



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Final

### City Council

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Tuesday, February 20, 2024

6:00 PM

Council Chambers, City Hall

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#### 1. Roll Call

*Ald. Moltzan arrived after the Consent Agenda was passed.*

#### 2. Pledge of Allegiance

#### 3. Public Comment

*No speakers present.*

#### 4. Presentations to Council

- A. [ID#24-9094](#) Citation of Valor Awards
- B. [ID#24-9075](#) Waukesha Christmas Parade Memorial Donation from The Milwaukee Dancing Grannies
- C. [ID#24-9076](#) Waukesha Public Library Year-End Review

#### 5. Approval of Minutes

- A. [ID#24-9084](#) Minutes from February 6, 2024

**Attachments:** [ccmn240206 draft.pdf](#)

**A motion was made by Ald. Manion, seconded by Ald. Halvensleben, to approve the Minutes from February 6, 2024. The motion carried by the following vote:**

**Aye:** 10 - Daniel Manion, Cassandra Rodriguez, Dean D. Lemke, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike Chrisien, Mike Anderson, Alicia Halvensleben and Paul Wuteska

**Absent:** 5 - Joe Pieper, Peter Bartels, Eric E. Payne, Jack Wells and Elizabeth Moltzan

### Consent Agenda

*Ald. R. Lemke removed 2 Invited Bartenders, Kalei Dumbrowksi and Gail Neu under ID#24-9042, he removed 2 Invited Other Applications, Magellan's Ext of Premise and Indian Village Reserve "Class B" license under ID#24-9043. Ald. Halvensleben removed 4 sidewalk cafes under Other Licenses, ID#24-9044. The remainder of the Consent Agenda passed by unanimous consent.*

## 1. Other Boards and Commissions

- A. [ID#24-8937](#) Review and Act on Approval to Update the Public Transportation Agency Safety Plan and Supporting Resolution

**Attachments:** [PTASP Update](#)  
[Resolution - PTASP Updates](#)  
[Waukesha Metro PTASP 2024](#)

*Resolution #2024-4*

## 2. Plan Commission

### 3. Standing Committees

#### A. Finance Committee - Ald. Pieper

#### B. Building & Grounds Committee - Ald. E. Payne

- A. [ID#24-8839](#) To review and update the signage around Guthrie Road and Mohawk Lane. There are School Crossing signs nearby, but no school (apparently their used to be one), and folks are frequently running the Stop sign, would like to see "Stop Ahead" signs in place of the current School Crossing signs.

**Sponsors:** Wuteska

**Attachments:** [24-8839 Guthrie Rd stop ahead signs](#)  
[BG Resolution for the 2-5-2024 Consent](#)

*Resolution #2024-3*

- B. [ID#24-8840](#) Please evaluate the on-street parking along River Valley Road from USH 18 thru the second curve to the south.

**Sponsors:** McElderry

**Attachments:** [24-8840 River Valley Rd no parking zones](#)  
[BG Resolution for the 2-5-2024 Consent](#)

*Resolution #2024-3*

- C. [ID#24-8841](#) Establish no parking on the southwest side of Fuller Street directly across from Ann Street from November 1 to April 1.

**Sponsors:** E. Payne

**Attachments:** [24-8841 Fuller St no parking zone](#)  
[BG Resolution for the 2-5-2024 Consent](#)

Resolution #2024-3

- D. [ID#24-8847](#) Install a no engine braking sign for westbound Moreland Boulevard west of Manhattan Drive.

