



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Agenda - Final City Council

*Mayor Shawn Reilly, Dist. 1 - Ald. Terry Thieme
Dist. 2 - Ald. Eric Payne, Dist. 3 - Ald. Chris Hernandez
Dist. 4 - Ald. Joe Pieper, Dist. 5 - Ald. Peter Bartels
Dist. 6 - Ald. Adam Jankowski, Dist. 7 - Ald. Daniel Manion
Dist. 8 - Vance Skinner, Dist. 9 - Kathleen Cummings
Dist. 10 - Ald. Steve Johnson, Dist. 11 - Ald. Roger Patton
Dist. 12 - Ald. Aaron Perry, Dist. 13 - Ald. Andy Reiland
Dist. 14 - Ald. Joan Francoeur, Dist. 15 - Ald. Cory Payne*

Tuesday, August 5, 2014

7:30 PM

Council Chambers, City Hall
Use lower level glass door.

1. Roll Call
2. Pledge of Allegiance
3. Announcement of Closed Session to be held at the end of the council meeting
4. Public Comment

City Residents and Taxpayers Only - Limited to three minutes/speaker, ending 8:00 p.m.

5. Approval of Minutes

- A. [ID#14-0748](#) Minutes for July 15, 2014 meeting

Attachments: [ccmn140715 draft](#)

6. New Business

- A. [ID#14-0634](#) Change Common Council Start Time to 6:30 p.m.

Sponsors: Pieper

Attachments: [Referral - Council Start Time - Pieper](#)

Legislative History

7/1/14	City Council	held
7/15/14	City Council	held

- B.** [ID#14-0661](#) Creation of Task Force Regarding Prairie Home Cemetery
- Sponsors:** Cummings
- Attachments:** [Referral Prairie Home Cemetery Task Force - Cummings](#)
[Create Task Force for Prairie Home Cemetery - Cummings](#)
[Prairie Home Cemetery - Task Force 7 8 14](#)
- Legislative History**
- 7/15/14 City Council held
- C.** [ID#14-0720](#) Approve the Appointment of David Smart to the Redevelopment Authority
- Attachments:** [appointment - letter for council mtgs](#)
- D.** [ID#14-0740](#) Review and act on a request to recommend to the Common Council to enter into a contract in an amount of \$18,500 from Contingency to have GovHR conduct a City Administrator search and authorize the Mayor to sign said contract.
- Sponsors:** City Administrator
- [ID#14-0794](#) Approval of Settlement Agreement, Ahmed and Ahmad v. City of Waukesha, Waukesha Circuit Court Case No. 14CV1144, providing refund of \$3041.66 in real property taxes.
- Sponsors:** Attorney's Office
- Attachments:** [Settlement Agreement - Ahmed and Ahmad](#)

Consent Agenda

Items under the Consent Agenda have passed unanimously out of committee. Unless a member of the Common Council specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are considered under one motion, second and a roll call vote. Any item removed from Consent Agenda will be discussed under the appropriate committee, board or commission on the Regular Agenda.

1. Other Boards and Commissions

- A.** [ID#14-0611](#) Review of action taken by the Common Council to change the Information Technology Advisory Committee to a board
- Sponsors:** Information Technology Advisory Committee
- Attachments:** [IT Board Composition and Purpose 140612](#)

- B. [ID#14-0687](#) Approval of Resolution Modifying Routes 1 and 5 Effective September 2, 2014.

The proposed modification to Route 1 would be to operate on E. Main St. to Manhattan Blvd to E. Moreland Blvd. early weekday mornings in the outbound direction (From the Transit Center to Brookfield). This change will make the outbound trip a few minutes shorter which should help relieve occasional timing issues on the route. The areas that would not be served in the early mornings have very low ridership.

The proposed Route 5 (Route 5/6) modification would be to eliminate the loop on Sentry Dr., Progress Ave. and Prairie Ave. on Sundays. Neither the Food Pantry of Waukesha County nor the St. Vincent de Paul Store are open on Sundays.

Recommendation: Transit Staff recommends approval of the resolution.

