



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Final

Board of Public Works

Thursday, April 22, 2021

5:30 PM

Virtual Meeting

Public can view the meeting live online:
<https://waukesha.legistar.com/Calendar.aspx> or

by calling 1-877-853-5247 and Using

Webinar ID: 994 8409 7686

Passcode: 543456

1. Call to Order

Present 4 - Kassens, E. Payne, Pieper, and Michalowski

Absent 1 - O'Donnell

Communications and Referrals:

- A. [ID#21-2090](#) Referral from Ald. Bartels to please move-up the CIP for repaving Silvernail Road from at least N. University Dr. to Meadowbrook Rd. from 2023 to 2022.

Attachments: [Referral Silvernail Rd](#)

Ald. Bartels was present to speak to his referral to move up the improvements of Silvernail Rd. from N. University Dr. to Meadowbrook Rd. from the 2023 CIP to the 2022 CIP. Dr. Abadi stated that the CIP projects are the City Administrator's proposal and that the Board of Public Works doesn't have jurisdiction. He stated he has also heard from citizens and that will be taken into account during the 2022 CIP process. Ald. Pieper agrees that the road needs to be redone sooner than later, and from a Finance Committee standpoint he will talk with the City Administrator. Ald. Payne agreed that the road is rough and needs to move up on the schedule.

2. Approval of Minutes

- A. [ID#21-2083](#) Approval of Minutes

Sponsors: Public Works

Attachments: [BPW Meeting Minutes 4-8-21-Draft](#)

A motion was made by Ald. Eric Payne, seconded by Member Steve Kassens, that the Minutes of April 8, 2021, be approved. The motion carried by the following vote:

Aye: 4 - Kassens, E. Payne, Pieper and Michalowski

Absent: 1 - O'Donnell

3. Approval of Payments

A. [ID#21-2092](#) Approval of Payments

Sponsors: Public Works

Attachments: [Payments 4-22-21](#)

A motion was made by Member Steve Kassens, seconded by Ald. Eric Payne, that the Payments be approved. The motion carried by the following vote:

Aye: 4 - Kassens, E. Payne, Pieper and Michalowski

Absent: 1 - O'Donnell

4. Bids Received:

A. [ID#21-2084](#) Bid Received: Friday, April 16, 2021, at 11:00 a.m. Waukesha Public Library Renovation and Addition, 321 Wisconsin Ave.

The Board of Public Works recommends that the low base bid and alternates 2, 3, and 4 from Absolute Construction Enterprises, Inc., in the amount of \$3,230,400.00 be awarded.

Sponsors: Public Works

Attachments: [Bid Tab Final Waukesha Public Library Renovation-BPW](#)

A motion was made by Member Steve Kassens, seconded by Ald. Joe Pieper, that the low base bid and alternates 2, 3, and 4, from Absolute Construction Enterprises, Inc., for the Waukesha Public Library Renovation and Addition project be recommended for approval. The motion carried by the following vote:

Aye: 4 - Kassens, E. Payne, Pieper and Michalowski

Absent: 1 - O'Donnell

B. [ID#21-2085](#) Bid Received: Friday, April 16, 2021, at 11:00 a.m. 2021 Asphalt Street Resurfacing

The Board of Public Works recommends that the low base bid and alternates 1, 2, 3, 4, and 6, from Payne and Dolan, Inc., in the amount of \$4,604,881.99 be awarded.

Sponsors: Public Works

Attachments: [Bid Tab 2021 Resurfacing Combined](#)

Ald. Pieper questioned the need for the sidewalk at Aviation Dr. at \$43,000.00. City Engineer Damien responded that Aviation Dr. was requested by Park Recreation to fill a gap of sidewalk on their street. Melissa Lipska, Parks and Forestry Operations Manager, stated this is the last piece of the overall sidewalk plan. However, if the Board wants to remove that from the project she is fine with it.

