



**CITY OF WAUKESHA**

**Administration**

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| <b>Committee:</b><br>Board of Public Works  | <b>Date:</b><br>11/5/2020   |
| <b>Common Council Item Number:</b><br>ID #20-1356   |   |
| <b>Submitted By:</b><br>Fred Abadi, Director of Public Works  | <b>City Administrator Approval:</b><br>Kevin Lahner, City Administrator |
| <b>Finance Department Review:</b><br>Bridget M. Souffrant, Finance Director   | <b>City Attorney's Office Review:</b><br>Brian Running, City Attorney   |
| <b>Subject:</b><br>Review and act on the request from Robert Halliburton for a one-time sewer credit for 2500 Marie Circle. |   |

**Details:**  
The City of Waukesha Municipal Code Chapter 29 requires sewer billing to be based upon the measured volume of water consumed and allows for a one-time unmetered credit. According to Chapter 29.6(d) titled One-Time Unmetered Credit, residential users may request an adjustment of sewer service charges for special circumstances such as installation of a new swimming pool or establishing a new lawn.

Bobby Halliburton on May 29, 2020, has requested to receive a credit for sewer service charges for the quarter ending September 2019. A new lawn was installed late August and required extensive watering to establish it.

For comparison and calculation of a refund, the average water usage was compared with the quarter of heavy usage.

High Usage: 123,200 gallons  
Estimated Additional Usage: 104,375 gallons  
Calculated Refund (2019 - \$7.25 /1000 gal): \$756.72

**Options & Alternatives:**  
To not approve the one-time sewer credit or approve another dollar amount.

**Financial Remarks:**

**Executive Recommendation:**  
Recommend approval of a one-time sewer credit totaling \$756.72

