



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

City Council

Tuesday, October 17, 2023

6:00 PM

Council Chambers, City Hall

1. Roll Call

Ald. C. Payne arrived at 6:02 pm.

Present: 12 - Joe Pieper, Daniel Manion, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike Chrisien, Mike Anderson, Alicia Halvensleben and Paul Wuteska

Absent: 3 - Peter Bartels, Cassandra Rodriguez and Dean D. Lemke

2. Pledge of Allegiance

3. Public Comment

No speakers present.

4. Approval of Minutes

A. [ID#23-7775](#) Minutes from October 3, 2023

Attachments: [ccmn231003 draft.pdf](#)

A motion was made by Ald. Moltzan, seconded by Ald. Pieper, to approve the Minutes from October 3, 2023. The motion carried by the following vote:

Aye: 11 - Joe Pieper, Daniel Manion, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Frank McElderry, Mike Chrisien, Mike Anderson, Alicia Halvensleben and Paul Wuteska

Absent: 4 - Peter Bartels, Cassandra Rodriguez, Dean D. Lemke and Cory C. Payne

Consent Agenda

Ald. R. Lemke removed three bartenders under ID#23-7785, Rebecca Finn, Kurtis Koch, and Erin Sutera. The remainder of the Consent Agenda passed by unanimous consent.

1. Other Boards and Commissions

2. Plan Commission

3. Standing Committees

A. Finance Committee - Ald. Pieper

- A. [ID#23-7766](#) Review and act on a request to enter into a 4-year contract with Stryker for the purchase of 7 stair chairs and 4 cots.

Attachments: [Cover Sheet - Stryker](#)
[Final 4 Year Flex Documents- \(4\) PP2 Cots & \(7\) Xpedition](#)
[Stryker Savings](#)
[CIP Sheet - Stair Chairs](#)
[CIP Sheet - Cot](#)

B. Building & Grounds Committee - Ald. E. Payne

- A. [ID#23-7717](#) No engine braking sign eastbound on Summit Avenue at the western city limits or as appropriate.

Sponsors: R. Lemke

Attachments: [23-7717 USH 18 no engine braking sign](#)
[BG Resolution for the 10-2-2023 Consent](#)

Resolution #2023-34

- B. [ID#23-7718](#) To consider the removal of the aging traffic signal at the corner of Grandview Boulevard and Kensington Drive with a replacement of an all way stop sign.

Sponsors: Wells

Attachments: [23-7718 Grandview & Kensington traffic signal removal](#)
[BG Resolution for the 10-2-2023 Consent](#)

Resolution #2023-34

- C. [ID#23-7719](#) Install a stop ahead sign on NW Barstow Street in advance of Lemira Avenue.

Sponsors: E. Payne

Attachments: [23-7719 Barstow at Lemira stop ahead sign](#)
[BG Resolution for the 10-2-2023 Consent](#)

Resolution #2023-34

- D. [ID#23-7720](#) To review the crosswalk and intersection of Michigan Avenue and Hyde Park Avenue.

Sponsors: C. Payne

Attachments: [23-7720 Michigan at Hyde Park intersection & crosswalk review](#)
[BG Resolution for the 10-2-2023 Consent](#)

Resolution #2023-34

- E. [ID#23-7721](#) Establish various no parking zones because of bus route #6 & #7 stop removals.

Sponsors: E. Payne

Attachments: [23-7721 Various no parking zones](#)
[BG Resolution for the 10-2-2023 Consent](#)

Resolution #2023-34

- F. [ID#23-7722](#) Rescind the previously approved ID#16-1273 of “Install one Caution Autistic Child sign for northbound Delafield Street near 529 Delafield Street and install a second Caution Autistic Child for westbound Bidwell Avenue.”

Sponsors: E. Payne

Attachments: [23-7722 Rescind ID#16-1273 Caution Autistic Child Area signs](#)
[BG Resolution for the 10-2-2023 Consent](#)

Resolution #2023-34

C. Ordinance & License Committee - Ald. R. Lemke

1. Licenses

- A. [ID#23-7785](#) Invited Bartender Applications

Attachments: [Invited Bartender Applications 10-09](#)

Ald. R. Lemke removed Invited Bartenders Rebecca Finn and Kurtis Koch to be re-invited to O&L next meeting. Erin Sutera will be handled under O&L report.

