



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Final

Board of Public Works

Thursday, October 4, 2018

5:30 PM

Council Chambers, City Hall
Use lower level glass door.

1. Call to Order

Present 3 - Kassens, E. Payne, and Michalowski

Absent 2 - O'Donnell, and Pieper

2. Public Comment

No public comments.

3. Approval of Minutes

A. [ID#18-1472](#) Approval of the Minutes of September 20, 2018.

Sponsors: Public Works

Attachments: [BPW Meeting Minutes 9-20-18 - Final.pdf](#)

A motion was made by Ald. Eric Payne, seconded by Member Kim Michalowski, that the Minutes of September 20, 2018, be approved. The motion carried by the following vote:

Aye: 3 - Kassens, E. Payne and Michalowski

Absent: 2 - O'Donnell and Pieper

4. Approval of Bonds

A. [ID#18-1473](#) Approval of Bonds

Sponsors: Public Works

A motion was made by Member Kim Michalowski, seconded by Ald. Eric Payne, that the Bonds be approved. The motion carried by the following vote:

Aye: 3 - Kassens, E. Payne and Michalowski

Absent: 2 - O'Donnell and Pieper

5. Approval of Payments

A. [ID#18-1474](#) Approval of Payments

Sponsors: Public Works

Attachments: [_Summary Table for Partial Payments.pdf](#)

- [Advance-4076.Signed.pdf](#)
- [Circuit Masters-4046.Signed.pdf](#)
- [Dependable-4066.Signed.pdf](#)
- [Electro-Glo-4056.Signed.pdf](#)
- [LaLonde-4043.Signed.pdf](#)
- [Process Equipment-4030.Signed.pdf](#)
- [Stadler-4079.Signed.pdf](#)
- [Stark-4060.Signed.pdf](#)
- [State-4048.Signed.pdf](#)
- [State-4050.Signed.pdf](#)
- [State-4065.Signed.pdf](#)
- [Super Excavators-4061.Signed.pdf](#)
- [Super Excavators-4071.Signed.pdf](#)
- [Visu-Sewer-4041.Signed.pdf](#)
- [Zenith-4074.Signed.pdf](#)
- [Zignego-4049.Signed.pdf](#)

A motion was made by Member Kim Michalowski, seconded by Chairperson Steve Kassens, that the Payments be approved. The motion carried by the following vote:

Aye: 3 - Kassens, E. Payne and Michalowski

Absent: 2 - O'Donnell and Pieper

6. Discussion and Recommendation to Council Regarding:

- A.** [ID#18-1090](#) Review and act on ordering installation of sidewalk at 1631 Arcadian Avenue.

Sponsors: Public Works

Attachments: [18-1090_BPW_Agenda Cover Sheet -Sidewalk 1631 Arcadian.pdf](#)

A motion was made by Member Kim Michalowski, seconded by Ald. Eric E. Payne, that this item be removed from the agenda. The motion carried by the following vote:

Aye: 3 - Kassens, E. Payne and Michalowski

Absent: 2 - O'Donnell and Pieper

- B.** [ID#18-1167](#) Review and act on the proposed City of Waukesha Mailbox Repair and Replacement Policy.

Sponsors: Public Works

Attachments: [18-1167_City of Waukesha Mailbox Policy_BPW_Agenda Cover Sheet.pdf](#)
[Ordinance 6.125-Mailboxes.pdf](#)
[Proposed Mailbox Policy.pdf](#)

This item was held.

- C. [ID#18-1599](#) Approve Updates to the Waukesha Municipal Code Chapter 32, Storm Water Management and Erosion Control Ordinance.

Sponsors: Public Works

Attachments: [18-1283_BPW_Agenda Cover Sheet - Updates to City Storm Water Ordinance.pdf](#)
[18-1283_Chapter 32 Revamp final \(003\).pdf](#)

A motion was made by Member Kim Michalowski, seconded by Ald. Eric Payne, that the updates to the Waukesha Municipal Code Chapter 32, Storm Water Management and Erosion Control Ordinance, be recommended for approval to the Ordinance & License Committee. The motion carried by the following vote:

Aye: 3 - Kassens, E. Payne and Michalowski

Absent: 2 - O'Donnell and Pieper

- D. [ID#18-1415](#) Review and act on Consulting Contract with BWBR for the Phase II Architectural, Interior Design and Engineering Services Contract for Proposed City Hall.