Attachments: [rt1outboundearlyamsept2014](#)
[resolution route 1 & 5 july 2014](#)
[route 1 description 090214](#)
[route 5 descriptionseptember 2014](#)
[Suggested Motion for Action-rt 1 & 5 resolution](#)

- C. [ID#14-0688](#) Approval of Additional Bus Stops at E. Main St. at Perkins Ave. (southside), Manhattan Ave. at the north entrance to the Woodman's Food Market and Manhattan Ave. at the Pick 'n Save middle entrance. These stops would be added to the new section of routing of the Route 1 weekday outbound (mornings). Pick 'n Save has requested a bus stop on Manhattan Dr. by their store.

Recommendation: Transit staff recommends approval of the additional bus stops.

Attachments: [Suggested Motion for Action for additional bus stops](#)

2. Plan Commission - Jennifer Andrews

- A. [PC14 -0087](#) Rolling Oaks II, Addition No. 1 - Approve Extraterritorial Plat Review

Attachments: [15901-final-plat_5-20-2014\(1\)](#)
[15901-final-plat_5-20-2014\(2\)](#)

Legislative History

7/23/14 Plan Commission approved

3. Standing Committees

A. Finance Committee - Ald. Pieper

1. [ID#14-0735](#) Review and act on a request to recommend to the Common Council that the City use Schwab as the custodial option to our DANA investment accounts.
Sponsors: Finance and Clerk/Treasurer
Attachments: [Fee Comparison Letter](#)
2. [ID#14-0752](#) Review and act on a request to recommend that the Common Council approve the Oberlin Filter TIF agreement.
Sponsors: Community Development
Attachments: [TIF 23 development agreement 080514](#)
3. [ID#14-0753](#) Review and act on a request to recommend that the Common Council consider an Initial Resolution Regarding Industrial Development Revenue Bond Financing for Production Service Company, Inc. project. Information with respect to the job impact of the project will be available at the time of consideration of the Initial Resolution.
Sponsors: Community Development
Attachments: [IRB application - Production Service Co \(1\) 080514](#)
[IRB Procedure letter - Production Service Co \(3\) 080514](#)
[IRB Fee Estimate letter - Production Service Co \(4\) 080514](#)
[IRB Notice of Intent - Production Service Co \(5\) 080514](#)
[IRB TEFRA Notice - Production Service Co \(6\) 080514](#)
[IRB Bond Summary - Production Service Co \(7\) 080514](#)
[IRB Initial Resolution - Production Service Co \(2\) 080514](#)

B. Ordinance & License Committee - Ald. Johnson

1. Licenses

- a. [ID#14-0757](#) Bartender Applications
Sponsors: Clerk/Treasurer
Attachments: [7.28.14 Bartenders \(revised\)](#)
Legislative History

7/28/14	Ordinance & License Committee	recommended for Council Consent to the City Council
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- b. [ID#14-0778](#) Remaining applications for licenses ending June 30, 2015
Attachments: [7.28.14 Other Licenses](#)
Legislative History

7/28/14	Ordinance & License Committee	approved
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2. Ordinances

- a. [ID#14-0737](#) First Reading - 8-5-14
 Second Reading - 8-19-14
 Third Reading - 9-2-14
 An ordinance to rezone certain property and to amend the Zoning Map of the City of Waukesha, Wisconsin (Request to Waive 2nd and 3rd Readings by Ald. Johnson on 7/31/14).

Sponsors: Attorney's Office

Attachments: [Shoppes at Fox River-PUD 7-15-14](#)

C. Board of Public Works - Dr. Fred Abadi

1. [ID#14-0311](#) Approval of Sidewalk Easement Agreement, Lot 3, CSM #11158 from Fox Lake Land, LLC to City of Waukesha.

Attachments: [Sidewalk Easement Agreement](#)

Legislative History

5/8/14	Board of Public Works	held
7/17/14	Board of Public Works	recommended for Council Consent to the City Council

2. [ID#14-0700](#) Approve Contract Amendment No. 5 with Strand Associates, Inc. for the Wastewater Facilities Upgrade Project.

Sponsors: Public Works

Attachments: [Strand Agreement](#)

Legislative History

7/17/14	Board of Public Works	recommended for Council Consent to the City Council
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3. [ID#14-0721](#) Disposition of the city sidewalk beneath public sidewalks at 831 N. Grand Ave. associated with future downtown street reconstruction projects.

a. Retain existing vault with a design plan approved by the Engineering Staff. Design and Construction Completed and paid for by the owner prior to October 2016.

