



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Agenda - Final-revised City Council

*Mayor Shawn Reilly, Dist. 1 - Ald. Terry Thieme  
Dist. 2 - Ald. Eric Payne, Dist. 3 - Ald. Chris Hernandez  
Dist. 4 - Ald. Joe Pieper, Dist. 5 - Ald. Peter Bartels  
Dist. 6 - Ald. Adam Jankowski, Dist. 7 - Ald. Daniel Manion  
Dist. 8 - Vance Skinner, Dist. 9 - Kathleen Cummings  
Dist. 10 - Ald. Steve Johnson, Dist. 11 - Ald. Roger Patton  
Dist. 12 - Ald. Aaron Perry, Dist. 13 - Ald. Andy Reiland  
Dist. 14 - Ald. Joan Francoeur, Dist. 15 - Ald. Cory Payne*

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Thursday, April 9, 2015

6:30 PM

Council Chambers, City Hall  
Use lower level glass door.

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1. Roll Call
2. Pledge of Allegiance
3. Public Comment

*City Residents and Taxpayers Only - Limited to three minutes/speaker, ending 7:00 p.m.*

#### 4. Approval of Minutes

- A. [ID#15-2282](#) Minutes for March 17, 2015

**Sponsors:** Clerk/Treasurer

**Attachments:** [ccmn150317draft](#)

#### **Consent Agenda**

*Items under the Consent Agenda have passed unanimously out of committee. Unless a member of the Common Council specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are considered under one motion, second and a roll call vote. Any item removed from Consent Agenda will be discussed under the appropriate committee, board or commission on the Regular Agenda.*

- A. [ID#15-2240](#) Approval and authorization of contract between City of Waukesha and Clearwing Systems Integration, LLC for facility/stage lighting equipment and installation for the Les Paul Performance Center(LPPC) improvement project

**Attachments:** [Les Paul Performance Center Lighting Bid Summary.15](#)

[Clearwing Contract.15](#)

[Cover Sheet-LPPC Lighting Contract](#)

**Legislative History**

3/16/15 Park, Recreation and Forestry Board approved

- B.** [ID#15-2202](#) Approval of Mass Transit Paratransit Operating Aid Agreement with Wisconsin Department of Transportation for 2015

**Attachments:** [Agenda Cover Sheet - Paratransit Aid](#)  
[2015 Waukesha 85.205-final](#)

**Legislative History**

3/19/15 Transit Commission approved

## **2. Plan Commission - Jennifer Andrews**

- A.** [PC15-0164](#) Montessori School of Waukesha, 2500 Summit Avenue - Certified Survey Map

**Attachments:** [CSM Pewaukee 3500](#)  
[PC15-0164\\_03252015](#)  
[Montessori School - PC \(JF\)](#)  
[pc150325 - Eng. Dept. Comments](#)

**Legislative History**

3/25/15 Plan Commission approved with conditions

## **3. Standing Committees**

### **A. Finance Committee - Ald. Pieper**

- 1.** [ID#14-1652](#) Review and act on a request to recommend that the Common Council revise building inspection fees effective June 1, 2015.

**Sponsors:** Community Development

**Attachments:** [Cover Sheet-building fees 033115](#)  
[memo cc and fc fees 033115](#)  
[Building Fee Structure Analysis 033115](#)  
[building fees modified 033115](#)  
[Project Comparisons 033115](#)

**Legislative History**

3/31/15 Finance Committee approved

- 2.** [ID#15-2206](#) Review and Act on a recommendation to transfer \$2,044.06 from Fund 0205 Waukesha County Municipal Executives Fund to the General Fund (Org 1510 Finance/Admin) effective 12/31/14.

**Attachments:** [Cover Sheet-WCME 033115](#)  
[WCME - Support 033115](#)

**Legislative History**

3/31/15 Finance Committee approved

3. [ID#15-2273](#) Review and act on a request to recommend that the Council approve the contract in the amount of \$940,526 between the City of Waukesha and Pierce Manufacturing, Inc. for the purchase of a new ladder truck and amend the 2015 CIP to include the total ladder truck purchase of \$1,016,556. This would remove the preauthorization for the purchase of the ladder truck in the 2016 CIP.

**Sponsors:** Fire Department

**Attachments:** [Cover Sheet - Ladder Truck 033115](#)  
[Request for Approval of Replacement Ladder 033115](#)  
[Sole Source for Ladder 033115](#)  
[Option 1 - Contract with prepay 033115](#)  
[Option 2 - Contract with Pierce and Co 033115](#)

**Legislative History**

3/31/15 Finance Committee approved

4. [ID#15-2287](#) Review and act on a request to recommend that the Council approve the contract between the City of Waukesha and Dr. Mark Polentini, M.D. SC for Medical Director Services and authorize the Mayor to sign the contract.

