



City of Waukesha

Waukesha City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

Landmarks Commission

Wednesday, October 1, 2025

6:00 PM

Council Chambers, City Hall

- I. Call to Order
- II. Roll Call
- III. Public Comment
- IV. Approval of Minutes

[ID#25-02206](#) Minutes of September 3, 2025

A motion was made by Member Linda Gourdoux, seconded by Ald. Mike Chrisien, that the Minutes be approved. The motion carried by the following vote:

Aye: 6 - Matt Retzak, Mike Chrisien, Marty Larson, Carmen De La Paz, Linda Gourdoux and Andrea Dorantes

Absent: 1 - Tony Lanza

V. Landmark's Commission Paint and Repair Grant Funds

Staff provided an update on fund availability and informed the Landmarks Commission that the grant contracts have been signed by HUD.

[ID#25-02227](#) Paint and Repair Grant Funds Summary

VI. New Business

[ID#25-02196](#) Landmarks Commission Certificate of Appropriateness for 323 McCall St. Review a request to replace the chimney cap (McCall Street Historic District).

A motion was made by Member Marty Larson, seconded by Member Carmen De La Paz, that this item be approved. The motion carried by the following vote:

Aye: 6 - Matt Retzak, Mike Chrisien, Marty Larson, Carmen De La Paz, Linda Gourdoux and Andrea Dorantes

Absent: 1 - Tony Lanza

[ID#25-02197](#) Landmarks Commission Paint and Repair Grant for 323 McCall Street

A motion was made by Member Matt Retzak, seconded by Member Carmen De La Paz, to approve a grant in the amount of \$180.00. The motion carried by the following vote:

Aye: 6 - Matt Retzak, Mike Chrisien, Marty Larson, Carmen De La Paz, Linda Gourdoux and Andrea Dorantes

Absent: 1 - Tony Lanza

[ID#25-02198](#) Landmarks Commission Certificate of Appropriateness for 114 S. East Ave. Review a request to repair and paint the wood siding, and to replace gutters (College Avenue Historic District).

A motion was made by Member Marty Larson, seconded by Ald. Mike Chrisien, that this item be approved. The motion carried by the following vote:

Aye: 6 - Matt Retzak, Mike Chrisien, Marty Larson, Carmen De La Paz, Linda Gourdoux and Andrea Dorantes

Absent: 1 - Tony Lanza

[ID#25-02199](#) Paint & Repair Grant for 114 S. East Avenue

A motion was made by Member Marty Larson, seconded by Member Carmen De La Paz, to approve a grant in the amount of \$4,000.00. The motion carried by the following vote:

Aye: 6 - Matt Retzak, Mike Chrisien, Marty Larson, Carmen De La Paz, Linda Gourdoux and Andrea Dorantes

Absent: 1 - Tony Lanza

[ID#25-02200](#) Landmarks Commission Certificate of Appropriateness for 122 S. East Ave. Review a request to replace the roof and gutters (College Avenue Historic District).

A motion was made by Member Marty Larson, seconded by Member Matt Retzak, that this item be approved. The motion carried by the following vote:

Aye: 6 - Matt Retzak, Mike Chrisien, Marty Larson, Carmen De La Paz, Linda Gourdoux and Andrea Dorantes

Absent: 1 - Tony Lanza

[ID#25-02205](#) Landmarks Commission Paint & Repair Grant for 122 S. East Avenue

Held until the applicant can be present.

[ID#25-02208](#) Landmarks Commission Certificate of Appropriateness - 300 W. Main St. Review a request to add a mural to the east wall, facing Friedman Alley (Five Points Downtown Historic District).

A motion was made by Member Linda Gourdoux, seconded by Ald. Mike Chrisien, that this item be approved. The motion carried by the following vote:

Aye: 6 - Matt Retzak, Mike Chrisien, Marty Larson, Carmen De La Paz, Linda Gourdoux and Andrea Dorantes

Absent: 1 - Tony Lanza

[ID#25-02207](#) Review and provide comments on proposed changes to Sections 28.02, 28.03, 28.05, and 28.06 of City Ordinances.

Staff presented several changes to the Landmarks Commission ordinance. Landmarks Commissioners asked questions and provided comments but did not take a vote.

VII. Alderman's Report

VIII. Springs Report

Staff announced that a Springs Cleanup will be held on November 8th.

IX. Communications and Publications

X. Adjournment