



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Draft

### City Council

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Tuesday, December 15, 2020

6:30 PM

Virtual Meeting

<https://waukesha.legistar.com/Calendar.aspx> or

Call:877-853-5247 Webinar ID:94934538706

Passcode:899969 Public Comment is virtual  
only, register by 4pm on 12-15-20

[https://waukesha-wi.zoom.us/webinar/register/WN\\_OMU\\_qzBv](https://waukesha-wi.zoom.us/webinar/register/WN_OMU_qzBv)

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#### 1. Roll Call

**Present:** 13 - Pieper, Bartels, Cummings, Manion, Johnson, Rodriguez, D. Lemke, E. Payne, Wells, Moltzan, Miller, R. Lemke and Browne

**Absent:** 2 - Perry and C. Payne

#### 2. Pledge of Allegiance

#### 3. Public Comment

*Karyn Connolly, 2926 River Valley Road, submitted a written comment which was read by the Clerk with her concerns about the development at The Village at Fox River. Kecia Freschi, 1235 Woodview Dr, spoke with concerns on new developments and removal of Ald. Perry from Committees. Mike Walsh, 2412 Kestral Lane spoke about the committee removals and recall efforts on the recall petition of Ald. Perry.*

#### 4. Presentation of the 2020 Landmark Commission Awards.

#### 5. Approval of Minutes

##### A. [ID#20-1484](#) Minutes from December 1, 2020

**Attachments:** [ccmn 201201 draft.pdf](#)

*Ald. Bartels was not present on the zoom meeting for this vote.*

**A motion was made by Ald. Cummings, seconded by Ald. Johnson to approve Minutes from December 1, 2020. The motion carried by the following vote:**

**Aye:** 12 - Pieper, Cummings, Manion, Johnson, Rodriguez, D. Lemke, E. Payne, Wells, Moltzan, Miller, R. Lemke and Browne

**Absent:** 3 - Bartels, Perry and C. Payne

#### Consent Agenda

*Ald. Johnson removed bartender Daniel Francis and bartender Brandon Taylor & the Meijer application from ID#20-1520 which is being held.*

## **1. Other Boards and Commissions**

- A. [ID#20-1416](#) Review and act on proposed utility easement with WE Energies regarding new electrical service at Buchner Park.

**Attachments:** [We Energies Easement for New Electric Services at Buchner Park](#)

- B. [ID#20-1417](#) Review and act on proposed utility easement with WE Energies regarding new electrical service at Mindiola Park.

**Attachments:** [We Energies Easement for New Electric Service at Mindiola Park](#)

## **2. Plan Commission**

- A. [PC20-0099](#) The Village at Fox River, lands at the Southeast Corner of STH 59 and Saylesville Road, Certified Survey Map – Proposed 3-Lot CSM south of Les Paul Parkway at River Valley Road extended.

**Attachments:** [The Village at Fox River - Draft CSM - 2020-10-20 \(1\)](#)  
[The Village at Fox River CSM Cover Sheet](#)  
[Village at Fox River CSM Dept. Comments](#)

- B. [PC20-0112](#) Sunset Drive Health Center, Certified Survey Map – Proposed one lot CSM encompassing 4.66 acres southwest of the W. Sunset Drive/W. St. Paul Avenue intersection.

**Attachments:** [2020-11-13-13-28-23](#)  
[2020-11-13-13-28-37](#)  
[Sunset Drive Health Center Cover Sheet](#)  
[Sunset Drive Health Center Dept. Comments](#)

## **3. Standing Committees**

### **A. Finance Committee - Ald. Pieper**

- A. [ID#20-1450](#) Review and act on a request to enter a contact with Jerry's Transmission Service DBA North Central Ambulance for the Re-Mount and Refurbish of the Fire Department's Braun Ambulance Fleet #132 that was approved as part of the 2021 CIP.

**Sponsors:** Fire Department

**Indexes:** Ambulance; contract; CIP

**Attachments:** [Cover Sheet - Ambulance Contract](#)  
[North Central Contract](#)  
[CIP For ambulance re-chassis](#)

- B. [ID#20-1470](#) Review and act on creation of a special revenue account to establish a funding source for a police K9 unit and accept donation of K9 Emma from the Emma Loves Dogs Foundation.

