



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

City Council

Tuesday, February 7, 2023

6:30 PM

Council Chambers, City Hall

1. Roll Call

Ald. Moltzan arrived late after the Consent Agenda. Ald. C. Payne arrived late during ID#2023-5771 at 7:19 pm.

Present: 14 - Peter Bartels, Daniel Manion, Steve Johnson, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike M. Payne, Alicia Halvensleben and Mike Chrisien

Absent: 1 - Joe Pieper

2. Motion will be made pursuant to Wis. Stats. 1985(1)(e) to go into closed session to discuss the possible sale of public property.

3. Pledge of Allegiance

4. Public Comment

No speakers present for Public Comment.

5. Approval of Minutes

A. [ID#23-6030](#) Minutes from January 17, 2023

Attachments: [ccmn230117 draft.pdf](#)

A motion was made by Ald. Johnson, seconded by Ald. Manion, to approve the Minutes from January 17, 2023. The motion carried by the following vote:

Aye: 12 - Peter Bartels, Daniel Manion, Steve Johnson, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Jack Wells, Rick R. Lemke, Frank McElderry, Mike M. Payne, Alicia Halvensleben and Mike Chrisien

Absent: 3 - Joe Pieper, Elizabeth Moltzan and Cory C. Payne

Consent Agenda

Ald. Johnson removed Invited Bartender Crystal Rennells under ID#23-6021. The remainder of the Consent Agenda passed unanimously.

1. Other Boards and Commissions

A. [ID#23-5561](#) Waukesha County Business-Review and Act on Amendment 2 to Purchase Service Agreement with National Express Transit Corporation for Operation of Waukesha County Paratransit

Attachments: [Amendment 2 National Express Contract](#)
[Transit-National Express Agmt-Amendment2](#)

- B. [ID#23-5562](#) Review and Act on WisGo Services Agreement with Milwaukee Transport Services, Inc

Attachments: [WisGO agreement](#)
[WisGo regional transit app Agreement](#)

- C. [ID#23-5824](#) Review and act on proposal for new Skatepark equipment improvements at Horeb Springs Park.

Attachments: [Common Council Cover Sheet - Horeb Skatepark Design 2023](#)
[Horeb Skatepark Design 2023](#)

- D. [ID#23-5829](#) Review and act on (recommendation to Common Council) proposed 2023 sponsorship agreement with Dick's Sporting Goods.

Attachments: [Dick's Sporting Goods Sponsorship Agreement 2023 Cover Letter.pdf](#)
[Dick's Sporting Goods Sponsorship Agreement 2023](#)

2. Plan Commission

- A. [PC22-0340](#) Certified Survey Map - 300-316 W Sunset Dr. - Tsunami Express Car Wash - Proposed 1-Lot CSM combining two existing parcels into a 1.085 acre parcel for a planned car wash facility.

Attachments: [Cover Sheet - Certified Survey Map, Tsunami Express Carwash](#)
[2022.0186.01 - red stamp CSM Draft \(1-3-2023\)](#)
[Project Reviews CSM22-00016 Tsunami Express Carwash](#)
[Tsunami Express Carwash Construction Plans](#)
[Waukesha Express Wash Renderings \(1-4-23\) \(1\)](#)

3. Standing Committees

A. Finance Committee - Ald. Pieper

- A. [ID#23-5605](#) Review and act on a request to enter into an Intergovernmental Agreement between the City of Waukesha and Lake Country Fire & Rescue Fire Board for exchange of rescue services

Attachments: [Cover Sheet - Intergovernmental Agreement](#)
[Intergovernmental Agreement - WFD and Lake Country Fire and Rescue](#)

B. Building & Grounds Committee - Ald. E. Payne

C. Ordinance & License Committee - Ald. Johnson

1. Licenses

- A. [ID#23-5903](#) Invited Bartenders

Attachments: [Invited Bartenders for OL 1-23-2023](#)

- B. [ID#23-5900](#) Invited Other Applications

Attachments: [Invited other applications OL 1-23-2023](#)

- C. [ID#23-5899](#) Other Applications

Attachments: [Other License applications for OL 1-23-2023](#)

- D. [ID#23-6021](#) Invited Bartenders

Attachments: [Invited Bartenders for 02-06 OL](#)

Ald. Johnson removed bartender Crystal Rennells from the Consent Agenda, to be handled under O&L report.

