



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

City Council

Tuesday, December 20, 2022

6:30 PM

Council Chambers, City Hall

1. Roll Call

Ald. Wells arrived after roll call during Pledge of Allegiance.

Present: 14 - Joe Pieper, Daniel Manion, Steve Johnson, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike M. Payne, Alicia Halvensleben and Mike Chrisien

Absent: 1 - Peter Bartels

2. Presentation of Waukesha Christmas Parade Permanent Memorial donation from the Waukesha South High School Band Booster Club.

Waukesha South Bank Booster Association presented an \$8,000 donation for the Waukesha Christmas Parade Permanent Memorial.

3. Gallery Art Presentation

A. [ID#22-5445](#) Gallery Art Presentation

Attachments: [Donna Lexa- Gallery Art](#)

Ald. Moltzan and Donna Lexa Art Center Director Andrea Thomas presented the City Hall artwork.

4. Pledge of Allegiance

This item was taken after roll call.

5. Public Comment

John Thomas, 134 Douglas Ave., spoke asking for additional sign signs at Garfield Ave.

6. Approval of Minutes

A. [ID#22-5439](#) Minutes from December 6, 2022

Attachments: [ccmn221206 draft.pdf](#)

A motion was made by Ald. Johnson, seconded by Ald. Manion, to approve the Minutes from December 6, 2022. The motion carried by the following vote:

Aye: 14 - Joe Pieper, Daniel Manion, Steve Johnson, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike M. Payne, Alicia Halvensleben and Mike Chrisien

Absent: 1 - Peter Bartels

Consent Agenda

Ald. Johnson removed two Invited Other Licenses, J Bloch 319 rooming house and Donnie Boys rooming house under item #22-5418 from the Consent Agenda. The remainder of the Consent Agenda passed unanimously.

1. Other Boards and Commissions

- A. [ID#22-5350](#) Waukesha County Business Item-Review and Act on Proposed Termination of the Waukesha County Transit Route 79 Purchase of Service Contract with Milwaukee Transport Services, Inc.

Attachments: [Termination of Route 79](#)

- B. [ID#22-5351](#) Waukesha County Business Item-Review and Act on Amendment 7 to Purchase Service Agreement with Wisconsin Coach Lines, Inc. for Operation of Routes 901, 904, 905

Attachments: [Amendment 7 901-904-905 Service Contract](#)
[Transit-Wisconsin Coach Lines Agmt-Amendment7](#)

- C. [ID#22-5352](#) Review and act on Proposed Bus Stop Eliminations

Attachments: [Elimination of Bus Stops](#)

- D. [ID#22-5380](#) 2023 CIP Project: Faster Fleet Management SaaS agreement.

Attachments: [Cover Sheet - Faster Fleet Management](#)
[FASTER MSA](#)

2. Plan Commission

- A. [PC22-0337](#) Certified Survey Map - 2101 Meadow Lane, The Learning Experience (Avid Hotel) - Proposed two lot CSM to split off 0.0016 acres of land from the Avid Hotel site at 2101 Meadow Lane to for a new development.

Attachments: [Learning Experience CSM- Cover Letter](#)
[The Learning Experience CSM- Project Reviews](#)
[22-11335 CSM DRAFT 2022-12-06](#)
[20221014 City of Waukesha Application for Deveioption Review Cit](#)
[Kingbird \(TLE\) Attachment E](#)

- B. [PC22-0338](#) Final Plat - Phase 1 of Skyline Subdivision, Bielinski Homes, Inc. - a 49 lot phase with a total of 143 single family homesites. Zoned RS-3.

Attachments: [Cover Sheet - Final Plat -Skyline Subdivision](#)
[SWMP Skyline COMPLETE 2022-05-06](#)
[Cert of No Objection Final Plat 12 7 22](#)
[Cover Sheet - Final Plat -Skyline Subdivision](#)
[Skyline - Final Plat - 110422](#)
[Skyline - Final Plat - 121222](#)

3. Standing Committees

A. Finance Committee - Ald. Pieper

- A. [ID#22-5336](#) Review and act on an intergovernmental agreement between The City of Waukesha Fire Department and the State of Wisconsin for Technical Rescue

Sponsors: Fire Department

Attachments: [Cover Sheet - Intergovernmental Agreement](#)
[Agreement for Urban Search and Rescue Emergency Response Services](#)

- B. [ID#22-5357](#) Review and act on a request to enter a contract in the amount of \$10,000 with Public Consulting Group to assist in the Medicare Ground Ambulance Data Collection

Sponsors: Fire Department

Attachments: [Cover Sheet - Contract with PCG](#)
[Waukesha. MGADC Contract Tier II-Final](#)

- C. [ID#22-5416](#) Review and act on a Development Agreement outlining the TIF assistance for the Wildeck Inc./North Street Plant15, LLC redevelopment at 1900 E. North Street (TID 31)

Sponsors: Community Development

Attachments: [Cover Sheet - Wildeck TIF Development Agreement](#)
[Wildeck - North Street Plant Development Agreement 12-9-22](#)
[Project Plan 8.31.22](#)

B. Building & Grounds Committee - Ald. E. Payne

- A. [ID#22-5341](#) Evaluate the intersection control at Tanglewood Drive and Stillwater Circle. Additionally, evaluate the intersections of Rivers Crossing Drive and Stillwater Circle along with Rivers Crossing Drive and Portage Trail.

