



City of Waukesha
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City of Waukesha Cover Sheet

Committee: Human Resources Committee	Meeting Date: 07/15/2026
ID Number: 26-04032	Ordinance/Resolution Number: <i>(if applicable):</i>
Name of Submitter: Kailey Anderson & Volunteer Strategic Plan Subcommittee	Target Next Board/Council Meeting Date: 07/21/2026
Agenda Item Title: Review and possible action on proposed Volunteer Time Off (VTO) Program	

Issue Before the Board/Council: The purpose of the City's volunteer program is to support volunteer activities that enhance and serve the City of Waukesha Community.
Options & Alternatives: Not approve the VTO program.
Additional Details: The intention of this program is to create community engagement opportunities for employees that are meaningful, purposeful and helps those in need. At the same time, the City recognizes that participating in these activities will also enrich and inspire the lives of our employees.

What is the Strategic Plan Priority this item relates to:

People Centered Development.

What impact will this item have on the Strategic Plan Priority?

By approving the VTO program, City employees will be able to accomplish volunteer tasks that will benefit and support the greater good for the City as a whole.

Financial Remarks:

Full financial impact is determined by approved usage of the program.

Suggested Motion:

I move to approve the City's Volunteer Time Off (VTO) Program as presented.

Reviewed By:

City Attorney	Date Reviewed
City Administrator Anthony W. Brown <i>Anthony Brown</i>	Date Reviewed 07/10/2026