



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Agenda - Final-revised

City Council

Tuesday, May 17, 2022

6:30 PM

Council Chambers, City Hall

1. Roll Call
2. Pledge of Allegiance
3. Mayor's Report & Referrals

[ID#22-4129](#) Proclamation for Charlie Betker

Attachments: [Proclamation - Charles Betker](#)

[ID#22-4130](#) Proclamation for Kim Michalowski

Attachments: [Proclamation - Kim Michalowski](#)

4. Public Comment

City Residents and Taxpayers Only - Limited to three minutes/speaker, ending 7:00 p.m.

5. Approval of Minutes

[ID#22-4133](#) Minutes from May 3, 2022

Attachments: [ccmn220503 draft](#)

Consent Agenda

Items under the Consent Agenda have passed unanimously out of committee. Unless a member of the Common Council specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are then approved unanimously by general consent. Any item removed from Consent Agenda will be discussed under the appropriate committee, board or commission on the Regular Agenda.

6. Other Boards and Commissions

7. Plan Commission

[22-3990](#) General Capital Project - Easement - Perpetual, non-exclusive, parking and vehicular and pedestrian access easement and right-of-way over and upon the Easement Area adjacent to the Riverwalk. WAKC1305373

Attachments: [Cover Sheet - Easement - General Capital Project](#)
[EASEMENT-General Capital parking and access \(FINAL 4-5\)](#)
[3712-PE-EASEMENT-PE-ACCESS-1](#)
[3712-PE-EASEMENT-PE-PARKING](#)

[PC22-0238](#) Certified Survey Map - Brehm and Bank St. - Proposed 1-lot and 1-outlot CSM located on lands between NW Barstow Street, Bank Street and Brehm Street where Lot 1 is 1.47 acres and Outlot 1 is 0.18 acres. Outlot 1 is to be dedicated to the City of Waukesha for public right-of-way.

Attachments: [CSM Brehm and Bank- Cover letter](#)
[2022-02-11 19754 E. St. Paul Ave. Waukesha](#)
[2022-03-25 CSM Brehm and Bank St DRAFT](#)

[PC22-0229](#) Preliminary Subdivision Plat - - Aeroshade, 433 Oakland Ave – Proposed 18-lot Plat on approximately 3.77 acres of land bounded by Oakland Avenue, Ellis Street, and N Greenfield Avenue.

Attachments: [Cover Sheet - 433 N. Oakland Avenue - Habitat for Humanity Preliminary Plat](#)
[Habitat Aeroshade Civil](#)
[Habitat Aeroshade Preliminary Plat](#)

Legislative History

4/27/22 Plan Commission approved with conditions

8. Standing Committees

A. Finance Committee - Ald. Pieper

[ID#22-4118](#) Review and Act on a recommendation to carryover \$158,439.00 from 2021 to 2022 in the General Fund 100

Attachments: [Cover Sheet - 2021 General Fund Carryover Request](#)
[2021 Summary of Carryover for Fund 100 to 2022 Budget](#)

Legislative History

5/10/22 Finance Committee approved

[ID#22-4120](#) Review and Act on a recommendation to amend the 2022 Operating Budget to use contingency funds for Newsletters to be included in the monthly water bills.

Attachments: [Cover Sheet - Use of Contingency for Newsletter Inserts](#)

Legislative History

5/10/22 Finance Committee approved

B. Building & Grounds Committee - Ald. E. Payne**ID#20-0801**

Study the intersection of Prairie Song Drive and Madison Street, the neighbors have concerns about traffic and pedestrians and the safety of that intersection.

- For eastbound and westbound Madison Street at Prairie Song Drive, install “Playground” sign, “25mph Speed Limit” sign, and “When Children are Present” sign on Madison Street 250’ in advance of Prairie Song Drive. Install “Pedestrian Crossing” sign with “Diagonal Downward Pointing Arrow” on Madison Street at crosswalk location with Prairie Song Drive. Install crosswalk markings for all approaches and stop bars for Prairie Song Drive.