**Sponsors:** Fire Department

**Attachments:** [Cover Sheet -Med Director 033115](#)  
[Docs. for Medical Director 033115](#)

**Legislative History**

3/31/15 Finance Committee approved

**B. Building & Grounds Committee - Ald. E. Payne**

1. [ID#15-2140](#) Please Place Appropriate Caution Signage on N. Prairie Ave for Left Turn onto Marshall St..

**Sponsors:** E. Payne

**Attachments:** [B&G Resolution RTC for the 04-09-2015 CC Meeting CONSENT AGENDA](#)  
[Item 15 2140 Administration Review Warning Sign on Prairie at Marshall to Cou](#)

**Legislative History**

3/16/15 Building and Grounds Recommended for Council Consent to the City Council

2. [ID#15-2141](#) Enhance the signing that directs traffic to South Street, Gaspar Street and Broadway.

**Sponsors:** Patton and Public Works

**Attachments:** [B&G Resolution RTC for the 04-09-2015 CC Meeting CONSENT AGENDA](#)  
[Item 15 2141 Administration Review W Broadway Signing to Council](#)

**Legislative History**

- |  |         |                      |   |
|--|---------|----------------------|---|
|  | 3/16/15 | Building and Grounds | Recommended for Council Consent to the City Council |
|--|---------|----------------------|---|
3. [ID#15-2147](#) Rescind the existing 15 Minute Parking allowance for Ace Hardware for 6 stalls along the east side of Parking Lot 5 and revert the stalls back to 3 Hour Parking Except by Permit.
- Sponsors:** Public Works
- Attachments:** [B&G Resolution RTC for the 04-09-2015 CC Meeting CONSENT AGENDA](#)  
[Item 15 2147 Administration Review Parking Lot 5 to Council](#)
- Legislative History**
- |  |         |                      |   |
|--|---------|----------------------|---|
|  | 3/16/15 | Building and Grounds | Recommended for Council Consent to the City Council |
|--|---------|----------------------|---|
4. [ID#15-2148](#) Establish No Parking Any Time on the north side of S. Grandview Blvd. from the corner of W. St. Paul Avenue to 15 feet east of the east property line of 1235 S. Grandview Blvd.
- Sponsors:** Public Works
- Attachments:** [B&G Resolution RTC for the 04-09-2015 CC Meeting CONSENT AGENDA](#)  
[Item 15 2148 Administration Review S Grandview No Parking to Council](#)
- Legislative History**
- |  |         |                      |   |
|--|---------|----------------------|---|
|  | 3/16/15 | Building and Grounds | Recommended for Council Consent to the City Council |
|--|---------|----------------------|---|
5. [ID#15-2178](#) Establish a No Parking Zone on the east side of N. Charles St. from College Avenue to 50 feet north of College Avenue
- Sponsors:** Skinner
- Attachments:** [B&G Resolution RTC for the 04-09-2015 CC Meeting CONSENT AGENDA](#)  
[Item 15 2178 Administration Review Charles St No Parking to Council](#)
- Legislative History**
- |  |         |                      |   |
|--|---------|----------------------|---|
|  | 3/16/15 | Building and Grounds | Recommended for Council Consent to the City Council |
|--|---------|----------------------|---|

### **C. Ordinance & License Committee - Ald. Johnson**

#### 1. Licenses

##### A. [ID#15-2266](#) Bartender Applications

**Sponsors:** Clerk/Treasurer

**Attachments:** [Bartenders 03 23 15](#)

**Legislative History**

3/23/15	Ordinance & License Committee	Recommended for Council Consent to the City Council
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- B. [ID#15-2267](#) Other Applications for licenses considered by Ordinance & License Committee on March 23, 2015.

**Sponsors:** Clerk/Treasurer

**Attachments:** [Other Licenses 3 23 15](#)

**Legislative History**

3/23/15	Ordinance & License Committee	Recommended for Council Consent to the City Council
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2. Ordinances

- A. [ID#15-2295](#) Smart Annexation Ordinance approved by Common Council March 17, 2015.  
First Reading - 4-9-15  
Second Reading - 4-21-15  
Third Reading - 5-15-15

**Sponsors:** Plan Commission

**Attachments:** [Smart Annexation](#)

**D. Human Resources - Ald. Francoeur**

1. [ID#15-2259](#) Recommend a request to reclassify the position of Accountant II to be an Assistant Finance Director position and amend the B-16 staffing resolution.

