



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

City Council

Tuesday, March 19, 2024

6:00 PM

Council Chambers, City Hall

1. Roll Call

Present: 13 - Joe Pieper, Peter Bartels, Daniel Manion, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Mike Chrisien, Mike Anderson, Alicia Halvensleben and Paul Wuteska

Absent: 2 - Jack Wells and Frank McElderry

2. Pledge of Allegiance

3. Public Comment

Joseph and Katelyn Miller, 138 Hoover Ave, spoke on pedestrian safety on East Ave.

4. Presentation to Council

A. [ID#24-9346](#) Otto's Fine Art Academy- Gallery Art Presentation

Attachments: [Otto's Fine Art Academy- Gallery Art Presentation](#)

5. Approval of Minutes

A. [ID#24-9352](#) Minutes from March 5, 2024

Attachments: [ccmn240305 draft](#)

A motion was made by Ald. E. Payne, seconded by Ald. D. Lemke, to approve the Minutes from March 5, 2024. The motion carried by the following vote:

Aye: 12 - Joe Pieper, Peter Bartels, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Mike Chrisien, Mike Anderson, Alicia Halvensleben and Paul Wuteska

Absent: 2 - Jack Wells and Frank McElderry

Consent Agenda

The Consent Agenda passed by unanimous consent with no items removed.

1. Other Boards and Commissions

2. Plan Commission

3. Standing Committees

A. Finance Committee - Ald. Pieper

B. Building & Grounds Committee - Ald. E. Payne

- A. [ID#24-8838](#) Update parking zone on Grand Avenue between College Avenue and the railroad tracks from 1 hour to 3 hours.

Sponsors: Halvensleben

Attachments: [24-8838 Grand Ave 2HR parking zone](#)
[BG Resolution for the 3-19-2024 Consent](#)

- B. [ID#24-9106](#) Update intersection control at North Hartwell Avenue and Lincoln Avenue from traffic signal controlled to stop controlled at Lincoln Avenue once the median is installed on North Hartwell Avenue from East Broadway to the driveway on North Hartwell Avenue for #500 Lincoln Avenue.

Sponsors: E. Payne

Attachments: [24-9106 Hartwell at Lincoln intersection control](#)
[BG Resolution for the 3-19-2024 Consent](#)

- C. [ID#24-9107](#) Establish no parking on the west side of North Hartwell Avenue from East Broadway to 120' north of Lincoln Avenue (YMCA driveway).

Sponsors: E. Payne

Attachments: [24-9107 Hartwell \(west side\) no parking zone](#)
[BG Resolution for the 3-19-2024 Consent](#)

- D. [ID#24-9108](#) Establish no parking on the east side of North Hartwell Avenue from Lincoln Avenue to 110' north of Lincoln Avenue (driveway of #515 North Hartwell Avenue).

Sponsors: E. Payne

Attachments: [24-9108 Hartwell \(east side\) no parking zone](#)
[BG Resolution for the 3-19-2024 Consent](#)

- E. [ID#24-9109](#) Establish no parking on the south side of Meadow Lane from North Grandview Boulevard (CTH T) to 275' west of North Grandview Boulevard (Kwik Trip driveway).

Sponsors: E. Payne

Attachments: [24-9109 Meadow Ln no parking zone](#)
[BG Resolution for the 3-19-2024 Consent](#)

- F. [ID#24-9110](#) Reassess the no parking on the north side of Madison Street east of Cecilia Court for potential improvements to the no parking zone.

Sponsors: C. Payne

Attachments: [24-9110 Madison St no parking zone](#)
[BG Resolution for the 3-19-2024 Consent](#)

C. Ordinance & License Committee - Ald. R. Lemke

1. Licenses

- A. [ID#24-9330](#) Invited Bartenders

Attachments: [Invited Bartenders 3.11.24](#)

D. Human Resources - Ald. Rodriguez

E. Board of Public Works - Alex Damien

- A. [ID#24-9132](#) Review and act on the Two-Party Contract with Strongbox Document Destruction for 2024 paper shredding events.

Sponsors: Public Works

Attachments: [24-9132 BPW Agenda Cvr-2024 Paper Shredding Events.pdf](#)
[2024 Contract - Paper Shred Events.pdf](#)

- B. [ID#24-9133](#) Review and act on the Two-Party Contract with Legacy Recycling, LLC, to host 2024 residential E-Waste and Appliances drop off events.

Sponsors: Public Works

Attachments: [24-9133 BPW Agenda Cvr-2024 E-Waste Events Contract.pdf](#)
[2024 Contract - Ewaste Collection Events.pdf](#)

- C. [ID#24-9134](#) Review and act on the revised Two-Party State Municipal Agreement between the City of Waukesha and the Wisconsin Department of Transportation for the E. Moreland Blvd. Bridge project, WisDOT Project ID: 2718-00-73

Sponsors: Public Works

Attachments: [24-9134_BPW_Agenda Cvr-WisDOT-SMA E Moreland Bridge.pdf](#)
[2718-00-08_78_03_73 EMorelandBlvd CofWaukeshaRev2.pdf](#)

End of Consent Agenda

6. New Business

- A. [ID#24-9353](#) Review and approve federal grant funding from the Antiterrorism and Emergency Assistance Program (AEAP) administered through the Wisconsin Department of Justice in the amount of \$478,564.

