



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Final

Transit Commission Meeting

Thursday, May 18, 2023

5:30 PM

Council Chambers, City Hall

1. Call to Order

Present 4 - Chad O'Donnell, Steve Kassens, Kevin Reilly, and Eric E. Payne

Absent 1 - Joe Pieper

2. Pledge of Allegiance

3. Election of Officers

A. [ID#23-6819](#) Election of Officers

Kassens moved to nominate Chad O'Donnell as Chair and Kevin Reilly as Vice Chair of the Transit Commission, E. Payne seconded; motion carried the following vote:

Aye: 4 - Chad O'Donnell, Steve Kassens, Kevin Reilly and Eric E. Payne

Absent: 1 - Joe Pieper

4. Public Comment

No public comment

5. Approval of Minutes

A. [ID#23-6818](#) Approval of Minutes April 20, 2023

Attachments: [tc 23-04-20-draft](#)

E. Payne moved to approve, seconded by Kassens; motion carried the following vote:

Aye: 4 - Chad O'Donnell, Steve Kassens, Kevin Reilly and Eric E. Payne

Absent: 1 - Joe Pieper

6. Discussion and Recommendation re:

A. [ID#23-6817](#) Review and act on Proposed Bus Stop Elimination

Attachments: [Bus Stop Elimination](#)

Kassens moved to approve, seconded by Reilly; motion carried the following vote:

Aye: 4 - Chad O'Donnell, Steve Kassens, Kevin Reilly and Eric E. Payne

Absent: 1 - Joe Pieper

7. Communications and Referrals**A.** [ID#23-6821](#) 2022 Financial Audit Presentation

Attachments: [Board Presentation FINAL 5.11.2023](#)

[Waukesha Transit Management Letter 12-31-22 FINAL](#)

[Waukesha Transit System Utility 12-31-22 FS FINAL](#)

[Waukesha County OAC Report 12-31-22 FINAL](#)

Jody Dodison, Partner at Baker Tilly, presented the 2022 Financial Audit for Transit. It was a clean audit. Commission Member Reilly inquired about the increase in fuel expense, was it more fuel or higher prices. Brian Engelking said it was higher prices as the vehicles are more fuel efficient now.

8. Adjournment

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.