



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Agenda - Final

City Council

Tuesday, January 3, 2023

6:30 PM

Council Chambers, City Hall

1. Roll Call
2. Pledge of Allegiance
3. Public Comment

City Residents and Taxpayers Only - Limited to three minutes/speaker, ending 7:00 p.m.

4. Approval of Minutes

- A. [ID#22-5492](#) Minutes from December 20,2022

Attachments: [ccmn221220 draft.pdf](#)

Consent Agenda

Items under the Consent Agenda have passed unanimously out of committee. Unless a member of the Common Council specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are then approved unanimously by general consent. Any item removed from Consent Agenda will be discussed under the appropriate committee, board or commission on the Regular Agenda.

1. Other Boards and Commissions

- A. [ID#22-5460](#) Review and act on (recommendation to Common Council) proposed agreement with Wisconsin Adaptive Sports Association to host an event as part of the 2023 Waukesha JanBoree.

Attachments: [2023 Common Council Cover Sheet - WASA JanBoree](#)
[2023 WASA JanBoree Agreement](#)

Legislative History

12/19/22	Parks, Recreation and Forestry Board	approved
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- B. [ID#22-5461](#) Review and act on (recommendation to Common Council) proposed Recreation Services contract with Moleta, LLC: Artisanal Sharpening (Alena Joling).

Attachments: [2023 Common Council Cover Sheet - December Recreation Services Contracts](#)
[2023 RSC Moleta LLC Contract](#)

Legislative History

12/19/22 Parks, Recreation and Forestry Board approved

- C. [ID#22-5462](#) Review and act on (recommendation to Common Council) proposed Recreation Services contract with Elizabeth Major (Gentle Yoga).

Attachments: [2023 Common Council Cover Sheet - December Recreation Services Contracts](#)
[2023 RSC Elizabeth Major Yoga Contract](#)

Legislative History

12/19/22 Parks, Recreation and Forestry Board approved

- D. [ID#22-5475](#) Review and act on 2023 pricing changes

Attachments: [Cover Sheet- PHC price increases for 2023](#)
[2023 proposed pricing updates](#)

Legislative History

12/19/22 Cemetery Commission approved

- E. [ID#22-5476](#) Review and act on changes to Cemetery Rules and Regulations

Attachments: [Cover Sheet- Rules and Regulations changes](#)
[Prairie Home Cemetery Rules and Regulations -suggested edits for 2023](#)

Legislative History

12/19/22 Cemetery Commission approved

2. Plan Commission

3. Standing Committees

A. Finance Committee - Ald. Pieper

B. Building & Grounds Committee - Ald. E. Payne

C. Ordinance & License Committee - Ald. Johnson

1. Licenses

A. [ID#22-5417](#) Invited Bartenders**Attachments:** [12.12 Invited Bartenders](#)**Legislative History**

12/12/22	Ordinance & License Committee	approved
12/20/22	City Council	Passed by consent vote

B. [ID#22-5418](#) Other Applications**Attachments:** [12.12 Other Applications](#)**Legislative History**

12/12/22	Ordinance & License Committee	approved
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C. [ID#22-5419](#) Invited Other Applications**Attachments:** [OL 12-12-22 Invited Other Applications](#)**Legislative History**

12/12/22	Ordinance & License Committee	approved
12/20/22	City Council	Passed by consent vote

D. Human Resources - Ald. RodriguezA. [ID#22-5473](#) Consideration of the creation of the Communications and Engagement Manager Position and Communications and Engagement Division**Attachments:** [ID22-5473 Communications and Engagement Division Coversheet 12.21.2022](#)
[Communications and Engagement Manager Job Description](#)
[Administrative Assistant- Revised](#)
[Audio Visual Technician - Revised](#)
[User Interface Designer - Revised](#)
[Video Production Coordinator - Revised](#)
[Communications and Engagement Presentation- City Council 2022](#)**Legislative History**

12/21/22	Human Resources Committee	approved
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E. Board of Public Works - Alex Damien

- A.** [ID#22-5372](#) Review and act on Contract Change Order No. 9 with J.P. Cullen & Sons, Inc., for the Waukesha Police Department Addition and Renovation project.
- Sponsors:** Public Works
- Attachments:** [BPW_Agenda_Cvr-CO9-Cullen-PD Addition and Renovation.pdf](#)
[Change order No 9 for JP Cullen Police Project.pdf](#)
- Legislative History**
- 12/22/22 Board of Public Works recommended for Council Consent to the City Council
- B.** [ID#22-5438](#) Review and act on Contract Change Order No. 1 with State Contractors Inc., for the 2022 Concrete Sidewalk Replacement City-Wide project.
- Sponsors:** Public Works
- Attachments:** [22-5438_BPW_Agenda_Cvr-CCO1-State Contractors-2022 Concrete Sidewalk I](#)
[22-5438_CCO1-State Contractors-2022 Concrete Sidewalks.pdf](#)
- Legislative History**
- 12/22/22 Board of Public Works recommended for Council Consent to the City Council
- C.** [ID#22-5440](#) Approve Storm Water Management Practice Maintenance Agreement between City of Waukesha and Miro Tool & MFG Inc for property located at 201 Sentry Dr.
- Attachments:** [22-5440_BPW_Agenda_Cr-201 Sentry Dr - Miro Tool SW Agreement.pdf](#)
[City Maintenance Agreement.pdf](#)
- Legislative History**
- 12/22/22 Board of Public Works recommended for Council Consent to the City Council
- D.** [ID#22-5441](#) Approve traffic signal easement between Griffin Ford, Inc. and the City of Waukesha located along the northwest quadrant at East Main Street and Davidson Road.
- Attachments:** [22-5441_BPW_Agenda_Cover Sheet - Traffic Signal Easement with Griffin Ford](#)
[22-5441_SOfficeCopi22121413380.pdf](#)
- Legislative History**
- 12/22/22 Board of Public Works recommended for Council Consent to the City Council

End of Consent Agenda

5. New Business

Format - Introduction by Professional Staff/Hearing/Comments by Council/Official

- A. [ID#22-5386](#) Consider revisions to City Code to allow issuance of Class B alcohol beverage licenses for premises on County Park land.

