



**City of Waukesha**  
201 Delafield St. Waukesha, WI 53188  
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<b>Committee:</b> Plan Commission	<b>Date:</b> 10/26/2022
<b>Common Council Item Number:</b> ID# 22-4940	<b>Date:</b> 10/26/2022
<b>Submitted By:</b> Doug Koehler, City Planner	<b>City Administrator Approval:</b> <a href="#">Click here to enter text.</a>
<b>Finance Department Review:</b> <a href="#">Click here to enter text.</a>	<b>City Attorney's Office Review:</b> <a href="#">Click here to enter text.</a>
<b>Subject:</b> Sign Appeals & Variances- 201 N. Charles Street- Carroll University- A request for a sign variance to allow a sign on a dormitory building located in the RD-2 Residential District at 201 N. Charles Street.	

**Details:**

Carroll University is applying for a sign variance to allow for a wall sign on the building located at 201 N. Charles Street. The site is zoned RD-2, Two-Family Residential District. Signs are not allowed in the RD zone without a variance. The building previously had a wall sign on it that had the name, Charles House. That sign has been removed in order to put up the new sign. The new building name will be A. Paul Jones Honors Hall. The wall sign will have exterior lettering that is 11'x6" for a total of 5.5 S.F. The lettering will be gray in color and will not have any lighting.

**Options & Alternatives:**  
[Click here to enter text.](#)

**Financial Remarks:**  
[Click here to enter text.](#)

**Executive Recommendation:**  
Staff recommends approval for the Sign Appeals & Variances for 201 N Charles Street with the following conditions:

- All staff comments to be addressed
- All new signs must be applied for and permitted per city code