



City of Waukesha

Waukesha City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

Human Resources Committee

Wednesday, February 18, 2026

6:00 PM

Council Chambers, City Hall

1. Call To Order

Present: 4 - Doreen Wigderson, Paul Wuteska, Dale Matthews and Mike Chrisien

Absent: 1 - Mike Anderson

2. Approval of Minutes

A. [ID#26-03009](#) HR Committee Meeting Minutes - January 21, 2026

Attachments: [HR Committee Meeting Minutes 01-21-2026](#)

Minutes approved unanimously.

3. Business Items

A. [ID#25-02562](#) Review and possible action on revised HR Policy G2 Commemorative Awards.

Attachments: [G2 Commemorative Awards Cover Letter](#)
[G2 Commemorative Awards Draft 7-28-2025](#)

Approved unanimously.

B. [ID#25-02564](#) Review and possible action on revised HR Policy D2 Training and Education Reimbursement.

Attachments: [D2 Education and Training Cover Letter](#)
[D2 Education and Training Reimbursement 11.2025 draft](#)
[D2 Education and Training Reimbursement Request Form 2025](#)

Approved unanimously.

C. [ID#25-02566](#) Review and possible action on revised HR Policy C3 Leaves of Absences.

Attachments: [C3 Leaves of Absences Cover Letter](#)
[C3 Leaves of Absences DRAFT 12-3-25](#)

Approved unanimously.

D. [ID#26-03004](#) Review and possible action on revised HR Policy B16 Staffing Resolution

Position List

Attachments: [B16 - Staffing Resolution Position List](#)
[B16 Staffing Resolution Job List - 1-1-2026 FINAL](#)

Approved unanimously.

- E. [ID#26-03005](#) Review and possible action on revised HR Policy C4 Benefits Election at Retirement or Termination

Attachments: [C4 Benefits Election at Retirement or Termination](#)
[C4 Benefits Election at Retirement - 02-2026](#)

Approved unanimously.

- F. [ID#26-03006](#) Review and possible action on revised HR Policy C7 Employment Benefits

Attachments: [C7 Employment Benefits](#)
[C7 Employment Benefits Draft 12-2025](#)

Approved unanimously.

- G. [ID#26-03007](#) Approve abolishment of HR Policy B18 Website Linking

Attachments: [B18 Website Linking](#)
[B18 - Web Site Linking \(PDF\)](#)

Approved unanimously.

4. Closed Session

Meeting went into Recess

- A. [ID#26-03008](#) Discussion and Possible Action on the City Administrator's Performance Review

Meeting Reconvened

5. Adjournment

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).