Sponsors:

R. Lemke

Attachments:

[20-0801 Authorize study at Prairie Song and Madison](#)

[BG Resolution for the 5-17-2022 Consent](#)

Legislative History

5/2/22	Building and Grounds	recommended for Council Consent to the City Council
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ID#22-3655

Install No Parking anytime on the North Side of Michigan Avenue between the east and west drives into both of North High School’s parking lots.

- Remove all existing various “No Parking” signing on the north side of Michigan Street in between all driveways of Waukesha North High School. Install “No Stopping Standing or Parking 7:00A-4:00P on School Days” (with arrows where appropriate) signs within the same limits.

Sponsors:

E. Payne

Attachments:

[22-3655 No Parking on N-side of Michigan](#)

[BG Resolution for the 5-17-2022 Consent](#)

Legislative History

3/7/22	Building and Grounds	held
5/2/22	Building and Grounds	recommended for Council Consent to the City Council

ID#22-3662

Install a traffic control at the easterly intersection of Deer Path and Deer Trail to consider a 4-way Stop Control.

Sponsors:

E. Payne

Legislative History

5/2/22	Building and Grounds	recommended for Council Consent to the City Council
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[ID#22-3664](#) Study the intersection of Guthrie Road and E. Sunset Drive and recommend intersection signage upgrades.

- For eastbound traffic on Sunset Drive at Guthrie Road, remove “Right Lane Ends” sign, “Lane Ends” sign, and “Thru Only and Right Only” sign. Install “Thru/Left and Right Only” sign 350’ from stop sign. Install “Right Lane must Turn Right” sign 225’ from stop sign. Install red circular flashers on top of existing eastbound and westbound near right stop signs on Sunset Drive at Guthrie Road. For northbound Guthrie Road, update “Stop Ahead” sign to current federal standards and relocate it from approximately 430’ to approximately 235’.

Sponsors: M. Payne

Attachments: [22-3664 DPW study Guthrie and Sunset BG Resolution for the 5-17-2022 Consent](#)

Legislative History

5/2/22	Building and Grounds	recommended for Council Consent to the Building and Grounds
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[ID#22-4064](#) Allow Hadfield Elementary School to restrict westbound traffic on Linden Street from Bell Street to Oakland Avenue, on school days, between 8:00 a.m. to 9:00 a.m., starting with the 2022/2023 school year.

Sponsors: Rodriguez

Legislative History

5/2/22	Building and Grounds	recommended for Council Consent to the City Council
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C. Ordinance & License Committee - Ald. Johnson

Licenses

[ID#22-4123](#) Invited Bartenders

Attachments: [Invited Bartenders O&L May 9th.pdf](#)

Legislative History

5/9/22	Ordinance & License Committee	recommended for Council Consent to the City Council
5/9/22	Ordinance & License Committee	recommended for disapproval to the City Council

[ID#22-4124](#) Bartenders

Attachments: [Bartenders O&L May 9th.pdf](#)

Legislative History

5/9/22	Ordinance & License Committee	recommended for Council Consent to the City Council
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[ID#22-4125](#) Invited Other Applications**Attachments:** [Invited Other Applications O&L May 9th.pdf](#)**Legislative History**

5/9/22	Ordinance & License Committee	recommended for Council Consent to the City Council
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5/9/22	Ordinance & License Committee	recommended for Council Consent to the City Council

[ID#22-4126](#) Other Applications**Attachments:** [Other Applications O&L May 9th.pdf](#)**Legislative History**

5/9/22	Ordinance & License Committee	recommended for Council Consent to the City Council
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D. Human Resources - Ald. Rodriguez**E. Board of Public Works - Alex Damien**

[ID#22-4079](#) Review and act on the Two-Party Construction Agreement between Waukesha County and the City of Waukesha for the asphalt repaving of Guthrie Road.

