



CITY OF WAUKESHA

Administration

201 Delafield Street, Waukesha, WI 53188
Tel: 262.524.3701 fax: 262.524.3899
www.ci.waukesha.wi.us

Buildings and Grounds ID Number: ID#16-132	Date: 1/27/2016
Submitted By: Fred Abadi, P.E. Public Works Director	City Administrator Approval: Kevin Lahner, City Administrator KL
Finance Department Review: Rich Abbott, Finance Director RA	City Attorney's Office Review: Brian Running, City Attorney Click here to enter text.
Subject: Approve request of Waukesha Downtown Business Association to close Municipal Parking Lot 1 for the Farmers Market every Saturday May 7, 2016 to Saturday October 29, 2016 from 5:00 am to 2:00 pm. This closing would include permission to tow vehicles from the area.	

Details:
Referral was made by Public Works, Ald. Payne. Each year the Downtown Business Association (DBA) makes a request to Buildings & Grounds to close Municipal Lot 1 to host the Farmers Market on Saturdays in May through October. The DBA has filled out a Special Event Application with the City Clerk and approval is sought from the Buildings & Grounds Committee to approve the parking lot closure. This event is done every year and the DBA has detailed plan and explanation of how the event will be operated. Public Works has no objections to approving the parking lot closure.

Options & Alternatives:
Discuss whether to approve this request.

Financial Remarks:
No financial remarks. Any revenue lost is restricted to Saturdays, 5:00 am to 2:00 pm, May to October.

Executive Action:
None at this time

Committee Recommendation:
None at this time.

