



**City of Waukesha**  
 201 Delafield Street  
 Waukesha, WI 53188  
 Tel: 262.542.3700  
 waukesha-wi.gov

## City of Waukesha Cover Sheet

<b>Committee:</b> Human Resources	<b>Meeting Date:</b> 5/20/2026
<b>ID Number:</b> ID#26-03645	<b>Ordinance/Resolution Number (if applicable):</b>
<b>Name of Submitter:</b> Dr. Marquise D. Vasquez	<b>Target Next Board/Council Meeting Date:</b> 6/2/2026
<b>Agenda Item Title:</b> Review and possible action on revised E2 Vehicle Collision Control and Accident Reporting Policy.	

<b>Issue Before the Board/Council:</b> The City was awarded a federal RAISE grant for the design of two pedestrian bridges over the Waukesha Bypass. Federal funding allocations come with specific requirements that the City must follow throughout the duration of the project. These include, but are not limited to, established work rules and related compliance policies. The existing policy had not been updated in over 20 years and needed better alignment with current federal requirements to ensure compliance.
<b>Options &amp; Alternatives:</b> Not approve the revised policy.
<b>Additional Details:</b> If the city does not accept the revision that bans text messaging, at minimum, we could potentially forfeit the grant.
<b>What is the Strategic Plan Priority this item relates to:</b> People Centered Development.
<b>What impact will this item have on the Strategic Plan Priority?</b> This aligns with the people centered development priority because the project will add to community vibrancy and improved infrastructure. In order for the project to move forward, our policies must be updated accordingly.
<b>Financial Remarks:</b> N/A
<b>Suggested Motion:</b> I move to approve the revisions to HR Policy E2 Vehicle Collision Control and Accident Reporting as presented.

### Reviewed By:

<b>City Attorney</b> Brian Running	<b>Date Reviewed</b> 5/2026
<b>City Administrator</b> Anthony W. Brown	<b>Date Reviewed</b> 5/2026