**Sponsors:** Police Department

**Indexes:** canine unit; Special Revenue Funds; donation

**Attachments:** [Cover Sheet - Special Revenue Fund - K9](#)  
[K9 Program Request](#)

## **B. Building & Grounds Committee - Ald. E. Payne**

- A. [ID#20-1445](#) Please approve the installation of an LED Flashing stop sign system for all four approaches at the intersection of Arcadian Avenue and Pleasant Street.

**Sponsors:** Miller

**Attachments:** [20-1445 Install LED Stop System For Arcadian and Pleasant](#)  
[B and G Resolution RTC for the 12-15-2020 CC Meeting CONSENT AGENDA](#)  
*Resolution #R2020--56*

- B. [ID#20-1446](#) Please approve modification to the existing No Parking Zone established in February 2016, under item ID#16-238 to be the following: Establish a No Parking Any Time on the west side of Baxter Street from 110 feet to 180 feet south of the centerline of the southern-most driveway of the northern Schutze parking lot.

**Sponsors:** Public Works and E. Payne

**Attachments:** [20-1446 Approve Existing No Parking of Baxter](#)  
[B and G Resolution RTC for the 12-15-2020 CC Meeting CONSENT AGENDA](#)  
*Resolution #R2020--56*

## **C. Ordinance & License Committee - Ald. Johnson**

### 1. Licenses

- A. [ID#20-1520](#) INVITED Bartenders - December 14, 2020

**Attachments:** [12-14-20 Bartender License Letter](#)

*Bartenders Daniel Francis and Brandon Taylor were removed from the Consent Agenda.*

- B. [ID#20-1521](#) INVITED Other Licenses - December 14, 2020

**Attachments:** [12-14-20 Other Licenses Letter](#)

- C. [ID#20-1522](#) Other Licenses - December 14, 2020

**Attachments:** [12-14-20 Other Licenses Letter](#)

*The Meijer application was removed from Consent and held.*

#### **D. Human Resources - Ald. Wells**

#### **E. Board of Public Works - Dr. Fred Abadi**

- A. [ID#20-1218](#) Review and act on Developer's Agreement between City of Waukesha and Howell Oaks Development LLC for property located along Madison Street and west of both S. Prairie Song Drive and Prairie Song Drive.

**Sponsors:** Public Works

**Attachments:** [20-1218 BPW Agenda Cvr-Howell Oaks Addition 3 Phase 4 Developer's Agreement v1](#)  
[Howell Oaks Add 3 Phase 4 Development Agreement \(V6 2020-11-17\) - FINAL - Dev Executed](#)

- B. [ID#20-1453](#) Review and act on the OMNIA Partners, Public Sector (U.S. Communities) Contract for Fire Station No. 1 Roof Rehabilitation project – Phase II.

**Sponsors:** Public Works

**Attachments:** [20-1453 BPW Agenda Cover-Fire Station 1 Roof Phase II](#)

- C. [ID#20-1454](#) Review and act on the contract for the 2021-2022 Professional Archaeological Services.

**Sponsors:** Public Works

**Attachments:** [20-1454 BPW Agenda Cover Sheet-2021-2022 Archaeological Services Consultant Contract Archaeological Services-2021-2022](#)

- D. [ID#20-1455](#) Review and act on the consultants contracts for Surveying Services for 2021 and 2022 Municipal Construction Projects.

**Sponsors:** Public Works

**Attachments:** [20-1455 BPW Agenda Cover Sheet-2021-2022 Surveying Services](#)

- E. [ID#20-1460](#) Review and act on the Right of Way Plat for the West St Paul Avenue Project, WisDOT Project ID: 2718-04-71.

**Sponsors:** Public Works

**Attachments:** [20-1460 BPW Agenda Cover-St. Paul Ave 2022 Reconstruction project PLAT 12-01-2020\\_27180421\\_TPP](#)

**End of Consent Agenda**

6. New Business

- A. [ID#20-1534](#) Approve contract with Catholic Community of Waukesha for use of church property as polling places in 2021.

