



**CITY OF WAUKESHA**

**Administration**

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<b>Committee:</b> Board of Public Works	<b>Date:</b> 11/5/2020
<b>Common Council Item Number:</b> ID #20-1357	
<b>Submitted By:</b> Fred Abadi, Director of Public Works	<b>City Administrator Approval:</b> Kevin Lahner, City Administrator
<b>Finance Department Review:</b> Bridget M. Souffrant, Finance Director	<b>City Attorney's Office Review:</b> Brian Running, City Attorney
<b>Subject:</b> Review and act on the request from Ryan J. Zielinski for a one-time sewer credit for 3634 Howell Oaks Drive.	

**Details:**  
The City of Waukesha Municipal Code Chapter 29 requires sewer billing to be based upon the measured volume of water consumed and allows for a one-time unmetered credit. According to Chapter 29.6(d) titled One-Time Unmetered Credit, residential users may request an adjustment of sewer service charges for special circumstances such as installation of a new swimming pool or establishing a new lawn.

Ryan J. Zielinski on October 6, 2020, has requested to receive a credit for sewer service charges for the quarter ending September 2020. A new lawn was installed late August and required extensive watering to establish it.

For comparison and calculation of a refund, the average water usage was compared with the quarter of heavy usage.

High Usage: 55,100 gallons  
Estimated Additional Usage: 43,075 gallons  
Calculated Refund (2020 - \$7.90 /1000 gal): \$340.29

**Options & Alternatives:**  
To not approve the one-time sewer credit or approve another dollar amount.

**Financial Remarks:**

**Executive Recommendation:**  
Recommend approval of a one-time sewer credit totaling \$340.29

