



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes City Council

*Mayor Shawn Reilly, Dist. 1 - Ald. Terry Thieme
Dist. 2 - Ald. Eric Payne, Dist. 3 - Ald. Chris Hernandez
Dist. 4 - Ald. Joe Pieper, Dist. 5 - Ald. Peter Bartels
Dist. 6 - Ald. Adam Jankowski, Dist. 7 - Ald. Daniel Manion
Dist. 8 - Vance Skinner, Dist. 9 - Kathleen Cummings
Dist. 10 - Ald. Steve Johnson, Dist. 11 - Ald. Erik Helgestad
Dist. 12 - Ald. Aaron Perry, Dist. 13 - Ald. Andy Reiland
Dist. 14 - Ald. Joan Francoeur, Dist. 15 - Ald. Cory Payne*

Tuesday, November 3, 2015

6:30 PM

Council Chambers, City Hall
Use lower level glass door.

To begin immediately upon the conclusion of the Committee of the Whole meeting

1. Roll Call

Present: 14 - Pieper, Bartels, Cummings, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski and Helgestad
Absent: 1 - Skinner

2. Pledge of Allegiance

3. Public Comment

Don Richmond, 2133 Rambling Rose Rd., spoke regarding the budget, overtime and cameras.

Mary Jane Sanchez, 417 W. Main St., spoke regarding the Information Technology Board.

4. Approval of Minutes

A. [ID#15-3660](#) Minutes for 10 20 15

Attachments: [ccmn151020draft](#)

A motion was made by Ald. Kathleen Cummings, seconded by Ald. Eric Payne to approve the minutes of October 20, 2015. The motion carried by the following vote:

Aye: 13 - Pieper, Bartels, Cummings, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez and Helgestad

Absent: 1 - Skinner

Abstain: 1 - Jankowski

Consent Agenda

The Consent Agenda was passed by unanimous consent with no changes.

1. Other Boards and Commissions

- A. [ID#15-3646](#) Approval of proposed Temporary Limited Term Easement to Waukesha County across the frontage of Oliver Park (Youth Sports Complex) adjacent to Summit Avenue (USH 18) as part of the West Waukesha Bypass project with the \$4,000 in proceeds to be dedicated to the tree replacement program.

Attachments: [TEMP EASEMENT REQUEST-Cover Sheet](#)
[TEMP EASEMENT REQUEST-Document \(Summit-Oliver Park\)](#)
[TEMP EASEMENT REQUEST-Plans Summit & Oliver Park](#)

- B. [ID#15-3648](#) Approval of proposed BMI Music License Agreement

Attachments: [BMI Music License Agreement-Cover Sheet](#)
[BMI -Music Agreement](#)

- C. [ID#15-3599](#) Approval of Transit Management Services Contract with TransDev, Inc.

Attachments: [3A1_Agenda Cover Sheet -Transit Management Services Contract](#)
[3A2_Transit Management Services Evaluation-Final](#)
[3A3_Transit Management Services 2016-2020-draft](#)

- D. [ID#15-3600](#) Approval of Service Changes to Routes 9 and 16 Effective November 30th

Attachments: [3B_Agenda Cover Sheet -Service Changes routes 9 and 16](#)

- E. [ID#15-3601](#) Approval of Decommission of Buses 127, 129, 133, 136 and 137

Attachments: [3C_Agenda Cover Sheet -Decommission of Buses](#)

2. Plan Commission Report - Jennifer Andrews

3. Standing Committees

A. Finance Committee - Ald. Pieper

1. [ID#15-3592](#) Review and recommend approval of a one year service agreement extension with US Cellular, and authorize the Mayor to sign the contract.

Sponsors: Police Department

Attachments: [Cover Sheet - US Cellular Contract](#)
[2015-2016 US Cellular 1 yr extention](#)

2. [ID#15-3593](#) Review and recommend approval of the MorphoTrak Maintenance and Support Agreement #004198-003, and authorize the Mayor to sign the contract.