A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the low base bid and alternates 1, 2, 3, 4, and 6, from Payne and Dolan, Inc., for the 2021 Asphalt Street Resurfacing project be recommended for approval. The motion carried by the following vote:

Aye: 4 - Kassens, E. Payne, Pieper and Michalowski

Absent: 1 - O'Donnell

5. Discussion and Recommendation to Council Regarding:

A. [ID#21-2071](#) Approve Water Tower Contract Package 3 & 3A

Attachments: [CP3 3a Pre Bid Memo](#)

Kelly Zylstra, Waukesha Water Utility, presented this item.

A motion was made by Ald. Joe Pieper, seconded by Member Steve Kassens, to concur with the Waukesha Water Utility for the low bid with C.D. Smith Construction, Inc., in the amount of \$34,791,371.00 for the Booster Pumping Station, Reservoirs and Water Tower Contract Package 3 and 3A be recommended for Council Consent. The motion carried by the following vote:

Aye: 4 - Kassens, E. Payne, Pieper and Michalowski

Absent: 1 - O'Donnell

B. [ID#21-2086](#) Review and act on allowing parking at the Downtown Transit Center parking structure at no charge to the public during the shuttle hours for The Moving Wall event in Frame Park sponsored by the City.

Attachments: [21-2086 BPW Agenda Cvr -Transit Center Parking TMW](#)

[21-2086 Memo- Transit Center Parking](#)

[21-2086 promo card](#)

Joanna Adamicki, Special Events Coordinator, was available for questions.

A motion was made by Ald. Eric Payne, seconded by Ald. Joe Pieper, to allow parking at the Downtown Transit Center parking structure at no charge to the public during the shuttle hours for The Moving Wall event at Frame Park which is sponsored by the City, be recommended for Council Consent. The motion carried by the following vote:

Aye: 4 - Kassens, E. Payne, Pieper and Michalowski

Absent: 1 - O'Donnell

C. [ID#21-2093](#) Review and act on the updated Right of Way Plat for the 2022 STP West St. Paul Avenue Project, WisDOT Project ID: 2718-04-71.

Sponsors: Public Works

Attachments: [21_2093_BPW_Agenda_Cover-St. Paul Ave 2022 Reconstruction project Updated PLAT](#)
[21-2093_27180421_A2](#)

A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the updated Right of Way Plat for the 2022 STP West St. Paul Avenue Project, WisDOT Project ID: 2718-04-71, be recommended for Council Consent. The motion carried by the following vote:

Aye: 4 - Kassens, E. Payne, Pieper and Michalowski

Absent: 1 - O'Donnell

- D. [ID#21-2118](#) Review and act on the updated State Municipal Agreement (SMA) with the WisDOT for the Prairie Avenue bridge project, WisDOT Project ID: 2718-20-70

Sponsors: Public Works

Attachments: [21-2118_BPW_Agenda_Cover-SMA_Prairie_Avenue_Bridge_2718-20-00_70_CWAUKESHA_FOX_FIVER_BRIDGE_B670177-Rev](#)
[2718-20-70_Revised_PostLETTr_CWaukesha](#)

A motion was made by Ald. Joe Pieper, seconded by Member Steve Kassens, that the updated State Municipal Agreement (SMA) with the WisDOT for the Prairie Avenue bridge project, WisDOT Project ID: 2718-20-70 be recommended for Council Consent. The motion carried by the following vote:

Aye: 4 - Kassens, E. Payne, Pieper and Michalowski

Absent: 1 - O'Donnell

- E. [ID#21-2087](#) Establish Street Opening Prices for the Year 2021.

Sponsors: Public Works

Attachments: [21-2087_BPW-Agenda_Cover-Street_Opening_Prices_2021_2021_Street_Opening_Prices](#)

A motion was made by Member Steve Kassens, seconded by Ald. Joe Pieper, that the Street Opening Prices for the Year 2021 be recommended for Council Consent. The motion carried by the following vote:

Aye: 4 - Kassens, E. Payne, Pieper and Michalowski

Absent: 1 - O'Donnell

- F. [ID#21-2088](#) Review and act on the Developer's Agreement between the City of Waukesha and Howell Oaks Development LLC for the property located at Retzer Court, Olde Howell Road, and Howell Oaks Drive.

