



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Agenda - Final-revised

City Council

Tuesday, March 1, 2022

6:30 PM

Council Chambers, City Hall

1. Roll Call
2. Announcement of Closed Session pursuant to Wis. Stats. 19.85(1)(c) to discuss the 2021 City Administrator Annual Evaluation and City Administrator's Direct Report 360 Feedback Survey summary
3. Pledge of Allegiance
4. Public Comment

City Residents and Taxpayers Only - Limited to three minutes/speaker, ending 7:00 p.m.

5. Approval of Minutes

- A. [ID#22-3637](#) Minutes from February 17, 2022

Attachments: [ccmn220217 draft](#)

Consent Agenda

Items under the Consent Agenda have passed unanimously out of committee. Unless a member of the Common Council specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are then approved unanimously by general consent. Any item removed from Consent Agenda will be discussed under the appropriate committee, board or commission on the Regular Agenda.

1. Other Boards and Commissions

2. Plan Commission

- A. [PC22-0204](#) Extra-territorial Certified Survey Map, Longview Development, 21725 & 21755 Longview Drive

Attachments: [CSM - Longview Development -21725 and 21755 Longview Dr.](#)

Legislative History

2/23/22	Plan Commission	recommended for Council Consent to the City Council
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3. Standing Committees

A. Finance Committee - Ald. Pieper

- A. [ID#22-3648](#) Review and act on approval of a contract with GovHRUSA for recruitment of the Finance Director.

Attachments: [Cover Sheet - Finance Director Recruitment](#)
[City of Waukesha WI - Finance Director 2021](#)

Legislative History

2/22/22 Finance Committee approved

B. Building & Grounds Committee - Ald. E. Payne

C. Ordinance & License Committee - Ald. Johnson

1. Licenses

- A. [ID#22-3669](#) Invited Bartenders

Attachments: [O&L Invited Bartenders](#)

Legislative History

2/28/22 Ordinance & License Committee denied

- B. [ID#22-3670](#) Bartenders

Attachments: [O&L Bartenders](#)

Legislative History

2/28/22 Ordinance & License Committee approved

2/28/22 Ordinance & License Committee approved

- C. [ID#22-3671](#) Invited Other Applications

Attachments: [O&L Invited Other Applications](#)

Legislative History

2/28/22 Ordinance & License Committee approved

- D. [ID#22-3672](#) Other Applications

Attachments: [O&L Other Applications](#)

Legislative History

2/28/22 Ordinance & License Committee approved

2/28/22	Ordinance & License Committee	approved
2/28/22	Ordinance & License Committee	approved

D. Human Resources - Ald. Manion

E. Board of Public Works - Alex Damien

- A. [ID#22-3586](#) Review and act on Contract Change Order No. 3 with D. F. Tomasini Contractors, Inc., for the Oxford Road, Downing Drive, Algoma Terrace, Rawlins Drive and Badger Drive Utility and Street Improvements project.
- Sponsors:** Public Works
- Attachments:** [22-3586 BPW Agenda Cvr CCO3-Tomasini-2021 Sanitary Relay](#)
[22-3586 CCO3-Tomasini-Oxford Downing Algoma Rawlins Badger](#)
- Legislative History**
- | | | |
|---------|-----------------------|---|
| 2/17/22 | Board of Public Works | recommended for Council Consent to the City Council |
|---------|-----------------------|---|
- B. [ID#22-3587](#) Review and act on Contract Change Order No. 4 with J.P. Cullen & Sons, Inc., for the Waukesha Police Department Addition and Renovation project.
- Sponsors:** Public Works
- Attachments:** [22-3587 BPW Agenda Cvr-CO4-Cullen-PD Addition and Renovation](#)
[22-3587 CO4 for JP Cullen Police Project](#)
- Legislative History**
- | | | |
|---------|-----------------------|---|
| 2/17/22 | Board of Public Works | recommended for Council Consent to the City Council |
|---------|-----------------------|---|
- C. [ID#22-3589](#) Approve Storm Water Management Practice Maintenance Agreement between City of Waukesha and Hendricks Commercial Properties, LLC for property located at 1822 Dolphin Drive.
- Sponsors:** Public Works
- Attachments:** [22-3589 BPW Agenda Cover Sheet -Hendricks Commercial Properties, LLC 1](#)
[22-3589 sw agreement](#)
- Legislative History**
- | | | |
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| 2/17/22 | Board of Public Works | recommended for Council Consent to the City Council |
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End of Consent Agenda

