



# City of Waukesha

Waukesha City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Agenda - Final

### City Council

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Tuesday, August 19, 2025

6:00 PM

Council Chambers, City Hall

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1. Roll Call
2. Pledge of Allegiance
3. Public Comment

*City Residents and Taxpayers Only - Limited to three minutes/speaker, ending 6:30 p.m.*

#### 4. Approval of Minutes

- A. [ID#25-02021](#) Approval of Minutes from August 4th Meeting

Attachments: [CCmn 08.05.2025 Draft.pdf](#)

#### 5. Presentations

- A. [ID#25-02018](#) Gallery Art Exhibit Presentation

Attachments: [Gallery Art Presentation Carroll University Alumni- 2025.pptx](#)

### Consent Agenda

*Items under the Consent Agenda have passed unanimously out of committee. Unless a member of the Common Council specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are then approved unanimously by general consent. Any item removed from Consent Agenda will be discussed under the appropriate committee, board or commission on the Regular Agenda.*

### 1. Other Boards and Commissions

- A. [ID#25-00656](#) Review and possible action on proposed Distribution Easement with We Energies for a new underground electrical line within Merrill Crest Park.

Attachments: [Cover Sheet Merrill Crest Park We Energies Easement 2025](#)

[Easement Request Waukesha City Park](#)

[WR 4943972 IO CR1172 Waukesha Parks SKETCH](#)

[CITY OF WAUKESHA EASEMENT](#)

Legislative History

5/19/25	Parks, Recreation and Forestry Board	approved
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**2. Plan Commission****3. Standing Committees****A. Finance Committee - Ald. Pieper****B. Building & Grounds Committee - Ald. E. Payne****C. Ordinance & License Committee - Ald. P. Wuteska**

## 1. Licenses

- A. [ID#25-01966](#) Review and possible action on Secondhand Dealer Renewal Application from EcoATM, LLC.

**Attachments:** [O&L ID#25-01966 EcoATM, LLC Cover Sheet](#)

**Legislative History**

8/11/25	Ordinance & License Committee	recommended for Council Consent to the City Council
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- B. [ID#25-01967](#) Review and possible action on Secondhand Dealer Renewal Application from Costa's Fine Jewelry & Coins.

**Attachments:** [O&L ID#25-01967 Costa's Fine Jewelry & Coins Cover Sheet](#)

**Legislative History**

8/11/25	Ordinance & License Committee	recommended for Council Consent to the City Council
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- C. [ID#25-01968](#) Review and possible action on Secondhand Dealer Application from Watchcircle, LLC.

**Attachments:** [O&L ID#25-01968 Watchcircle, LLC Cover Sheet](#)

**Legislative History**

8/11/25	Ordinance & License Committee	recommended for Council Consent to the City Council
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**D. Human Resources - Ald. Wigerson****E. Board of Public Works - Alex Damien**

- A. [ID#25-01814](#) Review and possible action on the purchase of sewer castings for manholes and inlets for the various sewer and roadway projects.

**Sponsors:** Public Works

**Attachments:** [BPW 25-01814-Cover Sheet-Sewer Castings 2025](#)

**Legislative History**

8/7/25

Board of Public Works

recommended for Council Consent to the  
City Council**End of Consent Agenda**

## 6. New Business

*Format - Introduction by Professional Staff/Hearing/Comments by Council/Official*A. [ID#25-01989](#)

Review and possible action on 2025 Budget for Waukesha Parade Memorial

**Attachments:**[2025 Proposed Budget- Waukesha Parade Memorial- Cover Sheet and Budget.](#)B. [ID#25-02025](#)

Request for Waiver of Conflict, VonBriesen law firm.

C. [ID#25-02026](#)

Approval of contract with Waukesha County for use of UW-Waukesha buildings for fire and police training.

**Attachments:**[Special Use Agreement for UW Buildings 8-14-25](#)

## 7. Public Hearing

A. [PC25-0131](#)

Rezoning - 735 Pleasant St., La Casa de Esperanza – A request to rezone approximately 5.1402 acres of land owned by La Casa de Esperanza south of Arcadian Avenue west of the railroad tracks, from a mix of B-3 General Business, M-1 Light Manufacturing and Rm-3 Multi Family Residential District across multiple parcels to I-1 Institutional District.