**Attachments:** [Abbott - Assistant Finance Director - Basis for Request](#)

[Finance Director - Job Description - Draft](#)

[Assistant Finance Director - Job Description - Draft](#)

[Comparables - Finance](#)

[Finance Department Org Structure](#)

[ALD PIEPER EMAIL - ASST FIN DIR](#)

[LAHNER MEMO - ASST FIN DIR](#)

[MAYOR MEMO - ASST FIN DIR](#)

**Legislative History**

3/18/15	Human Resources Committee	approved
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**E. Board of Public Works - Dr. Fred Abadi**

1. [ID#15-2198](#) Approve Contract Change Order No. 1 with Ray Stadler Construction for Les Paul Performance Center Remodel. The change order decreased the Contract by \$10,900.00 for a new contract total of \$181,958.00

**Attachments:** [change order No 1 for Ray Stadler Les Paul Remodel](#)

**Legislative History**

3/19/15 Board of Public Works Recommended for Council Consent to the City Council

2. [ID#15-2251](#) Approve Contract Amendment No. 6 with Strand Associates, Inc. for the Wastewater Facilities Upgrade Project.

**Sponsors:** Public Works

**Attachments:** [WWTP Amendment No. 6 Post Design](#)  
[WWTP Amendment No. 6 Post Design additional attachments](#)  
[Council Agenda Cover Sheet 04092015 - Amendment No 6 WWTP post design](#)

**Legislative History**

3/19/15 Board of Public Works Recommended for Council Consent to the City Council

3. [ID#15-2252](#) Approve Contract Amendment No. 1 with Strand Associates, Inc for Construction Phase Services for the Wastewater Facilities Upgrade Project

**Sponsors:** Public Works

**Attachments:** [WWTP Amendment No 1 Construction Services](#)  
[WWTP Amendment No. 1 Construction Phase Services \(Additional Attachments\)](#)  
[Council Agenda Cover Sheet 04092015 - Amendment No 1 WWTP](#)

**Legislative History**

3/19/15 Board of Public Works Recommended for Council Consent to the City Council

4. [ID#15-2262](#) Approve Resolution to prepare Plans and Specifications for the construction of:
- a. Summit Ave / Delafield St Utility and Street Improvements Phase 1
  - b. MacArthur Rd. Pump Station
  - c. Schuetze / Rotary Parking Lot
  - d. Schuetze Building Gym Floor

**Sponsors:** Public Works

**Legislative History**

3/19/15 Board of Public Works approved

**End of Consent Agenda**

5. Public Hearings

*Format - Introduction by Professional Staff/Hearing/Comments by Council/Official*

- A. [ID#15-2239](#) Determine the assessment for the Spring 2015 Public Tree Planting Program, said cost to be \$195.00 per tree.

**Attachments:** [Street Tree Planting Program Spring 2015](#)  
[Spring 2015 Summary](#)  
[Tree planting program](#)  
[Arbor Day Proclamation](#)

**Legislative History**

3/16/15	Park, Recreation and Forestry Board	approved
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6. Action on Public Hearing

- A. [ID#15-2239](#) Determine the assessment for the Spring 2015 Public Tree Planting Program, said cost to be \$195.00 per tree.

**Attachments:** [Street Tree Planting Program Spring 2015](#)  
[Spring 2015 Summary](#)  
[Tree planting program](#)  
[Arbor Day Proclamation](#)

**Legislative History**

3/16/15	Park, Recreation and Forestry Board	approved
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**Reports**