Sponsors: Public Works**Attachments:** [22-4079_BPW_Agenda_Cr-Guthrie_Rd_Waukesha_County_Agreement](#)
[CTH U - Legend Hill to Sunset City of Waukesha Agreement](#)**Legislative History**

5/5/22	Board of Public Works	recommended for Council Consent to the City Council
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[ID#22-4080](#) Review and act on the Storm Water Management Practice Maintenance Agreement between City of Waukesha and Kwik Trip, Inc., for property located at southeast corner of intersection of River Valley Road and Les Paul Avenue (Bypass).

Sponsors: Public Works

Attachments: [22-4080_BPW_Agenda_Cr-Kwik_Trip_River_Valley_Rd_SW_Agreement](#)
[Kwik_Trip_1219_City_Maintenance_Agreement](#)

Legislative History

5/5/22 Board of Public Works recommended for Council Consent to the City Council

[ID#22-4096](#) Review and act on the Storm Water Management Practice Maintenance Agreement between the City of Waukesha and Boucher Holdings LLC for property located at 1583 E. Moreland Blvd

Sponsors: Public Works

Attachments: [22-4096_BPW_Agenda_Cr-Boucher_Holdings_LLC_SW_Agreement](#)
[220328_Hyundai_City_Maintenance_Agreement](#)

Legislative History

5/5/22 Board of Public Works recommended for Council Consent to the City Council

End of Consent Agenda

9. New Business

Format - Introduction by Professional Staff/Hearing/Comments by Council/Official

10. Public Hearing

[22-4049](#) Review and act on the update of the Impact Fees

Sponsors: Community Development and Planning

Attachments: [Cover Sheet - Impact Fee Update 2022](#)
[Waukesha Impact Fee Study Update 3-28-22](#)
[Public Hearing Notice - Impact Fee Updates](#)
[Ordinance 4.10-2022 Amendment](#)

Legislative History

4/26/22 Finance Committee approved

[PC22-0213](#) Street Vacation - ProHealth Care, Inc., Waukesha Memorial - Proposed Boulevard - Request to vacate Fairview Avenue ROW between Madison Street and Lawndale Avenue

Attachments: [Cover Sheet - Street Vacation - Fairview Ave., ProHealth WMH entrance drive](#)
[Cover Sheet with Resolution-Vacation of Fairview Ave](#)
[20411 CSM-Vacation Exhibit](#)
[Colored Site Plan and Views](#)
[Les Penden Fairview Street Vacation](#)

Legislative History

2/23/22 Plan Commission approved

[PC22-0230](#) PUD Agreement - PUD Amendment, Aeroshade, 433 Oakland Ave – PUD Amendment for the Plat of Aeroshade including the inclusion of two duplex lots at the north end of the 3.77 acre subdivision bounded by Oakland Avenue, Ellis Street, and N Greenfield Avenue.

Attachments: [Cover Sheet - 433 N. Oakland Avenue - Habitat for Humanity PUD Amendment](#)

Legislative History

4/27/22 Plan Commission approved with conditions

[PC22-0240](#) Rezoning Petition - 2207 & 2125 Oakdale Dr. - Rezone from T-1 Temporary District to RS-3 Single-Family Residential District

Attachments: [2207 Oakdale Drive, Rezoning- Cover Letter](#)
[Petition for Amending Zoning Ordinance - 2207 Oakdale Dr](#)
[Rezoning Application, 2207 Oakdale Dr](#)
[2207 Oakdale Drive- Site Photo](#)
[Re-Zoning Ordinance - Oakdale Drive Properties](#)
[2207 Oakdale Drive, Rezoning- Cover Letter for Common Council](#)

Legislative History

4/27/22 Plan Commission approved with conditions

11. Action on Public Hearing

[22-4049](#) Review and act on the update of the Impact Fees

Sponsors: Community Development and Planning

Attachments: [Cover Sheet - Impact Fee Update 2022](#)
[Waukesha Impact Fee Study Update 3-28-22](#)
[Public Hearing Notice - Impact Fee Updates](#)
[Ordinance 4.10-2022 Amendment](#)