**Sponsors:** E. Payne

**Attachments:** [24-8847 Moreland Blvd no engine braking sign](#)  
[BG Resolution for the 2-5-2024 Consent](#)

Resolution #2024-3

### **C. Ordinance & License Committee - Ald. R. Lemke**

#### 1. Licenses

- A. [ID#24-9042](#) Invited Bartenders

**Attachments:** [Invited Bartenders 2.12.24](#)

*Kalei Dumbrowski is held to the next O&L meeting. Gail Neu will be handled under O&L report.*

- B. [ID#24-9043](#) Invited Other Applications

**Attachments:** [Invited Other Applications 2.12.24](#)

*Magellan's and Indian Village will be handled under O&L report.*

### **D. Human Resources - Ald. Rodriguez**

### **E. Board of Public Works - Alex Damien**

- A. [ID#24-8756](#) Review and act on the Contract Amendment No. 1 with Strand Associates for the Biogas Purification and Sludge Drying with Facilities Enhancements project.

**Sponsors:** Public Works

**Attachments:** [24-8756\\_BPW Agenda Cvr-Strand-2024 Amendment 1.pdf](#)  
[24-8756\\_Strand Design Contract Amendment 1.pdf](#)

- B. [ID#24-8954](#) Review and act on the Two-Party State Municipal Agreement between the City of Waukesha and the Wisconsin Department of Transportation for the Sunset Drive and Prairie Avenue Traffic Signal Reconstruct project, WisDOT Project ID: 2718-23-70.

**Sponsors:** Public Works

**Attachments:** [24-8954\\_BPW Agenda Cvr-Sunset & Prairie Traffic Signal SMA.pdf](#)  
[24-8954\\_COW VOW Street Intersection Improvement Contract Village & City Signed 9.26.2023.pdf](#)  
[24-8954\\_2718-23-00\\_70Prairie CWauk.pdf](#)

- C. [ID#24-8956](#) Review and act on the Two-Party Construction Agreement between Waukesha County and the City of Waukesha for the construction of non-participating items on the N. Grandview Blvd. resurfacing project, WisDOT Project ID 2717-04-70.

**Sponsors:** Public Works

**Attachments:** [24-8956\\_BPW Agenda Cvr-Waukesha County - Grandview Blvd Agreement.pdf](#)  
[2717-04-70 - City ADA Work Agreement.pdf](#)

- D. [ID#24-8957](#) Review and act on Contract Change Order No. 1 with Super Western Inc. for the 2023 Delafield Street and Lemira Avenue Utility and Street Improvements project.

**Sponsors:** Public Works

**Attachments:** [24-8957\\_BPW Agenda Cvr-CCO1-Super Western-Delafield St.pdf](#)  
[24-8957-CCO1-Super Western Delafield St.pdf](#)

- E. [ID#24-8958](#) Review and act on the Storm Water Management Practice Maintenance Agreement between City of Waukesha and Kwik Trip for the property located at 2530 N. Grandview Blvd.

**Sponsors:** Public Works

**Attachments:** [24-8958\\_BPW Agenda Cvr-Kwik Trip Grandview SW Agreement.pdf](#)  
[Proposed Kwik Trip SW Maintenance Agreement.pdf](#)

### End of Consent Agenda

## 6. New Business

- A. [ID#24-9045](#) Review and act on a Resolution to Terminate Tax Incremental District Number 23.

**Attachments:** [Cover Sheet - Terminate TID 23 \(24-9045\)](#)  
[Resolution-Terminate TID 23](#)

**A motion was made by Ald. Halvensleben, seconded by Ald. McElderry, to approve the adoption of Resolution #2024-1 to Terminate Tax Incremental District Number 23. The motion carried by the following vote:**

**Aye:** 11 - Daniel Manion, Cassandra Rodriguez, Dean D. Lemke, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike Chrisien, Mike Anderson, Alicia Halvensleben and Paul Wuteska

**Absent:** 4 - Joe Pieper, Peter Bartels, Eric E. Payne and Jack Wells

7. Public Hearing

- A. [PC24-0494](#) Rezoning – 3424 Madison Street, Olde Farm Subdivision - A request from Bielinski Homes to rezone approximately 12.3132 acres of land along the north side of Madison Street west of the Heritage Hills Subdivision from Rs-2 Single Family Residential District to Rs-3 single family Residential District.