- B. [ID#23-7786](#) Other License Applications

Attachments: [Other License Applications 10-09](#)

D. Human Resources - Ald. Rodriguez

E. Board of Public Works - Alex Damien

End of Consent Agenda

5. New Business

- [ID#23-7871](#) Disallowance of claim, ProSource Distributors

Attachments: [Cover Sheet-ProSource Claim](#)

A motion was made by Ald. Moltzan, seconded by Ald. Halvensleben, to approve the Disallowance of claim for ProSource Distributors. The motion carried by the following vote:

Aye: 12 - Joe Pieper, Daniel Manion, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike Chrisien, Mike Anderson, Alicia Halvensleben and Paul Wuteska

Absent: 3 - Peter Bartels, Cassandra Rodriguez and Dean D. Lemke

[ID#23-7867](#) Disallowance of claim, Dietmar and Rosemay Kartali.

Attachments: [Cover Sheet-Kartali Claim](#)

A motion was made by Ald. Moltzan, seconded by Ald. Halvensleben, to approve the Disallowance of claim for Dietmar and Rosemay Kartali. The motion carried by the following vote:

Aye: 12 - Joe Pieper, Daniel Manion, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike Chrisien, Mike Anderson, Alicia Halvensleben and Paul Wuteska

Absent: 3 - Peter Bartels, Cassandra Rodriguez and Dean D. Lemke

6. Public Hearing

- A. [PC23-0437](#) Rezoning – Kwik Trip 2500 N Grandview Blvd - A request to rezone approximately 0.46 acres from B-5 Community Business District to B-3 General Business District in anticipation of planned expansions to the existing Kwik Trip store and site.

Attachments: [Cover Sheet -Rezoning, 2500 N Grandview Blvd](#)

[CSM & Rezoning Application](#)

[Rezoning Petition](#)

[Re-Zoning Ordinance - 2500 N. Grandview](#)

Charlie Griffith, Associate planner, gave a presentation on the rezoning.

The Public Hearing was opened.

No speakers present.

The Public Hearing was closed.

- B. [ID#23-7715](#) Code Amendment - Proposed update to Section 22.05 and 22.58 of the Zoning Ordinance, to clarify regulation of pergolas and garden arbors.

Attachments: [Cover Sheet - Code Amendments Changes to 22.05 and 22.58](#)

[Proposed changes to Chapter 22 to allow arbors in street yards](#)

[22.05 and 22.58 Zoning Update ordinance](#)

[22.05 Definitions - Redline](#)

[22.58 Accessory Use Regulations - Redline](#)

Charlie Griffith, Associate planner, gave a presentation on the Code Amendment.

The Public Hearing was opened.

John Thomas, 134 Douglass Ave, asked about permitting on pergolas.

The Public Hearing was closed.

7. Action on Public Hearing

[PC23-0437](#) Rezoning – Kwik Trip 2500 N Grandview Blvd - A request to rezone approximately 0.46 acres from B-5 Community Business District to B-3 General Business District in anticipation of planned expansions to the existing Kwik Trip store and site.

Attachments: [Cover Sheet -Rezoning, 2500 N Grandview Blvd](#)
[CSM & Rezoning Application](#)
[Rezoning Petition](#)
[Re-Zoning Ordinance - 2500 N. Grandview](#)

[ORIGINAL MOTION]

A motion was made by Ald. E. Payne, seconded by Ald. Wells, to approve the Rezoning of Kwik Trip 2500 N Grandview Blvd - A request to rezone approximately 0.46 acres from B-5 Community Business District to B-3 General Business District in anticipation of planned expansions to the existing Kwik Trip store and site.

[AMENDED MOTION]

A motion was made by Ald. E. Payne, seconded by Ald. Wells, to approve the Rezoning at the Second Reading of Kwik Trip 2500 N Grandview Blvd - A request to rezone approximately 0.46 acres from B-5 Community Business District to B-3 General Business District in anticipation of planned expansions to the existing Kwik Trip store and site. Motion withdrawn.

[VOTING ON ORIGINAL MOTION]

A motion was made by Ald. E. Payne, seconded by Ald. Wells, to approve the Rezoning of Kwik Trip 2500 N Grandview Blvd - A request to rezone approximately 0.46 acres from B-5 Community Business District to B-3 General Business District in anticipation of planned expansions to the existing Kwik Trip store and site. The motion carried by the following vote:

Ordinance #2023-16.

Aye: 12 - Joe Pieper, Daniel Manion, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike Chrisien, Mike Anderson, Alicia Halvensleben and Paul Wuteska

Absent: 3 - Peter Bartels, Cassandra Rodriguez and Dean D. Lemke

[ID#23-7715](#) Code Amendment - Proposed update to Section 22.05 and 22.58 of the Zoning Ordinance, to clarify regulation of pergolas and garden arbors.

Attachments: [Cover Sheet - Code Amendments Changes to 22.05 and 22.58](#)
[Proposed changes to Chapter 22 to allow arbors in street yards](#)
[22.05 and 22.58 Zoning Update ordinance](#)
[22.05 Definitions - Redline](#)
[22.58 Accessory Use Regulations - Redline](#)

This is the Second Reading.