Sponsors: Public Works

Attachments: [21-2088_BPW_Agenda_Cover-Howell_Oaks_Addition_4_Phase_5_v1_Howell_Oaks_Add_4_Phase_5_Development_Agreement_v5_\(2021-04-08\)_-tracked_changes_SAVED](#)

A motion was made by Member Steve Kassens, seconded by Ald. Eric E. Payne,

that the Developer's Agreement between the City of Waukesha and Howell Oaks Development LLC for the property located at Retzer Court, Olde Howell Road, and Howell Oaks Drive be recommended for Council Consent. The motion carried by the following vote:

Aye: 4 - Kassens, E. Payne, Pieper and Michalowski

Absent: 1 - O'Donnell

- G.** [ID#21-2135](#) Review and act on Contract for Engineering and Design Services for Cardinal Ridge Park Development.

Sponsors: Public Works

Attachments: [21-2135_BPW_Agenda Cover Sheet - Cardinal Ridge Park Design](#)

Alex Damien, City Engineer, presented this item.

A motion was made by Ald. Joe Pieper, seconded by Member Steve Kassens, that the Contract with R.A. Smith for Engineering and Design Services for Cardinal Ridge Park Development be recommended for Council Consent. The motion carried by the following vote:

Aye: 4 - Kassens, E. Payne, Pieper and Michalowski

Absent: 1 - O'Donnell

- H.** [ID#21-2015](#) Review and act on Developer's Agreement between City of Waukesha and Glen at Standing Stone, LLC, for property located along Tenny Avenue, south of E. Sunset Avenue, and north of Les Paul Avenue (Bypass).

Sponsors: Public Works

Attachments: [21-2015_BPW Agenda Cover-The Glen at Standing Stone, LLC Developer's Agreement](#)
[21-2015-3.23.21 - GBE Redline - Glen at Standing Stone DPW Development Agreement...v3](#)

This item is on hold pending the Developer's Agreement.

- I.** [ID#21-2016](#) Approve Sanitary Sewer Easement between Waukesha Parkway, LLC, and the City of Waukesha (SW Corner intersection of River Valley Road and STH 59 (Les Paul Parkway)).

Sponsors: Public Works

Attachments: [21-2016_BPW Agenda Cvr-Sanitary Sewer Waukesha RE LLC](#)
[21-2016-EASEMENT-Public Works-Waukesha Parkway LLC](#)

This item is on hold pending the Sewer Easement.

6. Discussion and Authorization re:

- A.** [ID#21-2089](#) Review and act on the request from Larry Freigang for a one-time sewer credit for 2319 Bramblewood Ct.

Sponsors: Public Works

Attachments: [21-2089-2319 Bramblewood Ct](#)
[2319 Bramblewood Ct-Larry Freigant](#)

Alex Damien, City Engineer, presented this item.

A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the request from Larry Freigang for a one-time sewer credit for 2319 Bramblewood Ct. be approved. The motion carried by the following vote:

Aye: 4 - Kassens, E. Payne, Pieper and Michalowski

Absent: 1 - O'Donnell

7. Matter of Report

8. Communications and Referrals:

- B. [ID#21-2091](#) Official Notices: Bids to Close on Friday, April 30, 2021, at 11:00 a.m.
 - 1) Buchner and Hillcrest Park Lighting Upgrades
 - 2) Buchner Park Tennis Courts and Retaining Wall Reconstruction
 - 3) Dopp and Banting Park Ball Diamond Fencing
 - 4) Railroad Bridge Removal Over Fox River
 - 5) Relocation of Fiber for the Waukesha Police Department

Official Notice: Bid to Close on Friday, May 14, 2021, at 11:00 a.m.
1) Waukesha Police Department Addition and Renovation

Sponsors: Public Works

Attachments: [3 Official Notice Buchner And Hillcrest Park Lighting](#)
[3 Official Notice Buchner Park Tennis Courts and Wall](#)
[3 Official Notice Dopp and Banting Park Ball Diamond Fencing](#)
[3 Official Notice Relocation of Fiber Waukesha PD](#)
[3 Official Notice RR Bridge Removal](#)
[3 Official Notice Police Addition And Renovation](#)

9. Adjournment

A motion was made that the meeting be adjourned. The motion carried unanimously.

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.