



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

Human Resources Committee

Wednesday, April 14, 2021

6:00 PM

Committee Members: Council Chambers
In Person (Limited Capacity) or Virtual

https://waukesha-wi.zoom.us/webinar/register/WN_GiDd8nxjSom5uAXL_BsJLg

To call -888 788 0099 (Toll Free)

Webinar ID: 941 5184 1909

Passcode: 264778

1. Call To Order

Present: 4 - Browne, Manion, Wells and Cummings

Absent: 1 - R. Lemke

2. Public Comment

Citizen Ron Kading spoke on concerns with City Administrator and cemetery director hiring process being overlooked.

Citizen Mike Walsh requested 3 minute maximum speaking rules be waved.

A motion was made by Ald. Browne, seconded by Ald. Cummings, to set aside 3 minute speaking time to allow for 10 minutes. The motion failed by the following vote:

Aye: 2 - Browne and Cummings

Nay: 2 - Manion and Wells

Absent: 1 - R. Lemke

A motion was made by Ald. Cummings, seconded by Ald. Browne, to give Citizen Mike Walsh the privilege of the floor. The motion failed by the following vote:

Aye: 2 - Browne and Cummings

Nay: 2 - Manion and Wells

Absent: 1 - R. Lemke

Citizen Mike Walsh spoke on concerns of cemetery director recruitment policy and procedures followed by City Administrator Lahner.

HR Director Marquise Vasquez, read Citizen Christine Bauman's email about City Administrator's hiring of cemetery director and concerns related to that process.

Citizen Ald. Eric Payne spoke on concerns with City Administrator and cemetery director hiring process.

Citizen Mary Jane spoke on concerns of money being overspent in the City.

3. Approval of Minutes

A. [ID#21-1965](#) Approval of HR Committee Meeting Minutes 2-19-2020

Attachments: [MeetingMinutes 2-19-20 DRAFT](#)

A motion was made by Ald. Cummings, seconded by Ald. Manion, that the Minutes be approved. The motion carried by the following vote:

Aye: 4 - Browne, Manion, Wells and Cummings

Absent: 1 - R. Lemke

B. [ID#21-1966](#) Approval of HR Committee Meeting Minutes 2-12-2020

Attachments: [MeetingMinutes 2-12-20 DRAFT](#)

A motion was made by Ald. Cummings, seconded by Ald. Manion, that the Minutes be approved. The motion carried by the following vote:

Aye: 4 - Browne, Manion, Wells and Cummings

Absent: 1 - R. Lemke

C. [ID#21-1967](#) Approval of HR Committee Meeting Minutes 2-17-2021

Attachments: [MeetingMinutes 2-17-21 DRAFT](#)

A motion was made by Ald. Cummings, seconded by Ald. Manion, that the Minutes be approved. The motion carried by the following vote:

Aye: 4 - Browne, Manion, Wells and Cummings

Absent: 1 - R. Lemke

D. [ID#21-1968](#) Approval of HR Committee Meeting Minutes 2-24-2021

Attachments: [MeetingMinutes 2-24-21 DRAFT](#)

A motion was made by Ald. Cummings, seconded by Ald. Manion, that the Minutes be approved. The motion carried by the following vote:

Aye: 4 - Browne, Manion, Wells and Cummings

Absent: 1 - R. Lemke

4. Business Items

Present: 5 - Browne, Manion, Wells, Cummings and R. Lemke

- A. [ID#21-2056](#) Review and Approve City of Waukesha and Milwaukee Jobs (The InfoSoft Group LLC, dba Circa) subscription job posting agreement

Attachments: [City of Waukesha MKE Jobs Posting Subscription Agreement March 2021](#)

HR Director Vasquez spoke on the Milwaukee Jobs subscription contract for job postings for the City.

A motion was made by Ald. Cummings, seconded by Ald. Browne, to Approve City and MKE Jobs, Intersoft LLC, dba Circa, job posting agreement with opportunity to add 3 more years, with the caveat that the HR Committee be presented with an update on usage prior to January 31, 2022.

Aye: 5 - Browne, Manion, Wells, Cummings and R. Lemke

5. Closed Session

A motion was made by Ald. Manion, seconded by Ald. Browne, to move into closed session. The motion carried by the following vote:

Aye: 5 - Browne, Manion, Wells, Cummings and R. Lemke

- A. [ID#21-1969](#) Discussion and recommendation regarding the placement of a disciplinary letter in the employment file of the City Administrator

A motion was made by Ald. Manion, seconded by Ald. Cummings, that this Discussion and Recommendation be approved and presented to the Common Council. The motion carried by the following vote:

Aye: 3 - Browne, Manion and Cummings

Nay: 2 - Wells and R. Lemke

Notice: Upon conclusion of the closed session, a motion will be made to reconvene in open session. Possible action on the matters discussed in closed session

6. Adjournment

Adjourned at 8:19pm.

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.