



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Agenda - Final-revised City Council

*Mayor Shawn Reilly, Dist. 1 - Ald. Terry Thieme  
Dist. 2 - Ald. Eric Payne, Dist. 3 - Ald. Chris Hernandez  
Dist. 4 - Ald. Joe Pieper, Dist. 5 - Ald. Peter Bartels  
Dist. 6 - Ald. Adam Jankowski, Dist. 7 - Ald. Daniel Manion  
Dist. 8 - Vance Skinner, Dist. 9 - Kathleen Cummings  
Dist. 10 - Ald. Steve Johnson, Dist. 11 - Ald. Roger Patton  
Dist. 12 - Ald. Aaron Perry, Dist. 13 - Ald. Andy Reiland  
Dist. 14 - Ald. Joan Francoeur, Dist. 15 - Ald. Cory Payne*

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Tuesday, September 16, 2014

6:30 PM

Council Chambers, City Hall  
Use lower level glass door.

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1. Roll Call
2. Pledge of Allegiance
3. Public Comment

*City Residents and Taxpayers Only - Limited to three minutes/speaker, ending 8:00 p.m.*

4. Approval of Minutes

- A. **ID#14-1104** Approval of Minutes for September 2, 2014

Attachments: [ccmn140902draft](#)

5. Public Hearings

*Format - Introduction by Professional Staff/Hearing/Comments by Council/Official*

- A. **PC14-0099** Public Hearing - Turnberry Reserve Condominiums, Northview Road and Hwy. TT (Meadowbrook) - Site Plan and Revised PUD Agreement

Action to be taken by the Common Council following the Public Hearing.

Attachments: [pc140827 - Fire Dept.](#)  
[pc140827 - Eng. Dept.](#)

Legislative History

8/27/14	Plan Commission	approved with conditions
8/27/14	Plan Commission	approved

6. New Business

- A. **ID#14-0730** Approval of Updated Impact Fee Ordinance  
Sponsors: Attorney's Office
- B. **ID#14-1077** Public Art Unveiling - City Hall, Second Floor  
Sponsors: Public Arts Committee
- C. **ID#14-1106** Discuss and adopt a resolution certifying to Waukesha County that the City's library tax levy will exceed the minimum amount required for the City to be exempted from the County's library tax.  
Sponsors: Attorney's Office  
Attachments: [2015 Tax Resolution](#)

### **Consent Agenda**

*Items under the Consent Agenda have passed unanimously out of committee. Unless a member of the Common Council specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are considered under one motion, second and a roll call vote. Any item removed from Consent Agenda will be discussed under the appropriate committee, board or commission on the Regular Agenda.*

### **1. Other Boards and Commissions**

- A. **ID#14-0976** Approval of Resolution Supporting the Wisconsin Department of Transportation Request to Transfer Federal Congestion Mitigation and Air Quality (CMAQ) Funds from the Federal Highway Administration to the Federal Transit Administration on behalf of the City of Waukesha. The Wisconsin Department of Transportation (WisDOT) has awarded the City of Waukesha CMAQ funds that will cover 80% of the cost of four replacement buses. This resolution formally recognizes the City's support of WisDOT making the funds available for the purchase of the replacement buses.  
Attachments: [resolution 2014 CMAQ Transfer](#)
- B. **ID#14-0977** Approval of Option Year 1 of Snow Removal Services at the Transit Center Bid to Jake's Landscape Services, Inc. In 2013, a bid for 1 year with two 1 year options was conducted for snow removal service at the Transit Center. Jake's Landscaping Services, Inc. was the low bid of \$20,090.00 for each year. Transit staff is recommending approval of the Year 1 option at a cost of \$20,090.00 effective November 21, 2014 - November 20, 2015.