Sponsors: McElderry

Attachments: [22-5341_Rivers Crossing Subdivision Intersections Evaluation](#)
[BG Resolution for the 12-20-2022 Consent](#)

Resolution #2022-41

C. Ordinance & License Committee - Ald. Johnson

1. Licenses

A. [ID#22-5417](#) Invited Bartenders

Attachments: [12.12 Invited Bartenders](#)

[ID#22-5419](#) Invited Other Applications

Attachments: [OL 12-12-22 Invited Other Applications](#)

Rooming House applications J Bloch and Donnie Boy's were removed by Ald. Johnson from the Consent Agenda, to be handled under O&L Report.

B. [ID#22-5418](#) Other Applications

Attachments: [12.12 Other Applications](#)

D. Human Resources - Ald. Rodriguez

E. Board of Public Works - Alex Damien

A. [ID#22-5232](#) Review and act on Addendum 1 to Developer's Agreement between City of Waukesha and Skyline Waukesha, LLC, and Bielinski Homes, Inc., for the property located north of Summit Avenue and west of Woodland Hills Subdivision.

Sponsors: Public Works

Attachments: [22-5232 BPW Agenda Cover Sheet - Skyline Addendum 1 to DA.pdf](#)
[Amendment 1 to DPWDA-Extend Completion date 20221207.pdf](#)

B. [ID#22-5371](#) Review and act on Contract Change Order No. 1 with Garland/DBS, Inc., for the Waukesha Public Library Roof Replacement Phase 2 project.

Sponsors: Public Works

Attachments: [22-5371 BPW Agenda Cvr-CO1 Garland-WPL Roof Replacement.pdf](#)
[22-5371_CCO1-Garland-WPL Roof Replacement Phase 2.pdf](#)

C. [ID#22-5374](#) Review and act on the Contract for HVAC Systems Preventive Maintenance at multiple City-owned Buildings.

Sponsors: Public Works

Attachments: [22-5374 BPW Agenda Cvr-HVAC Preventative Maintenance Services at Multiple City Owned Buildings.pdf](#)

- D. [ID#22-5375](#) Approve Sidewalk Easement between Howell Oaks Development, LLC, and the City of Waukesha located along Retzer View Court and Olde Howell Court in the Howell Oaks Subdivision, Addition 5, Phase 6.

Sponsors: Public Works

Attachments: [22-5375 BPW Agenda Cover Sheet -Sidewalk Easements Howell Oaks Development, LLC Add 5 Phase 6.pdf](#)
[Sidewalk Easement-Olde Howell Court 10.28.22 \(002\).pdf](#)
[Sidewalk Easement-Retzer View Court 11.18.22.pdf](#)

End of Consent Agenda

7. New Business

- A. [ID#22-5466](#) Oshkosh Truck M-ATV

Attachments: [Council Agenda Cover Sheet-New MRAP](#)

A motion was made by Ald. Pieper, seconded by Ald. E. Payne, to approve and authorize the Police Department to acquire the Oshkosh Truck M-ATV in the event it becomes available at no cost to the City, and authorize the Chief of Police to execute the paperwork necessary to ensure its acquisition before year end. The motion carried by the following vote:

Aye: 14 - Joe Pieper, Daniel Manion, Steve Johnson, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike M. Payne, Alicia Halvensleben and Mike Chrisien

Absent: 1 - Peter Bartels

- B. [ID#22-5349](#) Review and Act on Proposed 2023-2027 Transit Development Plan and Supporting Resolution

Attachments: [Transit Development Plan](#)
[TDP-City Recommendations](#)
[TDP Presentation to Common Council December 2022-final](#)
[Presentation to Transit Commission_12-8-22](#)
[resolution-transit- TDP Adoption](#)
[Chapter 5_v2](#)

A motion was made by Ald. Pieper, seconded by Ald. E. Payne, to approve the Proposed 2023-2027 Transit Development Plan and Supporting Resolution. The motion carried by the following vote:

Aye: Pieper, Manion, Johnson, Rodriguez, D. Lemke, E. Payne, Wells, Moltzan, R. Lemke, McElderry, M. Payne, Halvensleben, Chrisien

