



CITY OF WAUKESHA

Administration

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Committee: Board of Public Works	Date: 2/18/2021
Common Council Item Number: ID #21-1768	Date: 3/2/2021
Submitted By: Fred Abadi, Director of Public Works	City Administrator Approval: Kevin Lahner, City Administrator
Finance Department Review: Bridget M. Souffrant, Finance Director	City Attorney's Office Review: Brian Running, City Attorney
Subject: Review and act on the contracts for the 2021-2022 Construction Site Representation for Private Development Construction.	

Details:

Construction Site Representation will be needed on Private Development construction projects for construction oversight and site representation in lieu of City Staff. Construction oversight is required when a private development constructs new public infrastructure such as new sanitary, storm sewer and roadways. Following Section 7 of the City of Waukesha Development handbook, the Department of Public Works intends on providing to Private Developers a list of qualified consultants and their billing rates for this construction monitoring.

The Engineering Division solicited for proposals on December 23, 2020, and 3 consulting firms responded by the deadline of January 15, 2021. The Department recommends listing Ayres, DAAR, and RA Smith as qualified firms for work as they have the required qualified professionals and have provided acceptable hourly rates.

Options & Alternatives:

Other Consultants could be considered for these projects, but Consultants will need to be qualified and independent of any interest in the Private Development.

Financial Remarks:

When a Private Development requires the installation of new public infrastructure, the work requires City oversight. Prior to construction starting, the City will collect funds from the Developer to pay for the Consultant construction oversight of the project according to Section 7 of the City of Waukesha Development Handbook. The expenses related to this work are variable and unique to each project and dependent on the type and amount of Private Development that occurs. A small project may cost \$500 and a large project (new subdivision) may cost \$45,000.

The nature of the revenues coming from the developer qualify it for a Special Revenue Fund which allows the City to pay the consultant not out of the General Fund. The Common Council should authorize the creation of this Special Revenue Fund. This will allow the City to avoid being adversely affected by the variable expenditures.



The anticipated cost for 2021 is \$100,000. Account Breakdown: Revenue: 3291.45320 - \$100,000 Expense: 3291.52190 - \$100,000

Executive Recommendation:

Recommend approval of the hourly wages in the attached proposals and to contract with Ayres Associates, DAAR Engineering and RA Smith for Construction Site Representation for Private Development construction, approve the creation of the Private Development Construction Services Special Revenue Fund and Amend the Budget as presented.