



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Final

Board of Public Works

Thursday, January 23, 2025

5:30 PM

Council Chambers, City Hall

1. Call to Order

Rollcall

Present 4 - Steve Kassens, Chad O'Donnell, Kevin Reilly, and Eric E. Payne

Absent 1 - Joe Pieper

2. Pledge of Allegiance

3. Public Comment

Katti Pudleiner and Tyler Pudleiner, 3033 Silvernail Road - Spoke in opposition to the special assessment of sanitary sewer along Silvernail Road.

Dakota Gardipee, 3009 Silvernail Road - Spoke in opposition to the special assessment of sanitary sewer along Silvernail Road.

Michael Mallory, 3005 Silvernail Road - Spoke in opposition to the special assessment of sanitary sewer along Silvernail Road.

Christine Garlock, 3017 and 3025 Silvernail Road - Spoke in opposition to the special assessment of sanitary sewer along Silvernail Road.

4. Approval of Minutes

A. [ID#25-00045](#) Approve Minutes of January 9, 2025.

Sponsors: Public Works

Attachments: [BPW Meeting Minutes 01-09-25-Final.pdf](#)

A motion was made by Ald. Eric Payne, seconded by Member Kevin Reilly, that the Minutes of January 9, 2025, be approved. The motion carried by the following vote:

Aye: 4 - Steve Kassens, Chad O'Donnell, Kevin Reilly and Eric E. Payne

Absent: 1 - Joe Pieper

5. RESOLUTIONS

A. [ID#25-00063](#) Resolution relating to the special assessment for the installation of Sanitary Sewer along Silvernail Road from STH 318/Meadowbrook Road to Sussex Lane.

Sponsors: Public Works

Attachments: [25-00063-BPW_Agenda Cover Sheet - Silvernail Road Preliminary Assessment Sanitary Sewer.pdf](#)
[25-00063-SilvernailRoadSanitarySewerAssessment_v2-Exhibit A.pdf](#)
[Revised 25-00063 BPW RESOLUTION RELATING TO SPECIAL ASSESSMENT Sewer-1-31-2025.pdf](#)
[Silvernail Assessment-BPW Appr 1-23-25-Exhibit B.pdf](#)

Director Alex Damien provided a brief overview of the resolution. Chris Langemak, P.E., presented the roadway reconstruction plan and sewer plan. City Engineer Brandon Schwenn provided an overview of the entire assessment process and the preliminary resolution. Ald. Payne clarified the sewer installation plan for the residents.

A motion was made by Ald. Eric Payne, seconded by Member Kevin Reilly, to amend the Resolution relating to the special assessment for the installation of sanitary sewer along Silvernail Road from STH 318/Meadowbrook Road to Sussex Lane to Option 3 changing it to \$17,711.67 (per address) for the assessment at a rate of 8%. Friendly amendment by Chairman Kassens to the motion to adjust the interest rate from 8% to 5% for 10 years, seconded by Member Kevin Reilly be recommended for approval. The motion carried by the following vote:

Aye: 4 - Steve Kassens, Chad O'Donnell, Kevin Reilly and Eric E. Payne

Absent: 1 - Joe Pieper

6. Bids Received:

- A.** [ID#25-00052](#) Bids Received: Friday, January 17, 2025, at 11:00 a.m.
2025 Fire Station #1 Boiler Replacements

The Board of Public Works recommends that the low bid from August Winter & Sons, Inc., in the amount of \$53,400.00 be awarded.

Sponsors: Public Works

Attachments: [2025 Fire Station #1 Boiler Replacement Bid Tab.pdf](#)

A motion was made by Ald. Eric Payne, seconded by Member Kevin Reilly, that the low bid from August Winter & Sons, Inc., for the 2025 Fire Station #1 Boiler Replacements be recommended for approval. The motion carried by the following vote:

Aye: 4 - Steve Kassens, Chad O'Donnell, Kevin Reilly and Eric E. Payne

Absent: 1 - Joe Pieper

- B.** [ID#25-00053](#) Bids Received: Friday, January 17, 2025, at 11:00 a.m.
2025 Cemetery Admin Building HVAC Replacement

Sponsors: Public Works

Attachments: [2025_Cemetery Admin Building HVAC Replacement-Bid Tab.pdf](#)

No bids received.

7. Discussion and Recommendation to Council Regarding:

- A. [ID#25-00049](#) Review and act on the Contract Amendment 6 for Operational Assistance Services with Strand Associates not to exceed \$20,000 for on-going assistance of services related to the recent improvements at the Clean Water Plant.