- E. [ID#23-6022](#) Invited Other Applications

Attachments: [Invited Other License Applications for 02-06 OL](#)

- F. [ID#23-6023](#) Other Applications

Attachments: [Other License Applications for 02-06-23 OL](#)

D. Human Resources - Ald. Rodriguez**E. Board of Public Works - Alex Damien**

- A. [ID#22-5471](#) Review and act on the Consultant for Construction Management for the South Side Pump Station Consolidation Project

Sponsors: Public Works

Attachments: [22-5471-BPW_Agenda Cvr-Consultant Services SSPS.pdf](#)

[Consultant Contract-Applied Technology-Construction Management SSPS.pdf](#)

- B. [ID#23-5772](#) Review and act on the contract for Engineering Services with Strand Associates for Biogas Purification and Sludge Drying with Facilities Enhancements at the Clean Water Plant.

Sponsors: Public Works

Attachments: [23-5772 BPW Agenda Cvr-Strand-Phase III Design 2023.pdf](#)
[1226.048.City of Waukesha.\(OWNER REVIEW-020223\).pdf](#)

- C. [ID#23-5774](#) Review and act on the Consultant Contract for the Professional Environmental Engineering Services for 2023 and 2024 Municipal Construction projects.

Sponsors: Public Works

Attachments: [23-5774 BPW Agenda Cover Sheet-2023-2024 Environmental Eng Services.pdf](#)
[Consultant Contract-The Sigma Group-2023-2024 Environmental Services.pdf](#)

- D. [ID#23-5775](#) Review and act on the Consultants Contracts for Survey Services for 2023-2024 Municipal Construction projects.

Sponsors: Public Works

Attachments: [23-5775 BPW Agenda Cvr-2023-2024 Muni Survey Services.pdf](#)
[Consultant Contract Ayres Associates-2023-2024 Surveying Services.pdf](#)
[Consultant Contract Cedar Corp-2023-2024 Muni Surveying Services.pdf](#)

- E. [ID#23-5776](#) Review and act on Contract Change Order No. 2 with State Contractors Inc. for the 2022 Concrete Sidewalk Replacement City-Wide project.

Sponsors: Public Works

Attachments: [23-5776 BPW Agenda Cvr-CCO2-State Contractors-2022 Concrete Sidewalk Replacement.pdf](#)
[23-5776 CCO2-State-2022 Concrete Sidewalk.pdf](#)

- F. [ID#23-5778](#) Approve Storm Water Management Practice Maintenance Agreement between City of Waukesha and North Street Plant 15, LLC, a/k/a Wildeck for the property located at 1900 E North Street.

Sponsors: Public Works

Attachments: [23-5778 BPW Agenda Cr-1900 E North St Wildeck SW Agreement.pdf](#)
[City Maintenance Agreement Draft.pdf](#)

End of Consent Agenda

6. New Business

- A. [ID#23-6041](#) Presentation on the 2022 City of Waukesha Communications

Attachments: [2022 YEAR END Communications and Engagement Presentation-City Council](#)

Rebecca Pederson, Communications & Engagement Manager, gave a presentation on the 2022 City of Waukesha Communications.

B. [ID#23-6098](#) Disallowance of claim for damages, Thomas and Tatjana Ward

Attachments: [Claim for Property Damage - Tatjana and Thomas Ward \(002\).pdf](#)
[Cover Sheet-Ward Claim for Damages.pdf](#)

A motion was made by Ald. E. Payne, seconded by Ald. D. Lemke, to approve the Disallowance of the claim for damages - Thomas and Tatjana Ward. The motion carried by the following vote:

Aye: 12 - Peter Bartels, Daniel Manion, Steve Johnson, Dean D. Lemke, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Frank McElderry, Mike M. Payne, Alicia Halvensleben and Mike Chrisien

Nay: 1 - Cassandra Rodriguez

Absent: 2 - Joe Pieper and Cory C. Payne

Reports

7. Other Boards and Commissions

A. Transit Commission Report - Alex Damien

B. Water Utility Commission - Ald. Bartels

C. Information Technology Board Report - Ald. Manion

D. Landmarks Commission Report - Ald. Rodriguez

E. Redevelopment Authority Report - Ald. R. Lemke

F. Parks, Recreation & Forestry Board Report - Ald. Johnson

G. Library Board Report - Ald. Halvensleben

H. Cemetery Commission Report - Ald. C. Payne

I. Waukesha Housing Authority Report - Ald. Pieper

J. Community Development Block Grant Committee Report - Jennifer Andrews

K. Public Art Committee Report - Ald. Moltzan

8. Plan Commission - Jennifer Andrews

A. [PC22-0328](#) Rezoning Petition - Accurate Specialties, 570 Bluemound Road – A request to rezone approximately 14.4661 acres of land from T-1

Temporary District and B-5 Community Business District to 14.4661 acres of M-2 General Manufacturing District.

