



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Agenda - Final

### City Council

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Thursday, April 9, 2020

6:30 PM

Virtual Meeting

Public can view the meeting live online:  
<https://waukesha.legistar.com/Calendar.aspx> or  
by calling 1-312-626-6799 and using Webinar ID:  
595 510 189 and Password: 951070

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1. Roll Call
2. Pledge of Allegiance
3. Approval of Minutes

[ID#20-0439](#) Minutes from March 17, 2020

**Attachments:** [ccmn 20200317draft](#)

### **Consent Agenda**

*Items under the Consent Agenda have passed unanimously out of committee. Unless a member of the Common Council specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are then approved unanimously by general consent. Any item removed from Consent Agenda will be discussed under the appropriate committee, board or commission on the Regular Agenda.*

### **1. Other Boards and Commissions**

#### **2. Plan Commission**

[PC20-0018](#) Venture Court - Certified Survey Map

**Attachments:** [Design 2 Construct CSM LOT 3 Submitted to City 2-10-20.pdf](#)  
[Venture Court Dept. Comments.pdf](#)  
[Venture Court Cover Sheet.pdf](#)

**Legislative History**

3/27/20 Plan Commission recommended for Council Agenda to the City Council

[ID#20-0395](#) Correction Instrument – Parcel 1 of CSM 9033

**Attachments:** [20200303140921826.pdf](#)  
[20200303141926053.pdf](#)  
[Correction Instrument Cover Sheet.pdf](#)

**Legislative History**

3/27/20 Plan Commission recommended for Council Consent to the City Council

### **3. Standing Committees**

#### **A. Finance Committee - Ald. Pieper**

#### **B. Building & Grounds Committee - Ald. E. Payne**

#### **C. Ordinance & License Committee - Ald. Johnson**

1. Licenses

#### **D. Human Resources - Ald. Wells**

#### **E. Board of Public Works - Dr. Fred Abadi**

### **End of Consent Agenda**

### 4. New Business

*Format - Introduction by Professional Staff/Hearing/Comments by Council/Official*

[ID#20-0458](#) Approve Emergency Order to allow meetings to be done remotely

**Attachments:** [Emergency Order to allow meetings to be done remotely](#)  
[Open Government Advisory](#)

[ID#20-0440](#) Approve Emergency Order – Municipal Enforcement of DHS Emergency Order #12

**Attachments:** [Emergency Order-Enforce Stay at Home Order - signed](#)  
[Cover Sheet-Ratify WMC 11.45.pdf](#)  
[11.45-Health Order #12.pdf](#)

- [ID#20-0441](#) Approve Emergency Order – Consolidation of Polling Places
- Attachments:** [Emergency Order-Polling Place - signed](#)  
[1.07-Temporary Polling Place Designation.pdf](#)  
[Cover Sheet-Ratify Polling Place WMC 1.07.pdf](#)
- [ID#20-0449](#) Create Municipal Code sec. 16.072, regarding building inspections during COVID-19 outbreak.
- Attachments:** [Cover Sheet-16.072-Code Inspections During COVID-19.pdf](#)  
[16.072-Building Inspections during COVID-19.pdf](#)
- [ID#20-0450](#) Ratify creation of Human Resources policy regarding COVID-19 working conditions.
- Attachments:** [COVID-19 Working Conditions policy\\_3.27.2020\\_Final.pdf](#)  
[Cover Sheet-Ratify HR Policy-Coronavirus Working Conditions.pdf](#)
- [ID#20-0451](#) Ratify amendments to Metro Transit policies and schedules related to the COVID-19 outbreak.
- Attachments:** [31.081-Suspension of Fare Requirement During COVID-19 Outbreak.pdf](#)  
[Cover Sheet-Ratify Metro Transit Policy and Schedule Amendments.pdf](#)
- [ID#20-0453](#) Ratify creation of carry-out zones downtown and posting of signage
- Attachments:** [Cover Sheet-Create Carry-Out Zones and Post Signage.pdf](#)
- [ID#20-0454](#) Ratify change of in-person early voting to appointment only.
- Attachments:** [Cover Sheet-Ratify Making In-Person Early Voting by Appointment.pdf](#)  
[Resolution - In-Person Early Voting.pdf](#)
- [ID#20-0455](#) Approve commencement of litigation related to the incorporation of the Town of Waukesha as a village as deemed appropriate by the Mayor and the City Attorney.
- [ID#20-0457](#) Approve amendment to HR Policy C2, regarding accumulation of vacation time during Declaration of Emergency
- Attachments:** [Cover Sheet-Approve Change to HR Policy C2.pdf](#)  
[C2 Vacation Leave COVID-19 Amendment.pdf](#)