**Attachments:** [Cover Sheet - Olde Farm Subdivision Rezoning](#)  
[Olde Farm Subdivision - Project Description](#)  
[OldeFarm - Rezoning Exhibit](#)  
[OldeFarm - Site Plan](#)  
[OldeFarm\\_Civil Plans](#)  
[Project Reviews - RZ23-00004](#)  
[Re-Zoning Ordinance - 3424 Madison St](#)  
[Rezoning Petitions Combined](#)

*The Public Hearing was opened. No one present to speak. The public hearing was Closed.*

8. Action on Public Hearing

- A. [PC24-0494](#) Rezoning – 3424 Madison Street, Olde Farm Subdivision - A request from Bielinski Homes to rezone approximately 12.3132 acres of land along the north side of Madison Street west of the Heritage Hills Subdivision from Rs-2 Single Family Residential District to Rs-3 single family Residential District.

**Attachments:** [Cover Sheet - Olde Farm Subdivision Rezoning](#)  
[Olde Farm Subdivision - Project Description](#)  
[OldeFarm - Rezoning Exhibit](#)  
[OldeFarm - Site Plan](#)  
[OldeFarm\\_Civil Plans](#)  
[Project Reviews - RZ23-00004](#)  
[Re-Zoning Ordinance - 3424 Madison St](#)  
[Rezoning Petitions Combined](#)

*Ordinance #2024-5*

**A motion was made by Ald. R. Lemke, seconded by Ald. Anderson, to approve the Rezoning - 3424 Madison Street, Olde Farm Subdivision - A request from Bielinski Homes to rezone approximately 12.3132 acres of land along the north side of Madison Street west of the Heritage Hills Subdivision from Rs-2 Single Family Residential District to Rs-3 single family Residential District. The motion carried by the following vote:**

**Aye:** 11 - Daniel Manion, Cassandra Rodriguez, Dean D. Lemke, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike Chrisien, Mike Anderson, Alicia Halvensleben and Paul Wuteska

**Absent:** 4 - Joe Pieper, Peter Bartels, Eric E. Payne and Jack Wells

**Reports**

9. Other Boards and Commissions

A. Transit Commission Report - Alex Damien

B. Water Utility Commission - Ald. Bartels

C. Information Technology Board Report - Ald. Manion

D. Landmarks Commission Report - Ald. Rodriguez

E. Redevelopment Authority Report - Ald. R. Lemke

F. Parks, Recreation & Forestry Board Report - Ald. Wells

G. Library Board Report - Ald. Halvensleben

H. Cemetery Commission Report - Ald. C. Payne

I. Waukesha Housing Authority Report - Ald. Pieper

J. Community Development Block Grant Committee Report - Jennifer Andrews

K. Public Art Committee Report - Ald. Moltzan

10. Plan Commission - Jennifer Andrews

A. [PC24-0493](#) Preliminary Plat – 3424 Madison Street, Olde Farm Subdivision - A request from Bielinski Homes to approve a preliminary plat for 17 single family lots and 2 outlots on approximately 12.3132 acres of land along the north side of Madison Street west of the Heritage Hills Subdivision.

**Attachments:** [Cover Sheet - Olde Farm Subdivision Preliminary Plat](#)  
[OldeFarm Preliminary Plat](#)  
[DOA Certification Letter](#)  
[Olde Farm Subdivision Project Description](#)  
[OldeFarm Prelim Storm Water Management Plan](#)  
[OldeFarm Preliminary Civil Plans](#)  
[Project Reviews - PLAT23-00001](#)  
[Project Reviews - SPAR23-00057](#)  
[Cert of No Objection Prelim Plat 01 08 24 - Waukesha County](#)