Sponsors: Police Department

Attachments: [Cover Sheet - Morphtrak Service Contract](#)
[Morphotrak Maintenance and Support Agreement #004198-003](#)

3. [ID#15-3590](#) Review and recommend to authorize staff, pursuant to S. 605.21(3) Wisconsin Statutes, to provide certified notice to withdraw from coverage under the Local Government Property Insurance Fund effective January 1, 2016.

Sponsors: Finance

Attachments: [Withdrawal from LGPIF](#)

4. [ID#15-3677](#) Review and recommend to authorize staff to bind Property, Contents, and Property in the Open; Contractors Equipment; Monies and Securities; Accounts Receivable; and Business Income insurance coverage with the Municipal Property Insurance Company (MPIC) effective January 1, 2016.

Sponsors: Finance

Attachments: [RFP Recap October 2015](#)
[Council Agenda Cover Sheet-Property Insurance et al KL](#)

5. [ID#15-3678](#) Review and recommend to authorize staff to bind vehicle collision and comprehensive physical damage insurance coverage with the League of Wisconsin Municipalities Mutual Insurance (LWMMI) effective January 1, 2016.

Sponsors: Finance

Attachments: [RFP Recap October 2015](#)
[Council Agenda Cover Sheet-Vehicles KL](#)

B. Building & Grounds Committee - Ald. E. Payne

1. [ID#15-3582](#) Install an All-Way Stop at the intersection of Saratoga Road & Misty Lane.

Sponsors: Thieme

Attachments: [Item 15-3582 Admin Review All Way Stop on Saratoga](#)
[B&G Resolution RTC for the 11-03-2015 CC Meeting CONSENT](#)
[AGENDA](#)

(Resolution 62-15 adopted)

2. [ID#15-3583](#) Establish No Trucks over 3 Tons on both directions of Saratoga Road from Wolf Road to Bluemound Road.

Sponsors: Thieme

Attachments: [Item 15-3583 Admin Review 3 Ton Truck Limit on Saratoga](#)
[B&G Resolution RTC for the 11-03-2015 CC Meeting CONSENT](#)
[AGENDA](#)

(Resolution 62-15 adopted)

3. [ID#15-3584](#) Modify the existing parking stall in front of No. 740 N. Grand Avenue to be 15 Minute Parking, 7AM-7PM, Monday to Saturday, This Stall Only.

Sponsors: Public Works

Attachments: [Item 15-3584 Admin Review Parking Sign Modification on Grand Ave](#)
[B&G Resolution RTC for the 11-03-2015 CC Meeting CONSENT](#)
[AGENDA](#)

(Resolution 62-15 adopted)

C. Ordinance & License Committee - Ald. Johnson

1. Licenses

- A. [ID#15-3654](#) Bartender Applications 10 26 15

Sponsors: Clerk/Treasurer

Attachments: [Bartenders 10.26.15](#)

- B. [ID#15-3656](#) Applications for licenses ending June 30, 2015, considered by Ordinance & License Committee on October 26, 2015

Sponsors: Clerk/Treasurer

Attachments: [Other Licenses 10 26 15](#)

End of Consent Agenda

5. New Business

A. [ID#15-3658](#) Approve Cellular Antennae Site Lease Agreements

Attachments: [Memo and T-Mobile Agreements for Meadowbrook, Hunter, and Evergreen Tower Cell Leases.pdf](#)

A motion was made by Ald. Johnson, seconded by Ald. Thieme, to approve the Cellular Antennae Site Lease Agreements. The motion carried by the following vote:

Aye: 12 - Pieper, Bartels, Perry, Francoeur, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski and Helgestad

Nay: 1 - C. Payne

Absent: 2 - Skinner and Cummings

Note

Ald. Cummings stepped out and was not present for this vote.