Reports

8. Other Boards and Commissions

- A. Transit Commission Report - Alex Damien
- B. Water Utility Commission - Ald. Bartels
- C. Information Technology Board Report - Ald. Manion
- D. Landmarks Commission Report - Ald. Rodriguez
- E. Redevelopment Authority Report - Ald. R. Lemke
- F. Parks, Recreation & Forestry Board Report - Ald. Wells
- G. Library Board Report - Ald. Halvensleben
- I. Waukesha Housing Authority Report - Ald. Pieper
- H. Cemetery Commission Report - Ald. C. Payne
- J. Community Development Block Grant Committee Report - Jennifer Andrews
- K. Public Art Committee Report - Ald. Moltzan

9. Plan Commission - Jennifer Andrews

- A. [ID#23-7523](#) Code Amendments – Chapter 21 Fire Prevention

Attachments: [Cover Sheet-Fire Code Amendments](#)
[Fire Code Revision Adopting 2021 IFC and amending codes adopted by reference](#)

Ordinance #2023-15

A motion was made by Ald. Halvensleben, seconded by Ald. McElderry, to approve the Code Amendments for Chapter 21 Fire Prevention. The motion carried by the following vote:

Aye: 12 - Joe Pieper, Daniel Manion, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike Chrisien, Mike Anderson, Alicia Halvensleben and Paul Wuteska

Absent: 3 - Peter Bartels, Cassandra Rodriguez and Dean D. Lemke

B. [ID#23-7714](#) Code Amendments – Chapter 20 Heating, Ventilating and Air Conditioning

Attachments: [Cover Sheet - Chapter 20 Code Amendments](#)

[20.03 20.04 HVAC Rev 9-20-23](#)

Ordinance #2023-14

A motion was made by Ald. Chrisien, seconded by Ald. E. Payne, to approve the Code Amendments for Chapter 20 Heating, Ventilating and Air Conditioning. The motion carried by the following vote:

Aye: 12 - Joe Pieper, Daniel Manion, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike Chrisien, Mike Anderson, Alicia Halvensleben and Paul Wuteska

Absent: 3 - Peter Bartels, Cassandra Rodriguez and Dean D. Lemke

10. Standing Committees

A. Finance Committee Report - Ald. Pieper

B. Building & Grounds Committee Report - Ald. E. Payne

C. Ordinance & License Committee Report - Ald. R. Lemke

A. [ID#23-7785](#) Invited Bartender Applications

Attachments: [Invited Bartender Applications 10-09](#)

A motion was made by Ald. Halvensleben, seconded by Ald. Manion, to approve the Invited Bartender Application for Erin Sutera. The motion carried by the following vote:

Aye: 11 - Joe Pieper, Daniel Manion, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Cory C. Payne, Frank McElderry, Mike Chrisien, Mike Anderson, Alicia Halvensleben and Paul Wuteska

Nay: 1 - Rick R. Lemke

Absent: 3 - Peter Bartels, Cassandra Rodriguez and Dean D. Lemke

D. Human Resources Committee Report - Ald. Rodriguez

11. Board of Public Works Report - Alex Damien

A. [ID#23-7747](#) Bids Received: Friday, September 29, 2023, at 11:00 A.M.
City Garage Sewer Lateral Rehabilitation

The Board of Public Works recommends that the only bid from Musson Bros. Inc. in the amount of \$93,000.00, be awarded.

Sponsors: Public Works

Attachments: [City Garage Sewer Lateral-BT.pdf](#)

A motion was made by Ald. Pieper, seconded by Ald. E. Payne, to approve the only bid from Musson Bros. Inc. in the amount of \$93,000.00, be awarded for the City Garage Sewer Lateral Rehabilitation. The motion carried by the following vote:

Aye: 12 - Joe Pieper, Daniel Manion, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike Chrisien, Mike Anderson, Alicia Halvensleben and Paul Wuteska

Absent: 3 - Peter Bartels, Cassandra Rodriguez and Dean D. Lemke

12. Director of Public Works Report

13. City Attorney's Report

14. City Administrator's Report

[ID#23-7863](#) Report for the City Administrator

Attachments: [Admin Report October 13, 2023](#)

15. Mayor's Report & Referrals

16. Referrals

Ald. Anderson to Building & Grounds for the placement of stop signs on Bennett Dr and speed limit signs on Timber Ridge Dr, both within the Timber Ridge subdivision.

Ald. R. Lemke to BPW to complete the sidewalk between Tallgrass Cir. and University Dr. specifically in front of 2701 Northview Rd., it presents a pedestrian hazard where the pedestrians are funneled into the road and they cannot make a safe crossing at Northview and University.

17. Adjournment

The meeting adjourned at 6:43 pm.

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).