**A motion was made by Ald. R. Lemke, seconded by Ald. D. Lemke, to approve the Preliminary Plat - 3424 Madison Street, Olde Farm Subdivision - A request from Bielinski Homes to approve a preliminary plat for 17 single family lots and 2 outlots on approximately 12.3132 acres of land along the north side of Madison Street west of the Heritage Hills Subdivision. The motion carried by the following vote:**

**Aye:** 11 - Daniel Manion, Cassandra Rodriguez, Dean D. Lemke, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike Chrisien, Mike Anderson, Alicia Halvensleben and Paul Wuteska

**Absent:** 4 - Joe Pieper, Peter Bartels, Eric E. Payne and Jack Wells

- B.** [ID#24-9083](#) Planned Unit Development Agreement – Rolling Meadows Duplexes – A request from staff to approve the Planned Unit Development Agreement for the Rolling Meadows duplex project to be located on approximately 12.9 acres of vacant land south of Tanglewood Drive at the end of Willow Drive.

**Attachments:** [Cover Sheet - Final SPAR- Rolling Meadows, south of Willow Drive and Tanglewood Drive](#)  
[PUD draft - Rolling Meadows 16 duplex buildings - Willow Dr](#)  
[Revised Rolling Meadows scheme 2b](#)  
[Revised Rolling meadows scheme1](#)  
[RM 2.0 SURVEY](#)  
[Rolling Meadows 3Bed\\_10.25.23](#)  
[Rolling Meadows application](#)  
[Rolling Meadows Rev. Plan Set 1-11-2024](#)  
[Rolling Meadows Revised LANDSCAPE PLAN](#)  
[SEWRPC CorridorDraft\\_20230707](#)  
[Staff Review Comments - Rolling Meadows Final SPAR](#)

**A motion was made by Ald. McElderry, seconded by Ald. Wuteska, to approve the Planned Unit Development Agreement - Rolling Meadows Duplexes - A request from staff to approve the Planned Unit Development Agreement for the Rolling Meadows duplex project to be located on approximately 12.9 acres of vacant land south of Tanglewood Drive at the end of Willow Drive. The motion carried by the following vote:**

**Aye:** 11 - Daniel Manion, Cassandra Rodriguez, Dean D. Lemke, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike Chrisien, Mike Anderson, Alicia Halvensleben and Paul Wuteska

**Absent:** 4 - Joe Pieper, Peter Bartels, Eric E. Payne and Jack Wells

## 11. Standing Committees

A. Finance Committee Report - Ald. Pieper

B. Building & Grounds Committee Report - Ald. E. Payne

C. Ordinance & License Committee Report - Ald. R. Lemke

A. [ID#24-9042](#) Invited Bartenders

**Attachments:** [Invited Bartenders 2.12.24](#)

B. [ID#24-9043](#) Invited Other Applications

**Attachments:** [Invited Other Applications 2.12.24](#)

C. [ID#24-9044](#) Other Applications

**Attachments:** [Other Applications 2.12.24](#)

**A motion was made by Ald. Halvensleben, seconded by Ald. Moltzan, to approve the Other Applications with the sidewalk cafes having no stipulation regarding umbrella height. The motion carried by the following vote:**

**Aye:** 9 - Daniel Manion, Cassandra Rodriguez, Elizabeth Moltzan, Rick R. Lemke, Frank McElderry, Mike Chrisien, Mike Anderson, Alicia Halvensleben and Paul Wuteska

**Nay:** 2 - Dean D. Lemke and Cory C. Payne

**Absent:** 4 - Joe Pieper, Peter Bartels, Eric E. Payne and Jack Wells

D. [ID#24-8552](#) Review and act on repealing 11.02 of the municipal code.

**Attachments:** [Ordinance 11.02 - Repeal - O&L Draft](#)

*Ordinance #2024-6*

**A motion was made by Ald. R. Lemke, seconded by Ald. Manion, to approve the repeal of 11.02 of the municipal code. The motion carried by the following vote:**

**Aye:** 11 - Daniel Manion, Cassandra Rodriguez, Dean D. Lemke, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike Chrisien, Mike Anderson, Alicia Halvensleben and Paul Wuteska

**Absent:** 4 - Joe Pieper, Peter Bartels, Eric E. Payne and Jack Wells



- E. [ID#24-8553](#) Review and act on revisions to 13.01 of the municipal code.