### **2. Plan Commission - Jennifer Andrews**

- A. **ID#14-0889** Zoning Code Modification - Repeal Section 22.56(2) - Setback Averaging

**B. PC14 -0106 Futura II (Griffin Ford), 1940 E. Main Street - Certified Survey Map**

**Attachments:** [SecondApplicationCSM1](#)  
[SecondApplicationCSM2](#)  
[SecondApplicationCSM3](#)  
[pc140910 - Eng. Dept.](#)

**Legislative History**

9/10/14          Plan Commission          approved

**3. Standing Committees****A. Finance Committee - Ald. Pieper**

1. **ID#14-0861** Review and act on a request to recommend that the Common Council approve a budget amendment to facilitate a 21st Century Community Learning Center grant award of \$50,000 for the 2014-2015 Hawthorne Elementary School.

**Sponsors:** Parks and Recreation & Forestry

**Attachments:** [Budget Amend Request HawthorneCLC 090914](#)

2. **ID#14-0859** Review and act on a request to approve 2015 Professional Services - Non bid request

(Include 2014 Audit, Insurance & Banking Services)

**Sponsors:** Finance

3. **ID#14-1004** Review and act on a request to recommend that the Common Council approve a payment to the Town of Waukesha in the amount of \$62,256.36 for the payment of five (5) years of taxes for property annexed into the City as required by 66.0214(14) Wis. Stats.

**Sponsors:** City Administrator

**Attachments:** [Annexation PILOT 090914](#)

**B. Ordinance & License Committee - Ald. Johnson**

## 1. Licenses

- A. **ID#14-1009** Bartender Applications

**Attachments:** [Bartenders 9 8 14.pdf](#)

**Legislative History**

9/8/14          Ordinance & License          recommended for Council Consent to  
                          Committee          the City Council

- B. **ID#14-1090** Invited Bartender - Paula Weeks

**Legislative History**

9/8/14 Ordinance & License Committee recommended for Council Consent to the City Council  
*Paula Weeks appeared with her agent, Terry Bruno, agent for Famous Dave's. Weeks has pending underage alcohol and disorderly conduct citations. Bruno is aware of the pending citations. Bruno said Weeks has worked for him for a year and has been a good employee. He said Weeks would make approx. \$5.00 less per hour if she did not become a bartender. Bruno does not want to lose her as an employee. Bruno is a licensed instructor for the National Bartender Association.*

**C. ID#14-1008** INVITED Applications for licenses ending June 30, 2015, considered by Ordinance & License Committee on September 8, 2015.

Attachments: [Other Licenses 9 8 14](#)

Legislative History

9/8/14 Ordinance & License Committee recommended for Council Consent to the City Council  
*Salty Road Request for Extension of Premise for Sunday, October 5, 2014 from 10 am to 8 pm. Salty Toad owner to contact Civic Theater for their endorsement of the Salty Toad event (Civic Theater has an event at 2 pm that day) and present this information to the Clerk's office. Perry will not support blocking of the sidewalk.*

*Johnson would like to see the lot entirely fenced (including along the sidewalk adjacent to the Salty Toad), which would allow the sidewalk to remain open and prevent liquor from leaving the Salty Toad and going into the Extension. Skinner agrees with the friendly amendment by Johnson.*

*Salty Toad will make contact with other businesses in the area and forward any concerns to the Clerk's office on 9/9/14.*

**D. ID#14-1010** Applications for licenses ending June 30, 2015, considered by Ordinance and License Committee on September 8, 2015.

Attachments: [Other Licenses 9 8 14](#)

Legislative History

9/8/14 Ordinance & License Committee recommended for Council Consent to the City Council  
*Private Alarm Licenses: Tyco Integrated Security, LLC, AT&T Digital Life, Inc.; Transfer of Taxi Plate - Waukesha Cab, LLC.*

**E. ID#14-1091** Catholic Memorial High School Mother's Club

Legislative History

9/8/14 Ordinance & License Committee recommended for Council Consent to the City Council  
*Temporary "Class B" for Catholic Memorial High School Alumni Homecoming Event on Friday, September 26, 2014 in the lobby of the Learning Commons Building.*

2. Ordinances

- A. ID#14-0741** Review and act on proposed amendment to Chapter 2.01, 3.06, and 3.08 of the Municipal Code to change the appointing authority of Directors and Managers from the Mayor to the City Administrator  
 First Reading 9-16-14  
 Second Reading 10-7-14  
 Third Reading 10-21-14