## **Reports**

### 5. Other Boards and Commissions

#### A. Transit Commission Report - Dr. Fred Abadi

- B. Water Utility Commission - Ald. Bartels
- C. Information Technology Board Report - Ald. Manion
- D. Landmarks Commission Report - Ald. Rodriguez
- E. Redevelopment Authority Report - Ald. Perry
- F. Parks, Recreation & Forestry Board Report - Ald. Johnson

[ID#20-0412](#) Recommend to approve proposed 2020 Springs Park usage contract with the Waukesha YMCA.

**Attachments:** [Cover Agenda Cover Sheet-YMCA Springs Park Usage Contract 2020](#)

[ID#20-0414](#) Recommend to approve (Ordinance & License Committee) proposed revisions to ordinance 8.115 Special Events in Parks (Cr. #24-04).

**Attachments:** [Ordinance 8.115 DRAFT](#)  
[2019 Public Events Handbook](#)

[ID#20-0413](#) Recommend to approve (Ordinance & License Committee) request received from the Waukesha Olde Car Club to sell fermented malt beverages and wine on August 9, 2020, from 10:00 a.m. to 4:00 p.m. for their public event to be held at Frame Park.

**Attachments:** [Car Show Application 2020](#)  
[Car Club Bartender Application](#)

[ID#20-0417](#) Recommend to approve beverage service contract with the Sunrise Rotary Club Charitable Fund, Inc. to provide services at the 2020 Jazz Express Concert.

**Attachments:** [Council Agenda Cover Sheet-Sunrise Rotary Club 2020](#)  
[2020 Sunrise Rotary Wine Contract-final](#)

[ID#20-0419](#) Recommend to approve contract with The Happy Mower LLC to provide 2020 Street/Highway Median Island Mowing and Trimming Services.

**Attachments:** [2020 Street Median Mowing Cover Letter\\_Bid Results and Contract](#)

[ID#20-0421](#) Recommend to approve contract with Power DMS, Inc. to provide accreditation computer software.

**Attachments:** [Council Agenda Cover Sheet-Power DMS Contract](#)

[ID#20-0443](#) Recommend to approve proposed Park Use Agreement regarding the Badgerland Water Ski Club to utilize Frame Park and access the Fox River for scheduled practices and shows during the 2020 Spring/Summer season.

**Attachments:** [Badgerland Council Agenda Cover Sheet-2020](#)  
[Badgerland Application and Indemnification](#)  
[Badgerland Park Use Contract 2020](#)

[ID#20-0444](#) Recommend to approve agreement with TruGreen Lawn Care to provide 2020 fertilization and weed control services on various City/park properties.

**Attachments:** [2020 Fert Weed Control WPRF Board Packet](#)

- G. Library Board Report - Ald. Miller
- H. Cemetery Commission Report - Ald. Cummings
- I. Waukesha Housing Authority Report - Ald. Perry
- J. Community Development Block Grant Committee Report - Jennifer Andrews
- K. Public Art Committee Report - Ald. Moltzan
- 6. Plan Commission - Jennifer Andrews
- 7. Standing Committees
  - A. Finance Committee Report - Ald. Pieper
  - B. Building & Grounds Committee Report - Ald. E. Payne
  - C. Ordinance & License Committee Report - Ald. Johnson
  - D. Human Resources Committee Report - Ald. Wells
- 8. Board of Public Works Report - Dr. Fred Abadi

[ID#20-0386](#)

Bids Received: Friday, March 13, 2020, at 11:00 A.M.  
2020 Asphalt Street Repairs

Recommend that the low bid from All-Ways Contractors, Inc., in the amount of \$155,760.00 be awarded.