Legislative History

4/26/22 Finance Committee approved

[PC22-0213](#) Street Vacation - ProHealth Care, Inc., Waukesha Memorial - Proposed Boulevard - Request to vacate Fairview Avenue ROW between Madison Street and Lawndale Avenue

Attachments: [Cover Sheet - Street Vacation - Fairview Ave., ProHealth WMH entrance drive](#)
[Cover Sheet with Resolution-Vacation of Fairview Ave](#)
[20411 CSM-Vacation Exhibit](#)
[Colored Site Plan and Views](#)
[Les Penden Fairview Street Vacation](#)

Legislative History

2/23/22 Plan Commission approved

[PC22-0230](#) PUD Agreement - PUD Amendment, Aeroshade, 433 Oakland Ave – PUD Amendment for the Plat of Aeroshade including the inclusion of two duplex lots at the north end of the 3.77 acre subdivision bounded by Oakland Avenue, Ellis Street, and N Greenfield Avenue.

Attachments: [Cover Sheet - 433 N. Oakland Avenue - Habitat for Humanity PUD Amendment](#)

Legislative History

4/27/22 Plan Commission approved with conditions

[PC22-0240](#) Rezoning Petition - 2207 & 2125 Oakdale Dr. - Rezone from T-1 Temporary District to RS-3 Single-Family Residential District

Attachments: [2207 Oakdale Drive, Rezoning- Cover Letter](#)
[Petition for Amending Zoning Ordinance - 2207 Oakdale Dr](#)
[Rezoning Application, 2207 Oakdale Dr](#)
[2207 Oakdale Drive- Site Photo](#)
[Re-Zoning Ordinance - Oakdale Drive Properties](#)
[2207 Oakdale Drive, Rezoning- Cover Letter for Common Council](#)

Legislative History

4/27/22 Plan Commission approved with conditions

Reports

12. Other Boards and Commissions
 - A. Transit Commission Report - Alex Damien
 - B. Water Utility Commission - Ald. Bartels
 - C. Information Technology Board Report - Ald. Manion
 - D. Landmarks Commission Report - Ald. Rodriguez

- E. Redevelopment Authority Report - Ald. R. Lemke
- F. Parks, Recreation & Forestry Board Report - Ald. Johnson
- G. Library Board Report - Ald. Halvensleben
- H. Cemetery Commission Report - Ald. C. Payne
- I. Waukesha Housing Authority Report - Ald. Pieper
- J. Community Development Block Grant Committee Report - Jennifer Andrews
- K. Public Art Committee Report - Ald. Moltzan

13. Plan Commission - Jennifer Andrews

[PC22-0201](#) Certified Survey Map, ProHealth Care, Inc, Waukesha Memorial - Proposed Boulevard - Proposed one lot CSM on approximately 4.147 acres including the Fairview Avenue ROW and former residential lots east and west of the ROW

Attachments: [Cover Sheet - CSM ProHealth WMH entrance drive](#)
[20411 CSM](#)
[Colored Site Plan and Views](#)

Legislative History

2/23/22 Plan Commission approved

14. Standing Committees

- A. Finance Committee Report - Ald. Pieper
- B. Building & Grounds Committee Report - Ald. E. Payne
- C. Ordinance & License Committee Report - Ald. Johnson
- D. Human Resources Committee Report - Ald. Rodriguez

15. Board of Public Works Report - Alex Damien

[22-4079](#)

Bids Received: Friday, April 29, 2022, at 11:00 a.m.
Aviation Parking Lot, Dopp Park, and Pebble Valley Park Lighting
Replacement

The Board of Public Works recommends that the low bid from WIL-Surge
Electric, Inc., in the amount of \$133,618.40, be awarded.

Sponsors:

Public Works

Attachments:

[Bid Tab Aviation Dopp Pebble Valley Lighting Upgrades](#)

Legislative History

5/5/22

Board of Public Works

recommended for approval to the City
Council

16. Director of Public Works Report
17. City Attorney's Report
18. City Administrator's Report
19. Referrals
20. Adjournment

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.