



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Final

### Board of Public Works

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Thursday, August 19, 2021

5:30 PM

Council Chambers, City Hall

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#### 1. Call to Order

**Present** 5 - Kassens, O'Donnell, Michalowski, E. Payne, and Pieper

#### 2. Public Comment

*No public comments.*

#### 3. Approval of Minutes

##### A. [ID#21-2704](#) Approve Minutes of August 5, 2021.

**Sponsors:** Public Works

**Attachments:** [BPW Meeting Minutes 8-5-21-Final](#)

**A motion was made by Member Steve Kassens, seconded by Vice Chair Kim Michalowski, that the Minutes of August 5, 2021, be approved. The motion carried by the following vote:**

**Aye:** 5 - Kassens, O'Donnell, Michalowski, E. Payne and Pieper

#### 4. RESOLUTIONS

##### A. [ID#21-2708](#) Adopt resolution declaring official intent to reimburse expenditures for Wastewater Treatment Plant Return Flow Pump Station, Pipeline, and Outfall.

**Sponsors:** Public Works

**Attachments:** [21-2708 BPW Agenda Cvr Res CWFL Return Flow Pump Station Pipeline Stage 2 upfront expenses](#)  
[21-2708 Reimbursement Resolution - RF Pipeline-Pump Station-Outfall - Project 4062-11](#)

*Joe Ciurro, CPA, Administrative Services Manager Waukesha Water Utility, presented this item.*

**A motion was made by Alderman Joe Pieper, seconded by Alderman Eric Payne, that the resolution declaring official intent to reimburse expenditures for Wastewater Treatment Plant Return Flow Pump Station, Pipeline, and Outfall be recommended for approval. The motion carried by the following vote:**

**Aye:** 5 - Kassens, O'Donnell, Michalowski, E. Payne and Pieper

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5. Discussion and Recommendation to Council Regarding:

- A. [ID#21-2588](#) Review and act on the Developer's Agreement between the City of Waukesha and Mandel Properties, LLC, for the property located along W. St. Paul Avenue and east of the intersection of W. St. Paul Avenue and Fuller Street.

**Sponsors:** Public Works

**Attachments:** [21-2588\\_BPW\\_Agenda\\_Cvr-BridgeWalk\\_Apartments-Mandel\\_Properties-Developers\\_Agreement](#)  
[Mandel\\_Apartments\\_Development\\_Agreement-V3](#)

This item was held pending an approved developer's agreement.

- B. [ID#21-2706](#) Review and act on Contract Change Order No. 2 with D. F. Tomasini Contractors, Inc., for the Oxford Road, Downing Drive, Algoma Terrace, Rawlins Drive and Badger Drive Utility and Street Improvements project.

**Sponsors:** Public Works

**Attachments:** [21-2706\\_BPW\\_Agenda\\_Cvr-CO2-Tomasini-Oxford\\_Downing\\_Algoma\\_Rawlins\\_Badger\\_Improvements](#)  
[C107 - CCO2-Tomasini-Oxford\\_Downing\\_Algoma\\_Rawlins\\_Badger](#)

*Jonathan Schapekahn, P.E., presented this item.*

**A motion was made by Alderman Joe Pieper, seconded by Member Steve Kassens, that the Contract Change Order No. 2 with D. F. Tomasini Contractors, Inc., for the Oxford Road, Downing Drive, Algoma Terrace, Rawlins Drive and Badger Drive Utility and Street Improvements project be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 5 - Kassens, O'Donnell, Michalowski, E. Payne and Pieper

- C. [ID#21-2735](#) Review and act on allowing parking at the Downtown Transit Center parking structure at no charge to the public during the shuttle hours for the Waukesha Unlocked Event sponsored by the City.

**Sponsors:** Public Works

**Attachments:** [21-2735-BPW\\_Agenda\\_Cvr-Transit\\_Parking\\_Wauk\\_Unlocked](#)  
[21-2735\\_Memo-Transit\\_Center\\_Parking](#)

*Mary Berg, Recreation Service Manager, Parks, Recreation and Forestry, presented this item.*

**A motion was made by Vice Chair Kim Michalowski, seconded by Member Steve Kassens, to allow parking at the Downtown Transit Center parking structure at no charge to the public during the shuttle hours for the Waukesha Unlocked Event sponsored by the City be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 5 - Kassens, O'Donnell, Michalowski, E. Payne and Pieper

- D. [ID#21-2737](#) Review and act on the Developer’s Agreement between the City of Waukesha and Fox Lake Land, LLC, for property located at along White Deer Trail, Sauk Trail, and Marameg Lane.

**Sponsors:** Public Works

**Attachments:** [21-2737 BPW Agenda Cover-Fox Lake Village Addition 3 Phase 4 v1](#)  
[21-2737-8-17-21-Fox Lake Village Add 3 Phase 4 DPW Development Agreement](#)

**A motion was made by Member Steve Kassens, seconded by Vice Chair Kim Michalowski, that the Developer’s Agreement between the City of Waukesha and Fox Lake Land, LLC, for property located at along White Deer Trail, Sauk Trail, and Marameg Lane be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 5 - Kassens, O'Donnell, Michalowski, E. Payne and Pieper

6. Approval of Payments

- A. [ID#21-2705](#) Approval of Payments

**Sponsors:** Public Works

**Attachments:** [Payments 8-19-2021](#)

**A motion was made by Alderman Joe Pieper, seconded by Alderman Eric Payne, that the Payments be approved. The motion carried by the following vote:**

**Aye:** 5 - Kassens, O'Donnell, Michalowski, E. Payne and Pieper

7. Matter of Report

8. Communications and Referrals:

9. Adjournment

**A motion was made that the meeting be adjourned. The motion carried unanimously.**

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.