Nay: C. Payne

Absent: Bartels

Reports

8. Other Boards and Commissions

A. Transit Commission Report - Alex Damien

B. Water Utility Commission - Ald. Bartels

C. Information Technology Board Report - Ald. Manion

D. Landmarks Commission Report - Ald. Rodriguez

E. Redevelopment Authority Report - Ald. R. Lemke

F. Parks, Recreation & Forestry Board Report - Ald. Johnson

G. Library Board Report - Ald. Halvensleben

H. Cemetery Commission Report - Ald. C. Payne

I. Waukesha Housing Authority Report - Ald. Pieper

J. Community Development Block Grant Committee Report - Jennifer Andrews

K. Public Art Committee Report - Ald. Moltzan

9. Plan Commission - Jennifer Andrews

10. Standing Committees

A. Finance Committee Report - Ald. Pieper

B. Building & Grounds Committee Report - Ald. E. Payne

C. Ordinance & License Committee Report - Ald. Johnson

A. [ID#22-5386](#) Consider revisions to City Code to allow issuance of Class B alcohol beverage licenses for premises on County Park land.

Attachments: [Cover Sheet-O&L-Allow Class B in County Parks.pdf](#)

[Memo-Minooka Park Beer Garden.pdf](#)

[Memo-Council-Minooka Park Beer Garden.pdf](#)

[9.09-9.115 Licenses in County Parks.pdf](#)

This is the Second Reading.

C. [ID#22-5419](#) Invited Other Applications

Attachments: [OL 12-12-22 Invited Other Applications](#)

Rooming House applications J Bloch and Donnie Boy's were conditionally approved and held until the O&L meeting on January 23rd, where they will come back before the committee to review and go over the re-inspections.

D. Human Resources Committee Report - Ald. Rodriguez

11. Board of Public Works Report - Alex Damien

A. [ID#22-5362](#) Resolution to Petition for the Authorization to Interconnect the Traffic Signal at East Avenue and Broadway to Railroad Bungalow "Crossing No. 689919N Waukesha Sub MP 97.63" in the City of Waukesha.

Sponsors: Public Works

Attachments: [Resolution RR Traffic Signal East and Broadway rev.pdf](#)

Resolution #2022-43

A motion was made by Ald. Moltzan, seconded by Ald. Halvensleben, to approve the resolution to Petition for the Authorization to Interconnect the Traffic Signal at East Avenue and Broadway to Railroad Bungalow "Crossing No. 689919N Waukesha Sub MP 97.63" in the City of Waukesha. The motion carried by the following vote:

Aye: 14 - Joe Pieper, Daniel Manion, Steve Johnson, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike M. Payne, Alicia Halvensleben and Mike Chrisien

Absent: 1 - Peter Bartels

B. [ID#22-5363](#) Bids Received: Friday, December 2, 2022, at 11:00 a.m.
Multi-Level Live Fire Training Structure

The Board of Public Works recommends that the only bid from American Fire Training Systems, Inc., in the amount of \$794,160.00, be awarded.

Sponsors: Public Works

Attachments: [Bid Multi-Level Live Fire Training Structure.pdf](#)

A motion was made by Ald. E. Payne, seconded by Ald. C. Payne, to approve the only bid from American Fire Training Systems, Inc., in the amount of \$794,160.00, be awarded for Multi-Level Live Fire Training Structure. The motion carried by the following vote:

Aye: 14 - Joe Pieper, Daniel Manion, Steve Johnson, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike M. Payne, Alicia Halvensleben and Mike Chrisien

Absent: 1 - Peter Bartels

- C. [ID#22-5364](#) Bids Received: Friday, December 2, 2022, at 11:00 a.m.
2022 Hillcrest Park Fiber Build (2119 Davidson Road)

The Board of Public Works recommends that the low bid from CableCom in the amount of \$27,671.36, be awarded.

Sponsors: Public Works

Attachments: [Bid Hillcrest Park Fiber Build.pdf](#)

A motion was made by Ald. E. Payne, seconded by Ald. McElderry, to approve the low bid from CableCom in the amount of \$27,671.36, be awarded for 2022 Hillcrest Park Fiber Build (2119 Davidson Road). The motion carried by the following vote:

Aye: 14 - Joe Pieper, Daniel Manion, Steve Johnson, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike M. Payne, Alicia Halvensleben and Mike Chrisien

Absent: 1 - Peter Bartels

12. Director of Public Works Report
13. City Attorney's Report
14. City Administrator's Report
15. Mayor's Report & Referrals
16. Referrals

Ald. Pieper to Building & Grounds to add a stop sign at the corner of Maitland and Hawthorn.

17. Adjournment

The meeting adjourned at 7:53 pm.

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.