Sponsors: Public Works

Attachments: [18-1415_BPW_Agenda Cover Sheet - Design Phase CH BWBR.pdf](#)
[2018006.01_Waukesha City Hall DD-CA Agreement-2018-10-04.pdf](#)

Initially, a motion was made by Member Kim Michalowski, seconded by Chairperson Steve Kassens, that this item be approved. The motion carried by the following vote of 2 to 1.

Then a motion was made by Ald. Eric E. Payne, seconded by Member Kim Michalowski, that the motion be withdrawn and the item come back to the October 18, 2018, Board of Public Works meeting. The motion carried by the following vote:

Aye: 3 - Kassens, E. Payne and Michalowski

Absent: 2 - O'Donnell and Pieper

- E. [ID#18-1475](#) Review and act on the Bond Resolution authorizing the issuance of \$20,205,408 sewer system revenue bonds and the Financial Assistance Agreement (FAA) for the Clean Water Fund Loan to finance the improvements for the Greenmeadow Interceptor Sewer Project

Sponsors: Public Works

Attachments: [18-1475 BPW Agenda Cover Sheet CWFL FAA.pdf](#)
[18-1475 Resolution-Bond Issuance Sewer System Revenue Bonds - 2018 CWF.pdf](#)
[18-1475 Waukesha 4062-06 CWF '18 FAA.pdf](#)

A motion was made by Ald. Eric Payne, seconded by Member Kim Michalowski, that the Bond Resolution and the Financial Assistance Agreement (FAA) for the Clean Water Fund Loan to finance the improvements for the Greenmeadow Interceptor Sewer project be recommended for Council Consent. The motion carried by the following vote:

Aye: 3 - Kassens, E. Payne and Michalowski

Absent: 2 - O'Donnell and Pieper

- F. [ID#18-1476](#) Review and act on Contract Change Order No. 4 with Absolute Construction Enterprises for Fire Station No. 3 and Police Substation project.

Sponsors: Public Works

Attachments: [18-1476 BPW Agenda Cover-CCO 4 Absolute Construction-FS3.pdf](#)
[change order No 4 for Absolute Construction Enterprises.pdf](#)

A motion was made by Member Kim Michalowski, seconded by Ald. Eric Payne, that the Contract Change Order No. 4 with Absolute Construction Enterprises for Fire Station No. 3 and Police Substation project be recommended for Council Consent. The motion carried by the following vote:

Aye: 3 - Kassens, E. Payne and Michalowski

Absent: 2 - O'Donnell and Pieper

- G. [ID#18-1478](#) Review and act on the Storm Water Management Practice Maintenance Agreement between Waukesha Commerce Center, LLC, at 300, 304, 400, 402, 404, 406 Travis Lane and 2111 S. West Avenue and the City of Waukesha.

Sponsors: Public Works

Attachments: [18-1478 BPW Agenda Cover Sheet - Waukesha Commerce Center LLC.pdf](#)
[18-1478 SW Maintenance Agreement \(Waukesha Industrial and Commerce Center\).pdf](#)

A motion was made by Ald. Eric Payne, seconded by Member Kim Michalowski, that the Storm Water Management Practice Maintenance Agreement Between Waukesha Commerce Center, LLC, at 300, 304, 400, 402, 404, 406 Travis Lane and 2111 S. West Avenue and the City of Waukesha be recommended for Council Consent. The motion carried by the following vote:

Aye: 3 - Kassens, E. Payne and Michalowski

Absent: 2 - O'Donnell and Pieper

- H. [ID#18-1482](#) Review and act on Contract Change Order No. 2 with Advance Construction, Inc., for the Motor Avenue and Fairview Avenue Utility and Street Reconstruction-Concrete project.

Sponsors: Public Works

Attachments: [18-1482 BPW Agenda Cvr - CO 2-Advance Construction-Motor Ave and Fairview Ave Utility.pdf](#)
[18-1482 CCO 2-Advance Construction-Motor Ave and Fairview Ave.pdf](#)

A motion was made by Member Kim Michalowski, seconded by Ald. Eric Payne, that the Contract Change Order No. 2 with Advance Construction, Inc., for the Motor Avenue and Fairview Avenue Utility and Street Reconstruction-Concrete project be recommended for Council Consent. The motion carried by the following vote:

Aye: 3 - Kassens, E. Payne and Michalowski

Absent: 2 - O'Donnell and Pieper

7. Matter of Report

8. Communications and Referrals:

9. Adjournment

A motion was made that the meeting be adjourned. The motion carried unanimously.

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.