



CITY ADMINISTRATOR

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MEMO

To: Mayor, City Attorney and City Council
CC: Department Directors & Press
From: City Administrator
Subject: Administrator's Report
Date: January 6, 2015

Cemetery Improvements: Interim Cemetery Manager, Sally Kahlfeldt continues to find external resources to support the Cemetery. Plans are underway to finish the Neumann Tower (on the 1/6 Council Agenda for approval) which was constructed in 2002, but never finished. A \$5,000 donation was recently received to support this project. Well done Sally!

Ambulance Service: As you are aware, I sent a memo to the Police and Fire Chief's asking them to take measures to control department overtime for the remainder of the year since both departments' had exceeded overtime budgets. In the case of the Fire Department, an ambulance was taken out of service in stations 4 and 5 (our least active stations) when the Department was short staffed due to illness or vacations. The Firefighter Union responded with an ad in the newspaper, a postcard mailer and a sign illegally erected on City property. Several citizens contacted me about this matter. The response was evenly divided by citizens, who either thought the fire union was just trying to get more money in the firemen's pockets or that ambulance service was being unnecessarily limited.

Acting Chief Howard and I monitored ambulance service and found no missed calls, unnecessary delays or other service limitations.

Police Department Parking Agent New Hire: Chief Jack reports that he has hired Michele Gartner as our new part-time Parking Agent. She will work on Saturdays starting January 10th.

Last Henschel Report: This is my last Administrators Report to the City Council. I want to end this report by thanking the Council for the opportunity to serve the City and wish the Aldermen and Mayor well as they continue to take care of the business of City governance with the assistance of Administrator Kevin Lahner and the entire City staff.

