



# City of Waukesha

Waukesha City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Agenda - Final

### Human Resources Committee

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Wednesday, September 17, 2025

6:00 PM

Council Chambers, City Hall

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1. Call To Order

2. Public Comment

3. Approval of Minutes

A. [ID#25-02177](#) HR Committee Meeting Minutes - June 18, 2025

Attachments: [HR Committee Meeting Minutes 6-18-2025](#)

4. Business Items

A. [ID#25-02178](#) Request to review and possible action on revised deferred compensation plan document updates for Nationwide.

Attachments: [#25-02178 Nationwide plan document revision](#)  
[City of Waukesha 457\(b\) Deferred Compensation](#)  
[Plan Summary](#)

B. [ID#25-02179](#) Request to review and possible action on new HR Policy B15 Internal Job Transfers for New Employees

Attachments: [B15 Job Transfers for New Employees NEW 9.2025](#)

C. [ID#25-02181](#) Request to review and possible action on amendments to HR Policy E2 Fleet Guidelines

Attachments: [E2 Fleet Guidelines Policy DRAFT 7-25-2025](#)

D. [ID#25-02182](#) Request to review and possible action on amendments to HR Policy G3 Corrective and Disciplinary Action

Attachments: [G3 Corrective and Disciplinary Action Policy 9.2025 draft](#)

E. [ID#25-02183](#) Request to review and possible action on amendments to HR Policy C1 Holidays

Attachments: [C1 Holidays 2025 revisions](#)

## 5. Closed Session

*MOTION TO CONVENE IN CLOSED SESSION per wis. stat. § 19.85(1) (c), for the purpose of considering employment, promotion, compensation, and other terms and conditions of employment or performance evaluation data of any public employee over which the governing body has jurisdiction or exercises responsibility, to-wit: City Administrator's Performance Review.*

### A. [ID#25-02184](#) Discussion and Possible Action on the City Administrator's Performance Review

*Notice: Upon conclusion of the closed session, a motion will be made to reconvene in open session.*

*Possible action on the matters discussed in closed session*

## 6. Adjournment

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).