Attachments: [Cover Sheet-O&L-Allow Class B in County Parks.pdf](#)
[Memo-Minooka Park Beer Garden.pdf](#)
[Memo-Council-Minooka Park Beer Garden.pdf](#)
[9.09-9.115 Licenses in County Parks.pdf](#)

Legislative History

12/12/22	Ordinance & License Committee	approved
12/20/22	City Council	Recommended for Third Reading to the City Council

- B. [ID#23-5511](#) Presentation on downtown public parking.

6. Public Hearing

- A. [PC22-0334](#) Land Use Plan Amendment – Accurate Specialties, 570 Bluemound Road – Request to amend the Land Use Plan on approximately 14.4661 acres of land at 570 W. Bluemound Road from Commercial and Residential Use to Industrial Use.

Attachments: [Cover Sheet - Land Use Plan Amendment Accurate Specialties 570 W Bluemo Application](#)
[CSM](#)
[Re-Zoning Exhibit](#)
[004-C101-D-P13417](#)
[Expansion Letter](#)

Legislative History

11/16/22	Plan Commission	approved with conditions
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- B. [PC22-0328](#) Rezoning Petition - Accurate Specialties, 570 Bluemound Road – A request to rezone approximately 14.4661 acres of land from T-1 Temporary District and B-5 Community Business District to 14.4661 acres of M-2 General Manufacturing District.

Attachments: [Cover Sheet - Land Use Plan Amendment Accurate Specialties 570 W Bluemo Application](#)
[CSM](#)
[Department Review Comments - Rezoning Accurate Specialties](#)
[Re-Zoning Exhibit](#)
[Expansion Letter](#)
[004-C101-D-P13417](#)

Legislative History

11/16/22	Plan Commission	approved with conditions
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7. Action on Public Hearing

- A. [PC22-0334](#) Land Use Plan Amendment – Accurate Specialties, 570 Bluemound Road – Request to amend the Land Use Plan on approximately 14.4661 acres of land at 570 W. Bluemound Road from Commercial and Residential Use to Industrial Use.

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[Application](#)

[CSM](#)

[Re-Zoning Exhibit](#)

[004-C101-D-P13417](#)

[Expansion Letter](#)

Legislative History

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- B. [PC22-0328](#) Rezoning Petition - Accurate Specialties, 570 Bluemound Road – A request to rezone approximately 14.4661 acres of land from T-1 Temporary District and B-5 Community Business District to 14.4661 acres of M-2 General Manufacturing District.

Attachments: [Cover Sheet - Land Use Plan Amendment Accurate Specialties 570 W Bluemo](#)
[Application](#)

[CSM](#)

[Department Review Comments - Rezoning Accurate Specialties](#)

[Re-Zoning Exhibit](#)

[Expansion Letter](#)

[004-C101-D-P13417](#)

Legislative History

11/16/22 Plan Commission approved with conditions

Reports

8. Other Boards and Commissions

- A. Transit Commission Report - Alex Damien
- B. Water Utility Commission - Ald. Bartels
- C. Information Technology Board Report - Ald. Manion
- D. Landmarks Commission Report - Ald. Rodriguez

- E. Redevelopment Authority Report - Ald. R. Lemke
- F. Parks, Recreation & Forestry Board Report - Ald. Johnson
- G. Library Board Report - Ald. Halvensleben
- H. Cemetery Commission Report - Ald. C. Payne
- I. Waukesha Housing Authority Report - Ald. Pieper
- J. Community Development Block Grant Committee Report - Jennifer Andrews
- K. Public Art Committee Report - Ald. Moltzan

9. Plan Commission - Jennifer Andrews

- A. [PC22-0327](#) Certified Survey Map - Accurate Specialties, 570 Bluemound Road – A request to approve a 2-Lot and one outlot CSM on approximately 14.4661 acres of land at 570 W. Bluemound Road.

Attachments:

[Cover Sheet - CSM Accurate Specialties 570 w Bluemound](#)

[Application](#)

[CSM](#)

[Department Review Comments - cSM Accurate specialties.](#)

[Re-Zoning Exhibit](#)

[004-C101-D-P13417](#)

[Expansion Letter](#)

Legislative History

11/16/22 Plan Commission approved with conditions

10. Standing Committees

- A. Finance Committee Report - Ald. Pieper
- B. Building & Grounds Committee Report - Ald. E. Payne
- C. Ordinance & License Committee Report - Ald. Johnson
- D. Human Resources Committee Report - Ald. Rodriguez

11. Board of Public Works Report - Alex Damien

- A. [ID#22-5437](#) Bids Received: Friday, December 9, 2022, at 11:00 a.m.
South Side Pump Station Consolidation

The Board of Public Works recommends that the low bid from Advance Construction, Inc., in the amount of \$13,764,753.62 be awarded.

Sponsors: Public Works

Attachments: [Bid-South Side Pump Station Consolidation.pdf](#)

Legislative History

12/22/22 Board of Public Works recommended for approval to the City Council

12. Director of Public Works Report

- A. [ID#23-5507](#) Update on Emergency Repair of 60" Aeration Basin Effluent Pipe at the Clean Water Plant

13. City Attorney's Report

14. City Administrator's Report

15. Mayor's Report & Referrals

16. Referrals

17. Adjournment

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.