**Attachments:** [Council Cover Sheet - Polling Use Agreement](#)  
[Polling Place Use Agreement-2021](#)

**A motion was made by Ald. Miller, seconded by Ald. Cummings to approve the contract with Catholic Community of Waukesha for use of church property as polling places in 2021. The motion carried by the following vote:**

**Aye:** 13 - Pieper, Bartels, Cummings, Manion, Johnson, Rodriguez, D. Lemke, E. Payne, Wells, Moltzan, Miller, R. Lemke and Browne

**Absent:** 2 - Perry and C. Payne

7. Public Hearing

- A. [PC20-0100](#) The Village at Fox River, lands at the Southeast Corner of STH 59 and Saylesville Road, PUD Amendment Final Site Plan & Architectural Review – Proposed mixed-use development including a 174-unit apartment building, convenience store/gas station, and a future commercial/office use south of Les Paul Parkway at River Valley Road extended.

**Attachments:** [The Village at Fox River - Narrative - 2020-11-20](#)  
[The Village at Fox River - Architectural - 2020-10-20](#)  
[The Village at Fox River - Civil Plan Set Stamped - 2020-10-20](#)  
[The Village at Fox River - Draft SWMP Stamped- 2020-10-20](#)  
[The Village at Fox River - Landscape - 2020-10-20](#)  
[Entrance V7](#)  
[Front V7](#)  
[Pool Area V3](#)  
[Rear Overall V5](#)  
[The Village at Fox River - Electrical - 2020-11-19](#)  
[The Village at Fox River - Landscape - 2020-11-19](#)  
[20150L1-L1.0](#)  
[The Village at Fox River Color Site Plan](#)  
[The Village at Fox River - SWMP - 2020-11-19 - Copy](#)  
[The Village at Fox River - Civil Plan Set - 2020-11-19](#)  
[Village at Fox River Architecture](#)  
[The Village at Fox River SPAR Cover Sheet](#)  
[Village at Fox River SPAR Dept. Comments](#)

*The public hearing was opened. Two residents spoke during public comment regarding the matter. The public hearing was closed.*

## 8. Action on Public Hearing

- A. [PC20-0100](#) The Village at Fox River, lands at the Southeast Corner of STH 59 and Saylesville Road, PUD Amendment Final Site Plan & Architectural Review – Proposed mixed-use development including a 174-unit apartment building, convenience store/gas station, and a future commercial/office use south of Les Paul Parkway at River Valley Road extended.

**Attachments:** [The Village at Fox River - Narrative - 2020-11-20](#)  
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[Village at Fox River Architecture](#)  
[The Village at Fox River SPAR Cover Sheet](#)  
[Village at Fox River SPAR Dept. Comments](#)

**[Original Motion]** Approve the Village at Fox River, lands at the Southeast Corner of STH 59 and Saylesville Road, PUD Amendment Final Site Plan; Architectural Review - Proposed mixed-use development including a 174-unit apartment building, convenience store/gas station, and a future commercial/office use south of Les Paul Parkway at River Valley Road extended as presented.

**[Motion to Amend original motion]** A motion was made by Ald. Cummings, seconded by Ald. Rodriguez to approve The Village at Fox River, lands at the Southeast Corner of STH 59 and Saylesville Road, PUD Amendment Final Site Plan Architectural Review - Proposed mixed-use development including a 174-unit apartment building, convenience store/gas station, and a future commercial/office use south of Les Paul Parkway at River Valley Road extended with increased landscaping along River Road where thin and near the wetland area as indicated by Jeff Fortin. The motion failed with the following vote:

**Aye:** 5 - Cummings, Rodriguez, D. Lemke, E. Payne and Browne

**Nay:** 8 - Pieper, Bartels, Manion, Johnson, Wells, Moltzan, Miller and R. Lemke

**Absent:** 2 - Perry and C. Payne

**[Original Motion]** Approve the Village at Fox River, lands at the Southeast Corner of STH 59 and Saylesville Road, PUD Amendment Final Site Plan & Architectural Review - Proposed mixed-use development including a 174-unit apartment building, convenience store/gas station, and a future commercial/office use south of Les Paul Parkway at River Valley Road extended as presented. The motion passed with the following vote:

