

**CITY OF WAUKESHA****Administration**

201 Delafield Street, Waukesha, WI 53188  
Tel: 262.524.3701 fax: 262.524.3899  
www.ci.waukesha.wi.us

<b>Committee:</b> Board of Public Works	<b>Date:</b> 7/6/2016
<b>Common Council Item Number:</b> ID #16-1093	<b>Date:</b> 7/6/2016
<b>Submitted By:</b> Fred Abadi, Director of Public Works	<b>City Administrator Approval:</b> Kevin Lahner, City Administrator
<b>Finance Department Review:</b> Rich Abbott, Finance Director RA	<b>City Attorney's Office Review:</b> Brian Running, City Attorney BER
<b>Subject:</b> Review and act on hiring Ayres Associates, Inc. for engineering services for the E/W St. Paul Avenue and E/W North Street Corridor Traffic Study	

**Details:**

The City of Waukesha Department of Public Works solicited for proposals (issued June 1, 2016) for a Consultant to provide engineering services for a traffic study that encompasses City street corridors of St. Paul Avenue and North Street. The purpose of this study is to examine the existing street system of St. Paul and North Street to determine if it is feasible to convert the streets back to two-way traffic flow. This request went out to 8 consultants and was responded to by 5 consultants. The City's review committee chose Ayres Associates, Inc. for the work. See the attached memo with this recommendation and rankings of the Consultants. The committee ranked Ayres Associates, Inc. the highest. Ayres Associates, Inc. proposal dated June 17, 2016 includes the Lump Sum cost proposal of \$26,300 for this work.

**Options & Alternatives:**

Another one of the Consultants could be chosen with a lower cost, but Ayres Associates, Inc. is recommended due to their experience and expertise along with the cost considerations. Ayres Associates, Inc. has done this type of study with other communities.

**Financial Remarks:**

E/W St. Paul Avenue and E/W North Street Corridor Traffic Study – Total Expense: \$26,300  
Acc# 0410.2004.68290 for Road and Traffic – \$26,300

**Executive Recommendation:**

Recommend approval to hire Ayres Associates, Inc. for the E/W St. Paul Avenue and E/W North Street Corridor Traffic Study with a total expense of \$26,300