**Sponsors:**

City Administrator

**Legislative History**

7/28/14 Ordinance & License Committee recommended for approval to the City Council

*Mayor Reilly welcomes a discussion regarding these changes. He feels these changes will help the City be more professional and will be more fitting for a system with a city administrator. He said the mayor will continue to be involved in the process of hiring.*

*City Administrator Henschel stated the ordinances were most likely written before the City had a city administrator. In his career as a city administrator, this position is one in which he has had the most responsibility and the least amount of authority. He said this takes nothing away from the mayor. He said most of the current appointments are made by the mayor with council approval. He would like the manager appointments to be made by the city administrator with council approval, with the exception of positions governed by state statute. The change would help attract high qualified candidates for the upcoming city administrator vacancy.*

8/19/14 City Council amended

- B. ID#14-0829** Review and act on job description for City Administrator

**Sponsors:**

City Administrator

**Legislative History**

8/12/14 Human Resources Committee recommended for approval to the City Council

8/19/14 City Council approved

**C. Board of Public Works - Dr. Fred Abadi**

- 1. ID#14-0996** Amendment of Municipal Code Section 29.10(5), Credit Meters (Wastewater Treatment Plant)

**Sponsors:**

Public Works

**Attachments:**[Sewer Credit Procedures](#)**Legislative History**

9/4/14 Board of Public Works recommended for Council Consent

**End of Consent****Reports**

## 7. Other Boards and Commissions

- A. Transit Commission Report - Dr. Fred Abadi
- B. Water Utility Commission - Ald. Thieme
- C. Information Technology Board Report - Ald. Jankowski/Ald. Manion
- D. Landmarks Commission Report - Ald. Francoeur
- E. Redevelopment Authority Report - Jennifer Andrews
- F. Parks, Recreation & Forestry Board Report - Ald. Johnson
- G. Library Board Report - Ald. Reiland
- H. Cemetery Commission Report - Ald. Jankowski
- I. Waukesha Housing Authority Report - Ald. Hernandez
- J. Community Development Block Grant Committee Report - Jennifer Andrews
- K. Public Art Committee Report - Ald. Cummings

## 8. Plan Commission - Jennifer Andrews

## 9. Standing Committees

- A. Finance Committee Report - Ald. Pieper
- B. Building & Grounds Committee Report - Ald. E. Payne
- C. Ordinance & License Committee Report - Ald. Johnson
- D. Human Resources Committee Report - Ald. Francoeur

## 10. Board of Public Works Report - Dr. Fred Abadi

- A. **ID#14-1107** Approve Contract and give Mayor authorization to execute the contract with Amano McGann the Vendor for Parking Access and Revenue Control System for the South Street and Transit Center Parking Ramps

Attachments: [Amano final contract approved by City Attorney](#)

Legislative History

7/17/14 Board of Public Works approved

11. Director of Public Works Report

12. City Attorney's Report

13. City Administrator's Report

**ID#14-1102** City Administrator's Report 9-16-14

Sponsors: City Administrator

Attachments: [Admin Report 09 16 14](#)  
[2013 Audit Summary from BT](#)  
[Press Release Drug Take Back 09-27-14](#)

14. Mayor's Report & Referrals

- A. **ID#14-0999** Mayor's Summary of Meetings and/or Events

Sponsors: Mayor

Attachments: [SR1400916](#)

15. Referrals

16. Closed Session

- A. **ID#14-1105** A motion will be made pursuant to Wis. Stats. §19.85(1)(g) to go into closed session to confer with the City Attorney regarding a settlement proposal received in the lawsuit captioned, City of Waukesha v. The Fifield Group, LLC, Waukesha County Circuit Court Case No. 14 CV 1415. Upon conclusion of the closed session, a motion will be made to reconvene in open session, and action may be taken upon matters discussed in closed session.

17. Adjournment

Shawn Reilly, Mayor  
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600, FAX 524-3898, or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.