**Attachments:**[City of Waukesha Cover Sheet - Rezoning La Casa](#)[APPL PC Development Review Application - 010125 - LaCasa de Esperanza 0](#)[Site Plan - LaCasa de Esperanza - Arcadian Ave 061725](#)[Cover Letter - LaCasa de Esperanza - Arcadian Ave 061725](#)[Easement Draft - LaCasa de Esperanza - Arcadian Ave 061725](#)[Rezoning - LaCasa de Esperanza - Arcadian Ave 061725](#)[Re-Zoning Ordinance - LaCasa Pleasant Street](#)**Legislative History**

7/23/25

Plan Commission

approved

## 8. Action on Public Hearing

- A. [PC25-0131](#) Rezoning - 735 Pleasant St., La Casa de Esperanza – A request to rezone approximately 5.1402 acres of land owned by La Casa de Esperanza south of Arcadian Avenue west of the railroad tracks, from a mix of B-3 General Business, M-1 Light Manufacturing and Rm-3 Multi Family Residential District across multiple parcels to I-1 Institutional District.

**Attachments:**

[City of Waukesha Cover Sheet - Rezoning La Casa](#)

[APPL PC Development Review Application - 010125 - LaCasa de Esperanza 0](#)

[Site Plan - LaCasa de Esperanza - Arcadian Ave 061725](#)

[Cover Letter - LaCasa de Esperanza - Arcadian Ave 061725](#)

[Easement Draft - LaCasa de Esperanza - Arcadian Ave 061725](#)

[Rezoning - LaCasa de Esperanza - Arcadian Ave 061725](#)

[Re-Zoning Ordinance - LaCasa Pleasant Street](#)

**Legislative History**

7/23/25

Plan Commission

approved

## **Reports**

### 9. Other Boards and Commissions

- A. Transit Commission Report - Alex Damien
- B. Water Utility Commission - Ald. Matthews
- C. Information Technology Board Report - Ald. Manion
- D. Landmarks Commission Report - Ald. Chrisien
- E. Redevelopment Authority Report - Ald. R. Lemke
- F. Parks, Recreation & Forestry Board Report - Ald. Wells
- G. Library Board Report - Ald. Halvensleben
- H. Cemetery Commission Report - Ald. Chrisien
- I. Waukesha Housing Authority Report - Ald. Pieper
- J. Community Development Block Grant Committee Report - Jennifer Andrews
- K. Public Art Committee Report - Ald. Moltzan

## 10. Plan Commission - Jennifer Andrews

- A. [PC25-0130](#) Certified Survey Map - 735 Pleasant St., La Casa de Esperanza – A request to approve a 5.1402 acre one lot CSM to consolidate 13 parcels owned by La Casa de Esperanza south of Arcadian Avenue west of the rail road tracks, into 1 Lot.

**Attachments:**[City of Waukesha Cover Sheet - CSM La Casa](#)[APPL PC Development Review Application - 010125 - LaCasa de Esperanza 0](#)[Certified Survey Map CSM - LaCasa de Esperanza - Arcadian Ave 061725](#)[Easement Draft - LaCasa de Esperanza - Arcadian Ave 061725](#)[Cover Letter - LaCasa de Esperanza - Arcadian Ave 061725](#)**Legislative History**

7/23/25	Plan Commission	approved
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## 11. Standing Committees

- A. Finance Committee Report - Ald. Pieper
- B. Building & Grounds Committee Report - Ald. E. Payne
- C. Ordinance & License Committee Report - Ald. P. Wuteska

- A. [ID#25-01703](#) Review and possible action of the Invited Applications.

**Attachments:**[O&L 25-01703 Cover Sheet- Invited Applications](#)[Invited Applications- 7.28.25](#)**Legislative History**

8/11/25	Ordinance & License Committee	recommended for Council Agenda to the City Council
8/11/25	Ordinance & License Committee	recommended for Council Agenda to the City Council

- D. Human Resources Committee Report - Ald. Wigderson

## 12. Board of Public Works Report - Alex Damien

- A. [ID#25-01813](#) Bids Received: Friday, August 1, 2025, at 11:00 a.m.  
2025 Municipal Garage HVAC Replacement

The Board of Public Works recommends that the low bid from Sure-Fire, Inc., in the amount of \$350,000.00 be awarded.

**Sponsors:** Public Works

**Attachments:** [Municipal Garage Repair and Rehabilitation Phase 1-BT](#)

**Legislative History**

8/7/25	Board of Public Works	recommended for approval to the City Council
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13. Director of Public Works Report

14. City Attorney's Report

15. City Administrator's Report

16. Mayor's Report & Referrals

- A. [ID#25-02020](#) August Proclamations

**Attachments:** [Chamber of Commerce 2025 Proclamation.pdf](#)

17. Referrals

18. Adjournment

Shawn Reilly, Mayor  
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).