Attachments: [Cover Sheet - Land Use Plan Amendment Accurate Specialties 570 W Bluemound Application](#)
[CSM](#)
[Department Review Comments - Rezoning Accurate Specialties](#)
[Re-Zoning Exhibit](#)
[Expansion Letter](#)
[004-C101-D-P13417](#)
[Re-Zoning Ordinance - 570 Bluemound Rd](#)

Ordinance #2023-2

A motion was made by Ald. E. Payne, seconded by Ald. M. Payne, to approve the Rezoning Petition - Accurate Specialties, 570 Bluemound Road - A request to rezone approximately 14.4661 acres of land from T-1 Temporary District and B-5 Community Business District to 14.4661 acres of M-2 General Manufacturing District. The motion carried by the following vote:

Aye: 13 - Peter Bartels, Daniel Manion, Steve Johnson, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Frank McElderry, Mike M. Payne, Alicia Halvensleben and Mike Chrisien

Absent: 2 - Joe Pieper and Cory C. Payne

9. Standing Committees

- A. Finance Committee Report - Ald. Pieper
- B. Building & Grounds Committee Report - Ald. E. Payne
- C. Ordinance & License Committee Report - Ald. Johnson

[ID#23-6021](#) Invited Bartenders

Attachments: [Invited Bartenders for 02-06 OL](#)

A motion was made by Ald. Steve Johnson, seconded by Ald. Elizabeth Moltzan, to approve the denial of bartender Crystal Rennells. The motion carried by the following vote:

Aye: 13 - Peter Bartels, Daniel Manion, Steve Johnson, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Frank McElderry, Mike M. Payne, Alicia Halvensleben and Mike Chrisien

Absent: 2 - Joe Pieper and Cory C. Payne

- D. Human Resources Committee Report - Ald. Rodriguez

10. Board of Public Works Report - Alex Damien

- A. [ID#23-5771](#) Bids Received: Friday, January 13, 2023, at 11:00 a.m.
West Broadway and East Avenue Street, Utility, and Traffic Signal Improvements

The Board of Public Works recommends that the low bid from State Contractors, Inc., in the amount of \$3,750,000.00, be awarded.

Sponsors: Public Works

Attachments: [Bid Tab-Broadway and East.pdf](#)

Ald. C. Payne arrived during item ID#23-5771 at 7:19 p.m.

A motion was made by Ald. E. Payne, seconded by Ald. Manion, to approve the low bid from State Contractors, Inc., in the amount of \$3,750,000.00 for West Broadway and East Avenue Street, Utility, and Traffic Signal Improvements. The motion carried by the following vote:

Aye: 14 - Peter Bartels, Daniel Manion, Steve Johnson, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike M. Payne, Alicia Halvensleben and Mike Chrisien

Absent: 1 - Joe Pieper

11. Director of Public Works Report
12. City Attorney's Report
13. City Administrator's Report

- A. [ID#23-6048](#) City Administrator's Report

Attachments: [Admin Report February 3 2023](#)

14. Mayor's Report & Referrals
15. Referrals

Ald. Jack Wells to Building & Grounds, to consider the placement of a no parking zone from property line of 2211/2207 Harris Highland to the property line of 2129/2125 Harris Highland in winter months to aid the safe clearing of snow.

Ald. Mike Payne to Building & Grounds, to consider the placement of a "caution child with disabilities" sign at or near 1636 Auburn Ct.

16. Closed Session

The meeting went into Closed Session at 7:24pm.

- A. [ID#23-6046](#) Discuss the possible sale of public property.

A motion was made by Ald. Johnson, seconded by Ald. M. Payne, to approve going into Closed Session pursuant to Wis. Stats. 19.85(1)(e) to discuss the possible sale of public property at the corner of Clinton St. and Wisconsin Ave.

The motion carried by the following vote:

Aye: 14 - Peter Bartels, Daniel Manion, Steve Johnson, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike M. Payne, Alicia Halvensleben and Mike Chrisien

Absent: 1 - Joe Pieper

17. Reconvene in Open Session

The meeting came back into Open Session at 8:02 pm.

A. [ID#23-6047](#) Possible discussion and/or action on the sale of public property.

A motion was made by Ald. Johnson, seconded by Ald. Chrisien, to approve reconvening into Open Session and to close the Closed Session. The motion carried by the following vote:

Aye: 14 - Peter Bartels, Daniel Manion, Steve Johnson, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike M. Payne, Alicia Halvensleben and Mike Chrisien

Absent: 1 - Joe Pieper

18. Adjournment

The meeting adjourned at 8:04pm

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.