B. [ID#15-3696](#) Board/Commission Appointments

Sponsors: Mayor

Attachments: [Paul Fabian Resume](#)
[Mary Sanchez Resume](#)
[appointment - letter for council mtgs](#)

A motion was made by Ald. Perry, seconded by Ald. Manion, to approve the Mayor's appointments as follows: Paul Fabian, ITB, Mary Jane Sanchez, ITB, and Steve Crandell, Cemetery Commission. The motion carried by the following vote:

Aye: 14 - Pieper, Bartels, Cummings, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski and Helgestad

Absent: 1 - Skinner

Reports

6. Other Boards and Commissions

A. Transit Commission Report - Dr. Fred Abadi

B. Water Utility Commission - Ald. Thieme

C. Information Technology Board Report - Ald. Jankowski/Ald. Manion

D. Landmarks Commission Report - Ald. Francoeur

- E. Redevelopment Authority Report - Jennifer Andrews
- F. Parks, Recreation & Forestry Board Report - Ald. Johnson
- G. Library Board Report - Ald. Reiland
- H. Cemetery Commission Report - Ald. Jankowski
- I. Waukesha Housing Authority Report - Ald. Hernandez
- J. Community Development Block Grant Committee Report - Jennifer Andrews
- K. Public Art Committee Report - Ald. C Payne
- 7. Plan Commission - Jennifer Andrews
- 8. Standing Committees
 - A. Finance Committee Report - Ald. Pieper
 - B. Building & Grounds Committee Report - Ald. E. Payne
 - C. Ordinance & License Committee Report - Ald. Johnson

A. [ID#15-3651](#) INVITED Bartender Applications 10 26 15

Sponsors: Clerk/Treasurer

Attachments: [Bartenders 10.26.15](#)

A motion was made by Ald. Johnson, seconded by Council President Reiland, to approve the Operator's License for Brew York. The motion carried by the following vote:

Aye: 13 - Pieper, Bartels, Cummings, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski and Helgestad

Nay: 1 - Perry

Absent: 1 - Skinner

D. Human Resources Committee Report - Ald. Francoeur

9. Board of Public Works Report - Dr. Fred Abadi

- A. [ID#15-3400](#) Bids Received: Friday, September 11, 2015 at 11:00 am.
 - a. River Place Blvd. and Coral Dr. Sanitary Pump Station Upgrades. The BPW's recommends that the Bid from UPI, LLC be rejected

Sponsors: Public Works

Attachments: [FINAL River Pl & Coral Pump Station Upgrades Alt 1 & Alt 2](#)

A motion was made by Ald. E. Payne, seconded by Ald. Pieper, to approve the rejection of the bid received from UPI, LLC for the River Place Blvd. and Coral Dr. Sanitary Pump Station Upgrades. The motion carried by the following vote:

Aye: 14 - Pieper, Bartels, Cummings, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski and Helgestad

Absent: 1 - Skinner

- 10. Director of Public Works Report
- 11. City Attorney's Report
- 12. City Administrator's Report
- 13. Mayor's Report & Referrals

- A. [ID#15-3661](#) Mayor's Events/Schedule

Attachments: [SR151030](#)

Ald. Johnson to O & L to consider charges to the sign ordinance in the downtown district.

Ald. Kathleen Cummings to O & L to establish a policy for flashing light . . .

Ald. Kathleen Cummings to B & G, PW, to establish a safe crosswalk . . .

14. Referrals

Ald. Cummings to Building & Grounds and Board of Public Works (to work with Waukesha County): To establish a safe crosswalk from Springbrook south/across Racine/to Minooka Park.

Ald. Cummings to Ordinance & License to establish a policy for "Flashing Red Warning Lights" be used by school bus operators in residence or business district when pupils or other authorized passengers are to be loaded or unloaded at a location at which a curb and sidewalk are laid on both sides of the road, or there are no traffic signals and such persons must cross the street.

Ald. Helgestad to Building & Grounds to evaluate enhancing crosswalk signage with flashing solar signs at Springs Park Hartwell crossing and possibly teaming with Parks and Rec for funding and planning.

Ald. Johnson to Ordinance & License to consider changes to the sign ordinance in the downtown business district.

16. Adjournment

Adjourned at 9:01 p.m.

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600, FAX 524-3898, or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.