**Sponsors:**

Public Works

**Attachments:**

[\\_Bid Tab\\_ 2020 Asphalt Street Repairs](#)

[ID#20-0387](#)

Bids Received: Friday, March 13, 2020, at 11:00 A.M.  
Roberta Avenue and Tenny Avenue Utility and Street Improvements

Recommendation that the low bid from Advance Construction, Inc., in the amount of \$1,880,713.25 (Base Bid) be awarded.

**Sponsors:**

Public Works

**Attachments:**

[\\_Bid Tab Roberta and Tenny - Concrete](#)

[ID#20-0396](#)

Resolution to prepare plans and specifications for the Installation of a 108 space/72 niche hexagon Columbarium at the Prairie Home Cemetery Columbarium.

**Sponsors:**

Public Works

**Attachments:**

[20-0396 Resolution-Prairie Home Cemetery Calibrarium](#)

[ID#20-0433](#)

Resolution to prepare plans and specifications for the 2020 Street Lighting Cabinet Upgrades (436 N. Moreland Blvd.) project.

**Sponsors:**

Public Works

**Attachments:**

[20-0433 Res 2020 Street Lighting Cabinet Upgrades-436 N Moreland Blvd](#)

[ID#20-0434](#)

Approval of Payments

**Sponsors:**

Public Works

**Attachments:**

[\\_Summary Table for Partial Payments 4-9-20](#)

[Greenfire Management\\_Waukesha City Hall](#)

[Musson\\_Sanitary Sewer Lining-Pebble Valley](#)

[Payne Dolan\\_N Hine Utility FINAL](#)

[State Contractors Barstow and Riverfront - A](#)

[State Contractors\\_Hartwell and Oxford\\_Base Bid\\_A](#)

[ID#20-0435](#) Bids Received: Friday, April 3, 2020 at 11:00 a.m.  
Grandview and Meadowview Parks Lighting Upgrades 2020

Department of Public Works recommends award to the low bidder,  
WIL-Surge Electric, Inc., in the amount of \$28,394.50.

**Sponsors:** Public Works

**Attachments:** [\\_Bid Tab\\_Grandview and Meadowview Parks Lighting Upgrades](#)

[ID#20-0436](#) Bids Received: Friday, April 3, 2020, at 11:00 a.m.  
Alley #32 (Newhall, Scott, Wilson, Grand) and #31 (Wilson, Newhall,  
Grand, Garfield) Reconstruction

Department of Public Works recommends award to the low bidder,  
All-Ways Contractors, Inc., in the amount of \$266,852.00.

**Attachments:** [\\_Bid Tab\\_Alley 32 and 31](#)

[ID#20-0456](#) Review and act on increasing the 2020 Community Investment Program  
(CIP) Budget by \$1,100,000 for the West Side Pump Station  
Consolidation Project.

**Sponsors:** Public Works

**Attachments:** [20-0456\\_Agenda Cover-WSPSC final \(002\).pdf](#)

[ID#20-0437](#) Bids Received: Friday, April 3, 2020, at 11:00 a.m.  
West Side Pump Station Consolidation

Department of Public Works recommends award to the low bidder,  
Advance Construction, Inc., in the amount of \$7,449,654.95.

**Sponsors:** Public Works

**Attachments:** [\\_Bid Tab\\_West Side Pump Station Consolidation rev BPW](#)

[ID#20-0438](#) Establish Street Opening Prices for the Year 2020.

**Sponsors:** Public Works

**Attachments:** [20-0438\\_BPW-Agenda Cover-Street Opening Prices 2020](#)  
[20-0438\\_2020 Street Opening Prices](#)

9. Director of Public Works Report

10. City Attorney's Report

11. City Administrator's Report

[ID#20-0442](#) Report from the City Administrator

12. Mayor's Report & Referrals

13. Referrals

14. Adjournment

Shawn Reilly, Mayor  
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.