Sponsors: Public Works

Legislative History

7/17/14	Board of Public Works	recommended for Council Consent to the City Council
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4. [ID#14-0722](#) Disposition of the city sidewalk beneath public sidewalks at 741 N. Grand Ave. associated with future downtown street reconstruction projects.
- a. Retain existing vault with a design plan approved by the Engineering Staff. Design and Construction Completed and paid for by the owner prior to October 2016. This properties vault also extends along South Street, but building is addressed on N. Grand Ave.
- Sponsors:** Public Works
Legislative History
7/17/14 Board of Public Works recommended for Council Consent to the City Council
5. [ID#14-0723](#) Disposition of the city sidewalk beneath public sidewalks at 310-314 South St. associated with future downtown street reconstruction projects.
- a. Abandonment of existing vault on South St. Excavation of existing sidewalk, construction of building wall, backfill and surface restoration (completed and paid for by owner, by October 2016)
- Sponsors:** Public Works
Legislative History
7/17/14 Board of Public Works recommended for Council Consent to the City Council
6. [ID#14-0724](#) Disposition of the city sidewalk beneath public sidewalks at 880 N. Grand Ave. associated with future downtown street reconstruction projects.
- a. Abandonment of existing vault on N. Grand Ave. Excavation of existing sidewalk, construction of building wall, backfill and surface restoration (completed and paid for by owner, by October 2016)
- Sponsors:** Public Works
Legislative History
7/17/14 Board of Public Works recommended for Council Consent to the City Council
7. [ID#14-0725](#) Disposition of the city sidewalk beneath public sidewalks at 802 N. Grand Ave. associated with future downtown street reconstruction projects.
- a. Retain existing vault with a design plan approved by the Engineering Staff. Design and Construction Completed and paid for by the owner prior to October 2016.
- Sponsors:** Public Works
Legislative History
7/17/14 Board of Public Works recommended for Council Consent to the City Council

8. [ID#14-0726](#) Disposition of the city sidewalk beneath public sidewalks at 722 N. Grand Ave associated with future downtown street reconstruction projects.
- a. Abandonment of existing vault on Grand Ave. Excavation of existing sidewalk, construction of building wall, backfill and surface restoration (completed and paid for by owner, by October 2016)
- Sponsors:** Public Works
- Legislative History**
- 7/17/14 Board of Public Works recommended for Council Consent to the City Council
9. [ID#14-0727](#) Disposition of the city sidewalk beneath public sidewalks at 244 W. Main St. associated with future downtown street reconstruction projects.
- a. Retain existing vault with a design plan approved by the Engineering Staff. Design and Construction Completed and paid for by the owner prior to October 2015.
- Sponsors:** Public Works
- Legislative History**
- 7/17/14 Board of Public Works recommended for Council Consent to the City Council
10. [ID#14-0728](#) Disposition of the city sidewalk beneath public sidewalks at 329-331 W. Main St.. associated with future downtown street reconstruction projects.
- a. Abandonment of existing vault on Main St. Excavation of existing sidewalk, construction of building wall, backfill and surface restoration (completed and paid for by owner, by October 2015)
- Sponsors:** Public Works
- Legislative History**
- 7/17/14 Board of Public Works recommended for Council Consent to the City Council
11. [ID#14-0729](#) Disposition of the city sidewalk beneath public sidewalks at 231 South St. associated with future downtown street reconstruction projects.
- a. Abandonment of existing vault on South St. Excavation of existing sidewalk, construction of building wall, backfill and surface restoration (completed and paid for by owner, by October 2016)
- Sponsors:** Public Works
- Legislative History**
- 7/17/14 Board of Public Works recommended for Council Consent to the City Council
12. [ID#14-0731](#) Approval of Sevice Agreement with Vendor for Supplying Uniforms at the Wastewater Treatment Plant.
- Legislative History**

