Ald. Wells
- G. Library Board Report - Ald. Halvensleben
- H. Cemetery Commission Report - Ald. C. Payne
- I. Waukesha Housing Authority Report - Ald. Pieper
- J. Community Development Block Grant Committee Report - Jennifer Andrews
- K. Public Art Committee Report - Ald. Moltzan
- 10. Plan Commission - Jennifer Andrews

- A. [PC24-0493](#) Preliminary Plat – 3424 Madison Street, Olde Farm Subdivision - A request from Bielinski Homes to approve a preliminary plat for 17 single family lots and 2 outlots on approximately 12.3132 acres of land along the north side of Madison Street west of the Heritage Hills Subdivision.

Attachments:

- [Cover Sheet - Olde Farm Subdivision Preliminary Plat](#)
- [OldeFarm_Preliminary Plat](#)
- [DOA Certification Letter](#)
- [Olde Farm Subdivision Project Description](#)
- [OldeFarm_Prelim Storm Water Management Plan](#)
- [OldeFarm_Preliminary Civil Plans](#)
- [Project Reviews - PLAT23-00001](#)
- [Project Reviews - SPAR23-00057](#)
- [Cert of No Objection Prelim Plat 01 08 24 - Waukesha County](#)

- B. [ID#24-9083](#) Planned Unit Development Agreement – Rolling Meadows Duplexes – A request from staff to approve the Planned Unit Development Agreement for the Rolling Meadows duplex project to be located on approximately 12.9 acres of vacant land south of Tanglewood Drive at the end of Willow Drive.

Attachments: [Cover Sheet - Final SPAR- Rolling Meadows, south of Willow Drive and Tanglew](#)
[PUD draft - Rolling Meadows 16 duplex buildings - Willow Dr](#)
[Revised Rolling Meadows scheme 2b](#)
[Revised Rolling meadows scheme1](#)
[RM 2.0 SURVEY](#)
[Rolling Meadows 3Bed 10.25.23](#)
[Rolling Meadows application](#)
[Rolling Meadows Rev. Plan Set 1-11-2024](#)
[Rolling Meadows Revised LANDSCAPE PLAN](#)
[SEWRPC CorridorDraft_20230707](#)
[Staff Review Comments - Rolling Meadows Final SPAR](#)

11. Standing Committees

- A. Finance Committee Report - Ald. Pieper
- B. Building & Grounds Committee Report - Ald. E. Payne
- C. Ordinance & License Committee Report - Ald. R. Lemke

- A. [ID#24-9042](#) Invited Bartenders

Attachments: [Invited Bartenders 2.12.24](#)

Legislative History

2/12/24	Ordinance & License Committee	recommended for Council Consent to the City Council
2/12/24	Ordinance & License Committee	held
2/12/24	Ordinance & License Committee	recommended for Council Consent to the City Council
2/12/24	Ordinance & License Committee	recommended for Council Agenda to the City Council
2/12/24	Ordinance & License Committee	recommended for Council Consent to the City Council

- B. [ID#24-9043](#) Invited Other Applications

Attachments: [Invited Other Applications 2.12.24](#)

Legislative History

2/12/24	Ordinance & License Committee	recommended for Council Consent to the City Council
2/12/24	Ordinance & License Committee	recommended for Council Consent to the City Council
2/12/24	Ordinance & License Committee	recommended for Council Agenda to the City Council
2/12/24	Ordinance & License Committee	held
2/12/24	Ordinance & License Committee	recommended for Council Consent to the City Council
2/12/24	Ordinance & License Committee	recommended for Council Consent to the City Council

C. [ID#24-9044](#) Other Applications

Attachments: [Other Applications 2.12.24](#)

Legislative History

2/12/24	Ordinance & License Committee	recommended for Council Agenda to the City Council
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D. [ID#24-8552](#) Review and act on repealing 11.02 of the municipal code.

Attachments: [Ordinance 11.02 - Repeal - O&L Draft](#)

Legislative History

1/22/24	Ordinance & License Committee	Recommended for Second Reading to the City Council
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E. [ID#24-8553](#) Review and act on revisions to 13.01 of the municipal code.

Attachments: [Memo-13.01 Amendments](#)
[Ordinance 13.01 - O&L Revision](#)

Legislative History

1/22/24	Ordinance & License Committee	Recommended for Second Reading to the City Council
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D. Human Resources Committee Report - Ald. Rodriguez

12. Board of Public Works Report - Alex Damien

- A. [ID#24-8951](#) Review and act on two jurisdictional transfers between the City of Waukesha and Waukesha County for the transfer of Silvernail Road/CTH TJ and E. Broadway/CTH D.

Sponsors: Public Works

Attachments: [24-8951 BPW Agenda Cvr-Jurisdictional Transfer-Silvernail and Broadway.pdf](#)
[24-8951 Resolution - JT of Silvernail and Broadway.pdf](#)
[JTA CTH D to East Broadway County to City 12 21 23ADDED WHEREAS.pdf](#)
[JTA Silvernail Road City to County Waukesha JT 11 14 2023 \(002\).pdf](#)

Legislative History

2/8/24 Board of Public Works recommended for approval to the City Council

- B. [ID#24-8955](#) Bids Received: Friday, February 2, 2024
 Greenwood Avenue, Washington Avenue, Harrison Avenue, and Wilson Avenue Utility and Street Improvements

The Board of Public Works recommends that the low concrete bid from Advance Construction, Inc., in the amount of \$2,100,507.14, be awarded.

Sponsors: Public Works

Attachments: [Greenwood-Washington-Harrison-Wilson CONCRETE BT.pdf](#)

Legislative History

2/8/24 Board of Public Works recommended for approval to the City Council

13. Director of Public Works Report

14. City Attorney's Report

15. City Administrator's Report

- A. [ID#24-9077](#) City Administrator's Report

Attachments: [Admin Report February 16, 2024](#)

16. Mayor's Report & Referrals

17. Referrals

18. Adjournment

Shawn Reilly, Mayor
 City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).