**Attachments:** [Memo-13.01 Amendments](#)  
[Ordinance 13.01 - O&L Revision](#)

*Ordinance #2024-7*

**A motion was made by Ald. R. Lemke, seconded by Ald. Chrisien, to approve the revisions to 13.01 of the municipal code. The motion carried by the following vote:**

**Aye:** 11 - Daniel Manion, Cassandra Rodriguez, Dean D. Lemke, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike Chrisien, Mike Anderson, Alicia Halvensleben and Paul Wuteska

**Absent:** 4 - Joe Pieper, Peter Bartels, Eric E. Payne and Jack Wells

- D. Human Resources Committee Report - Ald. Rodriguez

12. Board of Public Works Report - Alex Damien

- A. [ID#24-8951](#) Review and act on two jurisdictional transfers between the City of Waukesha and Waukesha County for the transfer of Silvernail Road/CTH TJ and E. Broadway/CTH D.

**Sponsors:** Public Works

**Attachments:** [24-8951 BPW Agenda Cvr-Jurisdictional Transfer-Silvernail and Broadway.pdf](#)  
[24-8951 Resolution - JT of Silvernail and Broadway.pdf](#)  
[JTA CTH D to East Broadway County to City 12 21 23ADDED WHEREAS.pdf](#)  
[JTA Silvernail Road City to County Waukesha JT 11 14 2023 \(002\).pdf](#)

*Resolution #2024-5*

**A motion was made by Ald. Moltzan, seconded by Ald. C. Payne, to approve the two jurisdictional transfers between the City of Waukesha and Waukesha County for the transfer of Silvernail Road/CTH TJ and E. Broadway/CTH D. The motion carried by the following vote:**

**Aye:** 11 - Daniel Manion, Cassandra Rodriguez, Dean D. Lemke, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike Chrisien, Mike Anderson, Alicia Halvensleben and Paul Wuteska

**Absent:** 4 - Joe Pieper, Peter Bartels, Eric E. Payne and Jack Wells

- B. [ID#24-8955](#) Bids Received: Friday, February 2, 2024  
Greenwood Avenue, Washington Avenue, Harrison Avenue, and Wilson Avenue Utility and Street Improvements

The Board of Public Works recommends that the low concrete bid from Advance Construction, Inc., in the amount of \$2,100,507.14, be awarded.

**Sponsors:** Public Works

**Attachments:** [Greenwood-Washington-Harrison-Wilson CONCRETE BT.pdf](#)

**A motion was made by Ald. Manion, seconded by Ald. Rodriguez, to approve the low concrete bid from Advance Construction, Inc., in the amount of \$2,100,507.14 for Greenwood Avenue, Washington Avenue, Harrison Avenue, and Wilson Avenue Utility and Street Improvements. The motion carried by the following vote:**

**Aye:** 11 - Daniel Manion, Cassandra Rodriguez, Dean D. Lemke, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike Chrisien, Mike Anderson, Alicia Halvensleben and Paul Wuteska

**Absent:** 4 - Joe Pieper, Peter Bartels, Eric E. Payne and Jack Wells

13. Director of Public Works Report

14. City Attorney's Report

15. City Administrator's Report

A. [ID#24-9077](#) City Administrator's Report

**Attachments:** [Admin Report February 16, 2024](#)

16. Mayor's Report & Referrals

17. Referrals

*Ald. C. Payne to Building & Grounds to reassess the no parking on the east side of Cecilia Court and Madison for potential improvements to the no parking zone.*

18. Adjournment

*The meeting adjourned at 8:04 pm.*

Shawn Reilly, Mayor  
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).