



**City of Waukesha**  
201 Delafield St. Waukesha, WI 53188  
Tel: 262.542.3700  
waukesha-wi.gov

<b>Committee:</b> Information Technology Board	<b>Date:</b> 2023-07-27
<b>Common Council Item Number:</b> TBD	<b>Date:</b> 2023-08-02
<b>Submitted By:</b> Mona Bauer	<b>City Administrator Approval:</b> Gina Kozlik
<b>Finance Department Review:</b> Joseph P. Ciarro	<b>City Attorney's Office Review:</b> Brian Running
<b>Subject:</b> CIP Request for the Keyless Entry Program and related cameras	

**Details:**  
Locking and unlocking restroom and shelter doors is labor intensive. Keyless entries have proven to save labor costs in opening/closing restrooms and changing schedules whether on the fly or having it as a planned schedule. An added benefit is the ability to allow access to instructors, seasonal laborers, park attendants, etc. without having to track keys. The additional security is beneficial especially when cards are misplaced as they are easily deactivated resulting in better security for our buildings and restrooms. This has helped in giving access to only those that need access, and limiting security risks. Using the cameras in tandem, access has been given to vendors and deliveries so that staff no longer needs to wait around for a window of time. All of this has had a positive impact on time efficiencies and effectiveness.  
For 2024, the following locations are being proposed for buildings or restroom doors and associated cameras: David's Park, Fox River Parkway North, Rotary Building, and various doors at the Aviation Building.

**Options & Alternatives:**

**Financial Remarks:**  
This request has been submitted as part of the CIP for 2024 consideration. Please see the attached CIP input sheet for details.

**Executive Recommendation:**  
Staff is asking that this project be recommended for funding.