Sponsors: Public Works

Attachments: [25-00049-BPW Agenda Cover Sheet - Strand OP assist 2025.pdf](#)
[Strand Operational Assistance Amendment.pdf](#)

A motion was made by Member Kevin Reilly, seconded by Ald. Eric Payne, that the Contract Amendment 6 for Operational Assistance Services with Strand Associates not to exceed \$20,000 for on-going assistance of services related to the recent improvements at the Clean Water Plant be recommended for Council Consent. The motion carried by the following vote:

Aye: 4 - Steve Kassens, Chad O'Donnell, Kevin Reilly and Eric E. Payne

Absent: 1 - Joe Pieper

- B. [ID#25-00050](#) Review and act on the Contract extension with United Liquid Waste for bio-solids hauling for the City's Clean Water Plant.

Sponsors: Public Works

Attachments: [25-00050-BPW-2025 Sludge Hauling.pdf](#)
[Waukesha extension letter United Liquid Waste 1-23-25.pdf](#)

A motion was made by Ald. Eric Payne, seconded by Member Kevin Reilly, that the Contract extension with United Liquid Waste for bio-solids hauling for the City's Clean Water Plant be recommended for Council Consent. The motion carried by the following vote:

Aye: 4 - Steve Kassens, Chad O'Donnell, Kevin Reilly and Eric E. Payne

Absent: 1 - Joe Pieper

- C. [ID#25-00051](#) Review and act on Contract Change Order No. 1 with All-Ways Contractors, Inc., for the 2024 Alley Reconstruction project.

Attachments: [25-00051-BPW Agenda Cover Sheet - Change Order #1 2024 Alley Reconstruction.pdf](#)
[25-00051-CCO1-All-Ways Contractors-2024 Alley Reconstruction.pdf](#)

A motion was made by Member Kevin Reilly, seconded by Ald. Eric Payne, that the Contract Change Order No. 1 with All-Ways Contractors, Inc., for the 2024 Alley Reconstruction project be recommended for Council Consent. The motion carried by the following vote:

Aye: 4 - Steve Kassens, Chad O'Donnell, Kevin Reilly and Eric E. Payne

Absent: 1 - Joe Pieper

8. Approval of Payments

A. [ID#25-00046](#) Approval of Payments

Sponsors: Public Works

Attachments: [Payments 1-23-25.pdf](#)

A motion was made by Chairperson Steve Kassens, seconded by Ald. Eric Payne, that the Payments be approved. The motion carried by the following vote:

Aye: 4 - Steve Kassens, Chad O'Donnell, Kevin Reilly and Eric E. Payne

Absent: 1 - Joe Pieper

9. Discussion and Authorization re:

A. [ID#25-00064](#) Review and act on the requests from Angie Goodman, Nancy Roberts, Paul Newman, Gene Geiger, Candace Fleming, Dennis Liska, Amina Rodrigues, Julie Kaiser, and Shelina Harvey for one-time sewer credits.

Sponsors: Public Works

Attachments: [2500064-Sewer Credits .pdf](#)

A motion was made by Member Kevin Reilly, seconded by Vice Chair Chad O'Donnell, to approve the one-time sewer credits for Angie Goodman, Nancy Roberts, Paul Newman, Gene Geiger, Candace Fleming, Dennis Liska, Amina Rodrigues, Julie Kaiser, and Shelina Harvey. The motion carried by the following vote:

Aye: 4 - Steve Kassens, Chad O'Donnell, Kevin Reilly and Eric E. Payne

Absent: 1 - Joe Pieper

10. Matter of Report

11. Communications and Referrals:

A. [ID#25-00058](#) Official Notices: Bids to Close on Friday, January 31, 2025, at 11:00 a.m. 1) Badger Drive HVAC Improvements 2) Rotary Building Door and Window Replacement 3) Silvernail Road Utility and Street Improvements

Sponsors: Public Works

Attachments: [Official Notice 2025 Badger Drive HVAC Improvements.pdf](#)
[Official Notice Rotary Building Door and Window Replacement.pdf](#)
[Official Notice Silvernail Road.pdf](#)

B. [ID#25-00062](#) 2024 Asphalt Street Resurfacing and Utility Improvement Project
Discussion

Sponsors: Public Works

Brandon Schwenn, City Engineer, gave a brief overview of the 2024 Resurfacing project. Musson Bros' Pete Duffek and Project Manager Bob Draths appeared before the Board. Mr. Duffek thanked the Board and stated Musson Bros has been doing work in Waukesha for over 20 years. He stated they have a long and good relationship with the City and has some circumstances that occurred on this project that caused some delays. He stated this was a large involved project. It was a wet in May when the project kicked off and they lost a month of working time. The weather pushed progress back and other contracts stacked up and not enough time at the end to get work finished. The weather didn't cooperate and will get it finished in the spring. He stated it was an industry wide problem. They take pride on getting job done and wants to bid on more projects in the city.

Director Damien stated that Musson has worked for the city and has performed well and stated it was a large complicated project. Residents were inconvenienced and we hold a high standard to our contractors to meet the deadlines. Liquidated damages will be assessed and the department would expect an immediate start in the spring - we don't want to be delayed any further.

12. Adjournment

A motion was made that the meeting be adjourned. The motion carried unanimously.

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).