7/17/14

Board of Public Works

recommended for Council Consent to the
City Council**End of Consent****Reports**

7. Other Boards and Commissions

A. Transit Commission Report - Dr. Fred Abadi

B. Water Utility Commission - Ald. Thieme

C. ITAC Committee Report - Ald. Jankowski/Ald. Manion

D. Landmarks Commission Report - Ald. Francoeur

E. Redevelopment Authority Report - Jennifer Andrews

F. Parks, Recreation & Forestry Board Report - Ald. Johnson

G. Library Board Report - Ald. Reiland

H. Cemetery Commission Report - Ald. Jankowski

I. Waukesha Housing Authority Report - Ald. Hernandez

J. Community Development Block Grant Committee Report - Jennifer Andrews

K. Public Art Committee Report - Ald. Cummings

8. Plan Commission - Jennifer Andrews

- A. [PC14 -0089](#) Expanded Shoppes of Fox River, Chapman & Spring City Drive -
Approve Final Site Plan & Architectural PUD

Attachments:[3754_001_07032014](#)[C 1 0 SP001D60 - SITE PLAN](#)[shoppesD_L100_7-09-14](#)[shoppesD_L200_7-09-14](#)[shoppesD_L300_7-09-14](#)[The Shoppes at Fox River Elevations 7-8-14](#)[pc140723 - Water Utility Comments](#)[SP001D60-SITE PLAN](#)[Dumpster Enclosure](#)[pc140723 - Fire Dept.](#)[Dumpster Enclosure color](#)[pc140723 - Eng. Dept.](#)**Legislative History**

7/23/14

Plan Commission

approved

9. Standing Committees

- A. Finance Committee Report - Ald. Pieper

- B. Building & Grounds Committee Report - Ald. E. Payne

- C. Ordinance & License Committee Report - Ald. Johnson

- a. [ID#14-0774](#) Applications held for meeting of August 11, 2014: Jacob A. Fought, Lori C. Monroe (Bartenders); Donnie Boy's Tap, Zilli's Grandview Inn (Extension of Premise)

- D. Human Resources Committee Report - Ald. Francoeur

10. Board of Public Works Report - Dr. Fred Abadi

- A. [ID#14-0712](#) Approve Bids Received: Friday, July 11, 2014 at 11:00 a.m.

a) Oakdale Dr. Concrete Pavement Replacement

Sponsors:

Public Works

Attachments:[Oakdale Replacement FINAL](#)**Legislative History**

7/17/14

Board of Public Works

recommended for approval to the City Council

- B. [ID#14-0713](#) Approve Bids Received: Friday, July 11, 2014 at 11:00 a.m.
a). 2014 Pavement Crackfilling
Sponsors: Public Works
Attachments: [2014 Pavement Crackfilling FINAL](#)
Legislative History
7/17/14 Board of Public Works recommended for approval to the City Council
- C. [ID#14-0738](#) Approve Bids Received: Friday, July 11, 2014 at 11:00 a.m.
a) W. Sunset Drive Bridge Repair
Attachments: [Sunset Bridge Repair FINAL](#)
Legislative History
7/17/14 Board of Public Works recommended for approval to the City Council

11. Director of Public Works Report

12. City Attorney's Report

13. City Administrator's Report

- A. [ID#14-0747](#) City Administrator's Report 8-5-14
Attachments: [Admin Report 08 05 14](#)
- B. [ID#14-0796](#) Approval of range of salary for advertising for City Administrator position
Sponsors: City Administrator
Attachments: [Henschel - Admin Salaries 7 31 14](#)

14. Mayor's Report & Referrals

- A. [ID#14-0770](#) Mayor's Summary of Meetings and/or Events
Attachments: [SR1400805](#)
- B. [ID#14-0799](#) For Information Purposes
Attachments: [Letter - New Berlin – Waukesha Auto Aid Agreement](#)
[Agreement - New Berlin - Waukesha Auto Aid](#)

15. Referrals

16. Closed Session

- A. [ID#14-0803](#) A motion will be made pursuant to Wis. Stats. §19.85(1)(g) to go into closed session to confer with the City Attorney regarding a settlement proposal received in the lawsuit captioned, Waukesha Masonic Lodge No. 37 v. City of Waukesha, Waukesha County Circuit Court Case No. 14 CV 1407. Upon conclusion of the closed session, a motion will be made to reconvene in open session, and action may be taken upon matters discussed in closed session.

Sponsors: Attorney's Office

16. Adjournment

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600, FAX 524-3898, or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.