7. Other Boards and Commissions

A. Transit Commission Report - Dr. Fred Abadi

B. Water Utility Commission - Ald. Thieme

1. [ID#15-2372](#) Alderman Thieme Water Utility Update

**Attachments:** [03 19 2015 WC Meeting update to Council.pdf](#)

C. Information Technology Board Report - Ald. Jankowski/Ald. Manion

D. Landmarks Commission Report - Ald. Francoeur

E. Redevelopment Authority Report - Jennifer Andrews

F. Parks, Recreation & Forestry Board Report - Ald. Johnson

- G. Library Board Report - Ald. Reiland
- H. Cemetery Commission Report - Ald. Jankowski
- I. Waukesha Housing Authority Report - Ald. Hernandez
- J. Community Development Block Grant Committee Report - Jennifer Andrews
- K. Public Art Committee Report - Ald. Cummings
8. Plan Commission - Jennifer Andrews
9. Standing Committees
- A. Finance Committee Report - Ald. Pieper
- B. Building & Grounds Committee Report - Ald. E. Payne
- C. Ordinance & License Committee Report - Ald. Johnson
- A. [ID#15-2126](#) Discussion and recommendation establishing a Sober Server Ordinance.
- Sponsors:** Johnson
- Attachments:** [9.112 Sober Server](#)
- Legislative History**
- |         |                               |  |
|---------|-------------------------------|--|
| 2/23/15 | Ordinance & License Committee | held   |
| 3/23/15 | Ordinance & License Committee | recommended for approval to the City Council |
- D. Human Resources Committee Report - Ald. Francoeur
10. Board of Public Works Report - Dr. Fred Abadi



- A.** [ID#15-2254](#) Official Notices: Bids Close Friday, April 3, 2015 at 11:00 a.m.
1. Rosemary St Utility and Street Improvements
  2. Fireproofing at Transit Terminal
  3. Installation of Resilient Surfacing for River Hills Park and Schuetze Building Playground
  4. Prairie Home Cemetary Tower Interior Remodeling - The Citadel
  5. Two New Current Model Year 5-6 Yard Dump Bodies with Plow, Wing and Sander - Municipal Garage
  6. Reconstruction of Alley 70 (South of E. Racine and East of S. Greenfield Ave) & Drainage Improvements
- Sponsors:** Public Works
- Attachments:** [3 Official Notice Rosemary Street Utility and Street Improvements](#)  
[3 Official Notice Fireproofing](#)  
[3 Official Notice Resilient Surfacing River Hills Park](#)  
[3 Official Notice Mausoleum](#)  
[3 Official Notice Two Dump Bodies with Plows and Sanders for Garage 020315](#)  
[3 Official Notice E Laffin Alley Storm](#)
- B.** [ID#15-2260](#) Approve Bids Received; March 13, 2015 at 11:00am
- a. Resurfacing of Asphalt Streets  
The Board of Public Works recommends awarding the contract to Payne & Dolan on their low bid of \$1,488,979.00
- Sponsors:** Public Works
- Attachments:** [Resurfacing of Asphalt Streets - 2015](#)
- Legislative History**
- |         |                       |  |
|---------|-----------------------|--|
| 3/19/15 | Board of Public Works | recommended for approval to the City Council |
|---------|-----------------------|--|
- C.** [ID#15-2261](#) Approve Bids Received; March 13, 2015 at 11:00am
- a. Maple Utility and Street Improvements  
The Board of Public Works recommends awarding the contract to Advance Const. on their low bid of \$1,756,731.50 (Concrete Pavement)
- Sponsors:** Public Works
- Attachments:** [Maple Utility and Street Improvements](#)
- Legislative History**
- |         |                       |  |
|---------|-----------------------|--|
| 3/19/15 | Board of Public Works | recommended for approval to the City Council |
|---------|-----------------------|--|
- D.** [ID#15-2329](#) Approve Consultant for 2015 Construction Inspection Services
- Sponsors:** Public Works
- Attachments:** [2015 Construction Inspection Services](#)  
[Attachment 2015 Construction Inspection Services Consultant Selection Memo](#)

- E. [ID#15-2330](#) Approve Consultant for Final Design and Engineering Services for the West Waukesha Bypass (Meadowbrook Rd. - Northview Rd. to Rolling Ridge Dr.)

**Sponsors:** Board of Public Works

**Attachments:** [Final Design for West Waukesha Bypass](#)

- F. [ID#15-2334](#) Approve Bids Received; April 3, 2015 at 11:00am  
a.Prairie Home Cemetery Tower Interior Remodeling - The Citadel

**Sponsors:** Public Works

11. Director of Public Works Report

12. City Attorney's Report

13. City Administrator's Report

- A. [ID#15-2283](#) City Administrator's Report 4 9 15

**Sponsors:** City Administrator

**Attachments:** [Admin Report 4.2.15](#)

[Fisher - 2015 \(3\)](#)

[Reserves - 2015](#)

[Fire Station #3](#)

14. Mayor's Report & Referrals

- A. [ID#15-2284](#) Mayor's Schedule/Events

**Sponsors:** Mayor

**Attachments:** [SR150409](#)

- B. [ID#15-2293](#) For Information Only

**Attachments:** [WE Energies](#)

- C. [ID#15-2294](#) For Information for Common Council/Public

**Attachments:** [Police Department Commendation](#)

15. Referrals

16. Adjournment

Shawn Reilly, Mayor  
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600, FAX 524-3898, or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.