Attachments: [03 19 2024 Council - Cover Sheet - AEAP DOJ Grant #2024-AEAP-01-18704](#)
[18704 Waukesha Police Department AEAP 2023 Award Document](#)
[18704 Waukesha Police Department AEAP 2023 Award Document Interim](#)

A motion was made by Ald. Pieper, seconded by Ald. Bartels, to approve the federal grant funding from the Antiterrorism and Emergency Assistance Program (AEAP) administered through the Wisconsin Department of Justice in the amount of \$478,564. The motion carried by the following vote:

Aye: 12 - Joe Pieper, Peter Bartels, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Mike Chrisien, Mike Anderson, Alicia Halvensleben and Paul Wuteska

Absent: 2 - Jack Wells and Frank McElderry

Reports

7. Other Boards and Commissions

- A. Transit Commission Report - Alex Damien
 - B. Water Utility Commission - Ald. Bartels
 - C. Information Technology Board Report - Ald. Manion
 - D. Landmarks Commission Report - Ald. Rodriguez
 - E. Redevelopment Authority Report - Ald. R. Lemke
 - F. Parks, Recreation & Forestry Board Report - Ald. Wells
 - G. Library Board Report - Ald. Halvensleben
 - H. Cemetery Commission Report - Ald. C. Payne
 - I. Waukesha Housing Authority Report - Ald. Pieper
 - J. Community Development Block Grant Committee Report - Jennifer Andrews
 - K. Public Art Committee Report - Ald. Moltzan
8. Plan Commission - Jennifer Andrews
9. Standing Committees

A. Finance Committee Report - Ald. Pieper

- A. [ID#24-9096](#) Consideration of an Initial Resolution Regarding Industrial Development Revenue Bond Financing for Midwest Engineered Systems, Inc. Project. Information with respect to the job impact of the project will be available at the time of consideration of the Initial Resolution.

Attachments: [Cover Sheet - Midwest IRB](#)

[Certificate of Borrower re Contracting - Midwest Engineered Systems, Inc.](#)

[Procedure Letter - Midwest Engineered Systems, Inc.](#)

[IRB Summary - Midwest Engineered Systems, Inc.](#)

[Distribution List - Midwest Engineered Systems, Inc.](#)

[TEFRA Notice -Midwest Engineered Systems, Inc.](#)

[Fee Estimate Letter - Midwest Engineered Systems, Inc.](#)

[Initial Resolution Regarding Industrial Development Revenue](#)

[Industrial Revenue Bond Policy and Application \(City of Waukesha\) - Midwest Engineered Systems Inc.](#)

[Notice of Intent \(jobs form\) - Midwest Engineered Systems, Inc.](#)

[Issuer's Checklist - Midwest Engineered Systems, Inc.](#)

A motion was made by Ald. Pieper, seconded by Ald. R. Lemke, to approve the Initial Resolution Regarding Industrial Development Revenue Bond Financing for Midwest Engineered Systems, Inc. Project. Information with respect to the job impact of the project will be available at the time of consideration of the Initial Resolution.

Aye: 11 - Joe Pieper, Peter Bartels, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Elizabeth Moltzan, Rick R. Lemke, Mike Chrisien, Mike Anderson, Alicia Halvensleben and Paul Wuteska

Nay: 1 - Cory C. Payne

Absent: 2 - Jack Wells and Frank McElderry

Abstain: 1 - Daniel Manion

B. Building & Grounds Committee Report - Ald. E. Payne

C. Ordinance & License Committee Report - Ald. R. Lemke

- A. [ID#23-8472](#) Adjustment to Ordinance 25.08 to allow Community Service Officers the ability to enforce 11.05(1). 25.08 is the ordinance that gives authority to Police Officers and Community Service Officers to issues citations based on violations of municipal code.

Attachments: [OL Ordinance 25.08 Modification \(CSO-Loitering\) - AGENDA COVER LETTER](#)
[CSO Loitering Enforcement](#)
[Ordinance 25.08-CSO Citation Authority-Loitering](#)

A motion was made by Ald. R. Lemke, seconded by Ald. E. Payne, to approve the Adjustment to Ordinance 25.08 to allow Community Service Officers the ability to enforce 11.05(1). 25.08 is the ordinance that gives authority to Police Officers and Community Service Officers to issue citations based on violations of municipal code. The motion carried by the following vote:

Aye: 12 - Joe Pieper, Peter Bartels, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Mike Chrisien, Mike Anderson, Alicia Halvensleben and Paul Wuteska

Absent: 2 - Jack Wells and Frank McElderry

- B. [ID#23-8473](#) Adjustment to Ordinance 30.04 to allow for an effective means to collect payment for False Alarms.