**Aye:** 10 - Pieper, Bartels, Manion, Johnson, E. Payne, Wells, Moltzan, Miller, R. Lemke and Browne

**Nay:** 3 - Cummings, Rodriguez and D. Lemke

**Absent:** 2 - Perry and C. Payne

## **Reports**

### 9. Other Boards and Commissions

A. Transit Commission Report - Dr. Fred Abadi

B. Water Utility Commission - Ald. Bartels

C. Information Technology Board Report - Ald. Manion

D. Landmarks Commission Report - Ald. Miller

E. Redevelopment Authority Report - Ald. Perry

F. Parks, Recreation & Forestry Board Report - Ald. Johnson

G. Library Board Report - Ald. Miller

H. Cemetery Commission Report - Ald. Cummings

I. Waukesha Housing Authority Report - Ald. Miller

J. Community Development Block Grant Committee Report - Jennifer Andrews

K. Public Art Committee Report - Ald. Moltzan

### 10. Plan Commission - Jennifer Andrews

### 11. Standing Committees

A. Finance Committee Report - Ald. Pieper

B. Building & Grounds Committee Report - Ald. E. Payne

C. Ordinance & License Committee Report - Ald. Johnson

**A motion was made by Ald. Johnson, seconded by Ald. Manion to deny the bartender license for Daniel Francis. The motion carried by the following vote:**

**Aye:** 11 - Pieper, Bartels, Cummings, Manion, Johnson, D. Lemke, E. Payne, Moltzan, Miller, R. Lemke and Browne



**Nay:** 2 - Rodriguez and Wells

**Absent:** 2 - Perry and C. Payne

**C. Ordinance & License Committee Report - Ald. Johnson**

*Meijer put on hold before can act on it.*

**A motion was made by Ald. Johnson, seconded by Ald. Manion to deny the bartender license for Brandon Taylor. The motion carried by the following vote:**

**Aye:** 12 - Pieper, Bartels, Cummings, Manion, Johnson, Rodriguez, D. Lemke, E. Payne, Moltzan, Miller, R. Lemke and Browne

**Nay:** 1 - Wells

**Absent:** 2 - Perry and C. Payne

**D. Human Resources Committee Report - Ald. Wells**

12. Board of Public Works Report - Dr. Fred Abadi

13. Director of Public Works Report

14. City Attorney's Report

15. City Administrator's Report

16. Mayor's Report & Referrals

**A.**     [ID#20-1541](#)   Appoint Ald. Daniel Manion as chair of the Human Resources Committee in place of Ald. Jack Wells.

**A motion was made by Ald. Johnson, seconded by Ald. Rick Lemke to appoint Ald. Daniel Manion as chair of the Human Resources Committee in place of Ald. Jack Wells. The motion carried with the following vote:**

**Aye:** 13 - Pieper, Bartels, Cummings, Manion, Johnson, Rodriguez, D. Lemke, E. Payne, Wells, Moltzan, Miller, R. Lemke and Browne

**Absent:** 2 - Perry and C. Payne

**B.**     [ID#20-1542](#)   Appoint Ald. Joe Pieper to the Redevelopment Committee in place of Ald. Aaron Perry.

**A motion was made by Ald. Johnson, seconded by Ald. E. Payne to appoint Ald. Joe Pieper to the Redevelopment Committee in place of Ald. Aaron Perry. The motion carried by the following vote:**

**Aye:** 13 - Pieper, Bartels, Cummings, Manion, Johnson, Rodriguez, D. Lemke, E. Payne, Wells, Moltzan, Miller, R. Lemke and Browne

**Absent:** 2 - Perry and C. Payne

- C. [PC20-0126](#) Appoint Ald. Elizabeth Moltzan to the Finance Committee in place of Ald. Aaron Perry.

**Attachments:** [Memo from the Mayor](#)

**A motion was made by Ald. Pieper, seconded by Ald. E. Payne to appoint Ald. Elizabeth Moltzan to the Finance Committee in place of Ald. Aaron Perry. The motion carried by the following vote:**

**Aye:** 13 - Pieper, Bartels, Cummings, Manion, Johnson, Rodriguez, D. Lemke, E. Payne, Wells, Moltzan, Miller, R. Lemke and Browne

**Absent:** 2 - Perry and C. Payne

### 17. Referrals

*There were no referrals.*

### 18. Adjournment

*Adjourned at 7:52 p.m.*

Shawn Reilly, Mayor  
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.