



**CITY OF WAUKESHA**

**Administration**

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<b>Committee:</b> Board of Public Works	<b>Date:</b> 4/5/2018
<b>Common Council Item Number:</b> ID 18-0511	<b>Date:</b> 4/17/2018
<b>Submitted By:</b> Fred Abadi, Director of Public Works	<b>City Administrator Approval:</b> Kevin Lahner, City Administrator
<b>Finance Department Review:</b> Rich Abbott, Finance Director RA	<b>City Attorney's Office Review:</b> Brian Running, City Attorney <a href="#">Click here to enter text.</a>
<b>Subject:</b> Review and act on the consultants for Surveying Services for 2018 and 2019 Municipal Construction Projects.	

**Details:**  
 The Department of Public Works solicited for proposals for consultants to provide Surveying Services for 2018-2019 municipal construction projects. Three firms responded to the Request for Proposals for Professional Services. The City's Review Committee evaluated the three responses and chose Jahnke & Jahnke Associates, Inc., and Cedar Corporation. Jahnke & Jahnke had the lowest overall cost and Cedar Corp. the second lowest. The hourly fee schedule for labor and expenses from the proposals is attached.

The total expense for the survey work for 2018 is expected to be \$36,300. The hourly fee schedule for the consultants is listed below:

Project Staff	Jahnke & Jahnke	Cedar Corp.	SEH, Inc.
1-Person Staking Crew	\$ 82.00	\$ 91.00	\$119.00
2-Person Staking Crew	\$103.00	\$155.00	\$180.00
Office Point Set-up	\$ 73.00	\$ 81.00	\$ 85.00
Project Manager	\$ 81.00	\$163.00	\$130.00

**Options & Alternatives:**  
 Another one of the Consultants could be chosen but Jahnke & Jahnke and Cedar Corporation ranked the highest and provided the lowest fee schedules.

**Financial Remarks:**  
 The estimated costs associated with Surveying Services is included in the 2018 CIP as follows:  
 Surveying Services – Total Expense: \$36,300.  
 Acct # 2004.68290 - \$29,300.00  
     7399.68290.71480 - \$5,000.00  
     7399.68290.71430 - \$2,000.00

**Executive Recommendation:**  
 Approve Jahnke & Jahnke Associates, Inc., and Cedar Corporation for the 2018-2019 Surveying Services for the hourly wages in the attached proposals. A