6. New Business

Format - Introduction by Professional Staff/Hearing/Comments by Council/Official

- A. [ID#22-3628](#) Review and act on approval of a Resolution Providing for the Sale of Approximately \$3,650,000 Note Anticipation Notes, Series 2022C.
- Sponsors:** Finance and City Administrator
- Attachments:** [2022C Note Anticipation Notes Resolution](#)
- Legislative History**
- 2/22/22 Finance Committee approved
- B. [ID#22-3629](#) Review and act on approval of a Resolution Providing for the Sale of Approximately \$23,760,000 General Obligation Promissory Notes, Series 2022D.
- Sponsors:** Finance and City Administrator
- Attachments:** [2022D General Obligation Promissory Notes Resolution](#)
- Legislative History**
- 2/22/22 Finance Committee approved
- C. [ID#22-3630](#) Review and act on approval of a Resolution Providing for the Sale of Approximately \$16,740,000 General Obligation Refunding Bonds, Series 2022E.
- Sponsors:** Finance and City Administrator
- Attachments:** [2022E General Obligation Refunding Bonds Resolution](#)
- Legislative History**
- 2/22/22 Finance Committee approved
- D. [ID#22-3632](#) Review and act on approval of a Resolution Providing for the Sale of Approximately \$6,100,000 Sewer System Revenue Bonds, Series 2022G.
- Sponsors:** Finance and City Administrator
- Attachments:** [2022G Sewer System Revenue Bonds Resolution](#)
- Legislative History**
- 2/22/22 Finance Committee approved
- E. [ID#22-3634](#) Review and act on approval of a Resolution Providing for the Sale of Approximately \$4,675,000 Taxable Note Anticipation Notes, Series 2022B.
- Sponsors:** Finance and City Administrator
- Attachments:** [2022B Taxable Note Anticipation Notes Resolution](#)
- Legislative History**
- 2/22/22 Finance Committee approved

- F. [ID#22-3635](#) Review and act on approval of a Resolution Providing for the Sale of Approximately \$5,200,000 Taxable General Obligation Refunding Bonds, Series 2022F.

Sponsors: Finance and City Administrator

Attachments: [2022F Taxable General Obligation Refunding Bonds Resolution](#)

Legislative History

2/22/22 Finance Committee approved

- G. [ID#22-3679](#) Claim for Medical Expenses - Neitzke

Attachments: [Cover Sheet -Claim-Neitzke.pdf](#)

Reports

7. Other Boards and Commissions

A. Transit Commission Report - Alex Damien

B. Water Utility Commission - Ald. Bartels

C. Information Technology Board Report - Ald. Manion

D. Landmarks Commission Report - Ald. Moltzan

E. Redevelopment Authority Report - Ald. R. Lemke

F. Parks, Recreation & Forestry Board Report - Ald. Johnson

G. Library Board Report - Ald. Miller

H. Cemetery Commission Report - Ald. McElderry

I. Waukesha Housing Authority Report - Ald. Pieper

J. Community Development Block Grant Committee Report - Jennifer Andrews

K. Public Art Committee Report - Ald. Moltzan

- A. [ID#22-3673](#) Gallery Art Presentation

Attachments: [Barbara Wilson- Gallery Art](#)

8. Plan Commission - Jennifer Andrews

- A. [ID#22-3424](#) Zoning Code Amendment - Proposed addition to the Conditional Uses for Sections 22.33, B-1 Neighborhood Business District, 22.36 B-4 Office and Professional Business District, 22.40 M-3 Limited Business and Industrial Park District, 22.42 I-1 Institutional District and 22.43 P-1 Park District to include the item:

- Uses similar to and reasonably related to Principal Permitted Uses

Attachments:

[Cover Sheet - Zoning Code Updates](#)

[B-1 Neighborhood Business District Redline](#)

[B-4 Neighborhood Business District Redline](#)

[I-1 Institutional District Redline](#)

[M-3 Limited Business and Industrial Park District Redline](#)

[P-1 Park District Redline](#)

[Ordinance 22.33-22.43 Conditional Uses.pdf](#)

Legislative History

1/26/22	Plan Commission	approved
2/17/22	City Council	Opened the Public Hearing
2/17/22	City Council	Recommended for Third Reading to the City Council

9. Standing Committees

- A. Finance Committee Report - Ald. Pieper
- B. Building & Grounds Committee Report - Ald. E. Payne
- C. Ordinance & License Committee Report - Ald. Johnson
- D. Human Resources Committee Report - Ald. Manion

10. Board of Public Works Report - Alex Damien

- A. [ID#22-3575](#) Bids Received: Friday, February 11, 2022, at 11:00 a.m.
Concrete Sidewalk Replacement - City Wide

The Board of Public Works recommends that the low bid from State Contractors, Inc., in the amount of \$681,190.00, be awarded.

Sponsors:

Public Works

Attachments:

[Bid 2022 Concrete Sidewalk Replacement](#)

Legislative History

2/17/22	Board of Public Works	recommended for approval to the City Council
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11. Director of Public Works Report
12. City Attorney's Report
13. City Administrator's Report
14. Mayor's Report & Referrals
15. Referrals
16. Closed Session

Announcement of Closed Session pursuant to Wis. Stats. 19.85(1)(c) to discuss the 2021 City Administrator Annual Evaluation and City Administrator's Direct Report 360 Feedback Survey summary

- A. [ID#22-3579](#) Report to Council on the results of the 2021 City Administrator Annual Evaluation and City Administrator's Direct Report 360 Feedback Survey summary.

Legislative History

2/16/22	Human Resources Committee	held
2/17/22	City Council	held

17. Reconvene in Open Session

Upon conclusion of the closed session, a motion will be made to reconvene in open session, pursuant to Wis. Stats. 19.85(2) for possible discussion and/or action on matters discussed in closed session

- A. [ID#22-3585](#) Possible discussion and/or action on the 2021 City Administrator Annual Evaluation and City Administrator's Direct Report 360 Feedback Survey summary.

Legislative History

2/16/22	Human Resources Committee	held
2/17/22	City Council	held
2/23/22	Human Resources Committee	approved

18. Adjournment

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.