Attachments: [OL Ordinance 30.04 Modification \(False Alarms\) - AGENDA COVER LETTER](#)
[30.04 False Alarms Amendment rev2](#)
[30.04 - False Alarms - O&L Rev](#)

A motion was made by Ald. R. Lemke, seconded by Ald. Halvensleben, to approve the Adjustment to Ordinance 30.04 to allow for an effective means to collect payment for False Alarms. The motion carried by the following vote:

Aye: 12 - Joe Pieper, Peter Bartels, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Mike Chrisien, Mike Anderson, Alicia Halvensleben and Paul Wuteska

Absent: 2 - Jack Wells and Frank McElderry

- D. Human Resources Committee Report - Ald. Rodriguez

10. Board of Public Works Report - Alex Damien

- A. [ID#24-9129](#) Quotes Received for the 2024 Street Lighting Equipment

The Board of Public Works recommends that the low quote from Neher Electric in the amount of \$70,268.50, be awarded.

Sponsors: Public Works

Attachments: [24-9129-BPW_Agenda Cvr-2024 Street Lighting Equipment.pdf](#)
[Quotes_2024 Street Lighting Equipment.pdf](#)

A motion was made by Ald. Pieper, seconded by Ald. E. Payne, to approve the low quote from Neher Electric in the amount of \$70,268.50 for the 2024 Street Lighting Equipment. The motion carried by the following vote:

Aye: 12 - Joe Pieper, Peter Bartels, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Mike Chrisien, Mike Anderson, Alicia Halvensleben and Paul Wuteska

Absent: 2 - Jack Wells and Frank McElderry

B. [ID#24-9130](#) Bids Received: Friday, March 1, 2024, at 11:00 A.M.
Ruben Drive Force main Upgrades

The Board of Public Works recommends that the low bid from Advance Construction, Inc., in the amount of \$564,119.25, be awarded.

Sponsors: Public Works

Attachments: [Ruben Drive Force Main-Bid Tab.pdf](#)

A motion was made by Ald. Pieper, seconded by Ald. E. Payne, to approve the low bid from Advance Construction, Inc., in the amount of \$564,119.25 for Ruben Drive Force main Upgrades. The motion carried by the following vote:

Aye: 12 - Joe Pieper, Peter Bartels, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Mike Chrisien, Mike Anderson, Alicia Halvensleben and Paul Wuteska

Absent: 2 - Jack Wells and Frank McElderry

C. [ID#24-9131](#) Bids Received: Friday, March 1, 2024, at 11:00 A.M.
Concrete Sidewalk Replacement - City Wide

The Board of Public Works recommends that the low bid from State Contractors, Inc., in the amount of \$480,590.00, be awarded.

Sponsors: Public Works

Attachments: [Concrete Sidewalk Replacement 2024- Bid Tab.pdf](#)

A motion was made by Ald. Pieper, seconded by Ald. E. Payne, to approve the low bid from State Contractors, Inc., in the amount of \$480,590.00 for Concrete Sidewalk Replacement - City Wide. The motion carried by the following vote:

Aye: 12 - Joe Pieper, Peter Bartels, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Mike Chrisien, Mike Anderson, Alicia Halvensleben and Paul Wuteska

Absent: 2 - Jack Wells and Frank McElderry

D. [ID#24-8952](#) Review and act on the Amendment of Municipal Code Chapter 29, Sewer Use and Wastewater Treatment.

Sponsors: Public Works

Attachments: [24-8952_BPW_Agenda_Cvr-Chapter_29.pdf](#)
[24-8952_Memo_to_Board_of_Public_Works.pdf](#)
[24-8952_Memo_and_Ordinance_Chapter_29_2024_with_Notes.pdf](#)
[Memo_and_Ordinance_Chapter_29_2024-CC_Version](#)
[Ordinance_Chapter_29_2024-Second_Reading](#)

A motion was made by Ald. Moltzan, seconded by Ald. E. Payne, to approve The Amendment of Municipal Code Chapter 29, Sewer Use and Wastewater Treatment. The motion carried by the following vote:

Aye: 12 - Joe Pieper, Peter Bartels, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Mike Chrisien, Mike Anderson, Alicia Halvensleben and Paul Wuteska

Absent: 2 - Jack Wells and Frank McElderry

11. Director of Public Works Report
12. City Attorney's Report
13. City Administrator's Report
- A. [ID#24-9365](#) City Administrator's Report

Attachments: [Admin Report March 15 2024](#)

14. Mayor's Report & Referrals
15. Referrals
16. Adjournment

The meeting adjourned at 6:40pm.

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).